The Harris Center for Mental Health and IDD
9401 Southwest Freeway Houston, TX 77074
Board Room #109

Live View:https://theharriscentertx.new.swagit.com/views/834/

Full Board Meeting
October 27, 2026
8:30 am

I. **DECLARATION OF QUORUM**

II. **STAFF RECOGNITION**

III. **PUBLIC COMMENTS**

IV. **APPROVAL OF MINUTES**

A. Minutes of the Board of Trustees Meeting Held on Tuesday, September 22, 2026
*(EXHIBIT F-1 )*

V. **CHIEF EXECUTIVE OFFICER'S REPORT**

VI. **COMMITTEE REPORTS AND ACTIONS**

A. Audit Committee Report and/or Action
*(J. Lykes, Chair)*

B. Resource Committee Report and/or Action
*(G. Womack, Chair)*

C. Program Committee Report and/or Action
*(M. Miller, Jr., Chair)*

D. Quality Committee Report and/or Action
*( J. Lankford, Chair)*

VII. **CONSENT AGENDA**

A. FY'26 Year-to-Date Budget Report- September
*(EXHIBIT F-2 )*

B. Board Resolution-Signature Authorization and Delegation Authority for Certain Items-October 2026
*(EXHIBIT F-3 )*

C. October 2026 New Contracts over 250K
*(EXHIBIT F-4 )*

D. October 2026 Contract Renewals Over 250K
*(EXHIBIT F-5 )*

E. October 2026 Interlocal Agreements
*(EXHIBIT F-6 )*

F. IDD-PAC Recommendation No. 445R
*(EXHIBIT F-7 )*

G. IDD-PAC Recommendations No. 446R
*(EXHIBIT F-8 )*

H. Recommendations No. 447R: IDD-PAC Advocate Membership App. from Jeesoo Lee
*(EXHIBIT F-9 )*

I. Recommendation No. 448R: IDD-PAC org. Membership App. from Easter Seals of Greater Houston
*(EXHIBIT F-10 )*

J. Recommendation No. 449R: IDD-PAC org. Membership App. from Hearts & Habits Horizon
*(EXHIBIT F-11 )*

VIII. **REVIEW AND RECOMMEND ACTION**

A. Internal Audit-FY 2027 Audit Plan and Audit Charter
*(EXHIBIT F-12 David Fojtik)*

IX. **BOARD CHAIR'S REPORT**

X. **EXECUTIVE SESSION**

**• As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at anytime during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.**

**• In accordance with §551.074 of the Texas Government Code, discussion of Personnel Matters related to the Nomination of Individual Board members as Board Officers and the 2027 Slate of Officers. Dr. R. Gearing, Chair of the Harris Center Board of Trustees**

**• In accordance with §551.074 of the Texas Government Code, discussion of Personnel Matters related to the Nomination of Individual Board members as members of the Audit Committee. Dr. R. Gearing, Chair of the Harris Center Board of Trustees.**

**• In accordance with §551.074 of the Texas Government Code, discussion of Personnel Matters related to the performance of certain programs and services. Dr. R. Gearing, Chair of the Harris Center Board of Trustees and Kendra Thomas, Chief Legal Officer.**

**• In accordance with §551.071 of the Texas Government Code, discussion on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. Kendra Thomas, Chief Legal Officer.**

XI. **RECONVENE INTO OPEN SESSION**

XII. **CONSIDER AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION**

XIII. **ADJOURN**

Veronica Franco

Veronica Franco, Board Liaison
Robin Gearing, Ph.D., Chair, Board of Trustees
The Harris Center for Mental Health and IDD

# EXHIBIT F-1

**THE HARRIS CENTER *for***
**Mental Health and IDD**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

This is an official record of the Board of Trustees, The Harris Center for Mental Health and IDD, an Agency of the State, established by the Harris County Commissioners Court under provisions of Chapter 534 of the Health and Safety Code of the State of Texas.

**PLACE OF MEETING:** Conference Room 109
9401 Southwest Freeway
Houston, Texas 77074

**TYPE OF MEETING:** Regular

**DATE:** September 22, 2026

**TRUSTEES IN ATTENDANCE:** Dr. Robin Gearing, PhD-Chair
Dr. Max Miller, Jr-Vice Chairperson (videoconference)
Jim Lykes, Vice Chairperson
Gerald Womack-Secretary
Dr. Katherine Bacon
Dr. Quianta Moore
General Edwin "Buddy" Grantham
Dr. Jeremy Lankford

**TRUSTEES ABSENT:** Resha Thomas
Sheriff Ed Gonzalez

DRAFT

**I. Declaration of Quorum**

Dr. Robin Gearing-Chairperson, called the meeting to order at 8:35 a.m. noting that a quorum of the Board was in attendance.

**II. Mission Moment-**

Keena Pace presented the Mission Moment to James Jamison from Facilities Department.

**III. Public Comments-**

Judy Blake made a public comment regarding IDD PAC and Ashley Semien made a public comment regarding gratitude, areas of success and areas of improvement.

**IV.** A. **Approval of Minutes -Tuesday, August 25, 2026**

**MOTION BY: MOORE** **SECOND: BACON**

**With unanimous affirmative votes**

**BE IT RESOLVED** the Minutes of the Regular Board of Trustees meeting held on Tuesday, August 25, 2026 as presented under Exhibit F-1, are approved.

**B. Approval of Minutes of the Annual Training Meeting-Tuesday, August 25, 2026**

**MOTION BY: MOORE SECOND: BACON**

**With unanimous affirmative votes**

**BE IT RESOLVED** the Minutes of the Annual Training Meeting held on Tuesday, August 25, 2026 as presented under Exhibit F-2, are approved.

## V. Chief Executive Officer's Report was provided by CEO Keena Pace

Keena Pace provided a Chief Executive Officer report to the Board.

## VI. Committee Reports and Action were presented by the respective chairs:

A. Resource Committee Reports and/or Action-G. Womack, Chair
B. Program Committee Reports and/or Action-M. Miller, Jr.-Chair
C. Quality Committee Reports and/or Action-J. Lankford-Chair

## VII. CONSENT AGENDA

A. FY'26 Year-To-Date Budget Report-August

**MOTION: MOORE SECOND: WOMACK**

**With unanimous affirmative votes**
**BE IT RESOLVED** Consent Agenda items A, Exhibit F-3 as presented is approved.

B. September 2026 Interlocal Agreement
C. FY27 Open PO to pay Employee Parking at Texas Medical Center
D. Board Appointment to 811
E. Performance Improvement Plan FY 2027

**MOTION: BACON SECOND: WOMACK**
Dr. Lankford has recused himself from the vote Consent Agenda items B through E due to a conflict of interest on item # 2 Harris County Hospital District d/b/a Harris Health System under the September 2026 Interlocal Agreements.

**With unanimous affirmative votes**

**BE IT RESOLVED** Consent Agenda items B-E, Exhibit F-4-F7 as presented are approved.

## VIII. REVIEW AND RECOMMENDATION ACTION

A. New Contract over 250K

**MOTION: WOMACK SECOND: BACON**

**With unanimous affirmative votes**
**BE IT RESOLVED** Consent Agenda items A, Exhibit F-8 as presented is approved.

DRAFT

B. Harris Center for Integrated Care Co-Applicant New Access Point

**MOTION: WOMACK SECOND: MOORE**

**With unanimous affirmative votes**
**BE IT RESOLVED** Consent Agenda items B, Exhibit F-9 as presented is approved.

**IX. REVIEW AND COMMENT**

A. **Legislative Priorities**-Amanda Jones presented the Legislative Priorities to the Full Board.

**X. Executive Session**- The Board entered Executive Session at 9:40 am for the following reasons:

- As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at anytime during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.

- In accordance with §§551.071 and 551.074 of the Texas Government Code, consultation with attorney and deliberations about personnel matters. Keena Pace, Chief Executive Officer and Kendra Thomas, Chief Legal Officer

**VII. Reconvene into Open Session-**The Board reconvened into open session at 10:02 am.

**VIII. Consider and take action as a result of the executive session**

**IX. ADJOURN**
**MOTION: WOMACK SECOND: LANKFORD**

**Motion passed with unanimous affirmative votes.**

The meeting was adjourned at 10:03 AM

Respectfully submitted,

_____
Veronica Franco, Board Liaison
**Dr. Robin Gearing, Chair, Board of Trustees**
***The* HARRIS CENTER *for* Mental Health *and* IDD**

DRAFT

# EXHIBIT F-2

# The Harris Center for Mental Health and IDD

## Results of Financial Operations and Comparison to Original Budget
## September 30, 2026

## Fiscal Year 2027

# The Harris Center for Mental Health and IDD

Resource Committee
Board of Trustees
The Harris Center for Mental Health and IDD (The Center)

The Report on Results of Financial Operations and Comparison to Original Budget (the Report) submitted herewith was prepared by The Center's Accounting Department.

Responsibility for the accuracy, completeness, and fairness of presentation of the presented data rests with The Center, the Chief Financial Officer and the Accounting department.

We believe the Report, as presented, is materially accurate and is presented in a manner designed to fairly set forth the financial position and results of operations of The Center.

The Center's accounting records for its general fund are maintained on a modified accrual basis of accounting. Under this method, revenues are recognized in the period when they become both measurable and available, and expenditures are recognized when the related fund liability is incurred, if measurable.

The Report submitted herewith was prepared on a budgetary basis which is not in accordance with generally accepted accounting principles nor with financial reporting principles set forth by the Governmental Accounting Standards Board (GASB). The Report has not been audited by an independent auditor.

*Roxanne Carr*

Roxanne Carr
Controller

**The Harris Center for Mental Health and IDD**
**Combined - Results of Financial Operations and Comparison to Original Budget**
**September 30, 2026**
*Non-GAAP / Budgetary-Basis Reporting*
*Unaudited - Subject to Change*

| | For the Month Ended | | | | Fiscal Year to Date | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Original Budget | Actual | Variance $ | % | Original Budget | Actual | Variance $ | % | |
| **Revenues** | | | | | | | | | |
| State General Revenue | $ 11,155,435 | $ 11,066,450 | $ (88,985) | -1% | $ 11,155,435 | $ 11,066,450 | $ (88,985) | -1% | |
| Harris County and Local | 5,388,429 | 4,723,099 | (665,330) | -12% | 5,388,429 | 4,723,099 | (665,330) | -12% | A |
| Federal Contracts and Grants | 4,405,015 | 4,075,523 | (329,492) | -7% | 4,405,015 | 4,075,523 | (329,492) | -7% | |
| State Contract and Grants | 2,161,450 | 2,085,878 | (75,572) | -3% | 2,161,450 | 2,085,878 | (75,572) | -3% | |
| Third Party Billing | 3,667,696 | 3,346,231 | (321,465) | -9% | 3,667,696 | 3,346,231 | (321,465) | -9% | |
| Charity Care Pool | 3,757,017 | 3,757,015 | (2) | 0% | 3,757,017 | 3,757,015 | (2) | 0% | |
| Directed Payment Programs | 400,000 | 393,254 | (6,746) | -2% | 400,000 | 393,254 | (6,746) | -2% | |
| Patient Assistance Program (PAP) | 1,335,015 | 1,437,727 | 102,712 | 8% | 1,335,015 | 1,437,727 | 102,712 | 8% | |
| Interest Income | 237,500 | 220,345 | (17,155) | -7% | 237,500 | 220,345 | (17,155) | -7% | |
| **Revenues, total** | $ 32,507,557 | $ 31,105,522 | $ (1,402,035) | -4% | $ 32,507,557 | $ 31,105,522 | $ (1,402,035) | -4% | |
| **Expenditures** | | | | | | | | | |
| Salaries and Fringe Benefits | $ 21,133,831 | $ 21,529,297 | $ (395,466) | -2% | $ 21,133,831 | $ 21,529,297 | $ (395,466) | -2% | |
| Contracts and Consultants | 1,220,694 | 459,171 | 761,523 | 62% | 1,220,694 | 459,171 | 761,523 | 62% | B |
| Contracts and Consultants-HCPC | 4,222,311 | 4,091,025 | 131,286 | 3% | 4,222,311 | 4,091,025 | 131,286 | 3% | |
| Supplies | 260,248 | 128,954 | 131,294 | 50% | 260,248 | 128,954 | 131,294 | 50% | |
| Drugs | 2,620,600 | 2,868,770 | (248,170) | -9% | 2,620,600 | 2,868,770 | (248,170) | -9% | |
| Purchases, Repairs and Maintenance of: | | | | | | | | | |
| Equipment | 176,664 | 59,375 | 117,289 | 66% | 176,664 | 59,375 | 117,289 | 66% | |
| Building | 260,242 | 47,664 | 212,578 | 82% | 260,242 | 47,664 | 212,578 | 82% | |
| Vehicle | 109,977 | 112,930 | (2,953) | -3% | 109,977 | 112,930 | (2,953) | -3% | |
| Software | 648,973 | 347,047 | 301,926 | 47% | 648,973 | 347,047 | 301,926 | 47% | |
| Telephone and Utilities | 342,645 | 295,382 | 47,263 | 14% | 342,645 | 295,382 | 47,263 | 14% | |
| Insurance, Legal and Audit | 208,857 | 179,112 | 29,745 | 14% | 208,857 | 179,112 | 29,745 | 14% | |
| Travel & Training | 241,182 | 27,211 | 213,971 | 89% | 241,182 | 27,211 | 213,971 | 89% | |
| Dues & Subscriptions | 270,971 | 269,675 | 1,296 | 0% | 270,971 | 269,675 | 1,296 | 0% | |
| Other Expenditures | 644,146 | 574,359 | 69,787 | 11% | 644,146 | 574,359 | 69,787 | 11% | |
| **Expenditures, total** | $ 32,361,341 | $ 30,989,972 | $ 1,371,369 | 4% | $ 32,361,341 | $ 30,989,972 | $ 1,371,369 | 4% | |
| **Excess (Deficiency) of Operating Revenues over Expenditures** | **$ 146,216** | **$ 115,550** | **$ (30,666)** | | **$ 146,216** | **$ 115,550** | **$ (30,666)** | | |
| **Capital Outlay & Debt Service Activities** | | | | | | | | | |
| Debt Service | 146,216 | - | 146,216 | | 146,216 | - | 146,216 | | |
| Capital outlay | - | 52,491 | (52,491) | | - | 52,491 | (52,491) | | |
| **Other Financing Sources (Uses)** | | | | | | | | | |
| Insurance proceeds | - | 9,483 | 9,483 | | - | 9,483 | 9,483 | | |
| Sale of Capital Assets | - | - | - | | - | - | - | | |
| Other Financing Sources | - | - | - | | - | - | - | | |
| **Other Sources (Uses) of Funds, total** | $ (146,216) | $ (43,008) | $ 103,208 | | $ (146,216) | $ (43,008) | $ 103,208 | | |
| **Change in Fund Balance/Net Position** | **$ -** | **$ 72,542** | **$ 72,542** | | **$ -** | **$ 72,542** | **$ 72,542** | | |

**The Harris Center for Mental Health and IDD**
**Notes to Statements Presented**
Non-GAAP / Budgetary-Basis reporting
**September 30, 2026**

**Results of Financial Operations and Comparison to Original Budget**

**A** **Harris County and Local**

A few programs had less than expected expenses. Much of this is due to the timing of our fiscal year versus the program. Consequently, we recognized less revenue in September. The most significant examples include Independent Living Main Street ($116K) and Local Harris Country Sheriff ($102K).

**B** **Contracts and Consultants**

Consistent with previous years, Contracts and Consultants were favorable to budget for September. We expect the significant gap between budgeted and actual to decrease as we finalize purchase orders on our contracts.

**The Harris Center for Mental Health and IDD**

**Balance Sheet**

**September 30, 2026**

*Non-GAAP / Budgetary-Basis Reporting*

*Unaudited - Subject to Change*

| | August - 2026 | September - 2026 | Monthly Change | |
|---|---|---|---|---|
| **Assets** | | | | |
| Current Assets | | | | |
| Cash and Cash Equivalents | | | | |
| Cash and Petty Cash | $ 9,625,305 | $ 21,769,270 | $ 12,143,965 | |
| Cash Equivalents | 47,625,819 | 65,866,678 | 18,240,859 | |
| Cash and Cash Equivalents, total | $ 57,251,124 | $ 87,635,948 | $ 30,384,824 | AA |
| Inventories, Deposits & Prepaids | 4,792,174 | 4,299,312 | (492,862) | |
| Accounts Receivable: | | | | |
| Patient A/R, Net of Allowance | 1,811,737 | 1,975,590 | 163,853 | |
| A/R from Other Governments: | | - | | |
| A/R from Other Governments - Local | 12,317,975 | 10,791,276 | (1,526,699) | |
| A/R from Other Governments - Federal | 11,439,009 | 12,017,408 | 578,399 | |
| A/R from Other Governments - State | 4,729,785 | 9,085,037 | 4,355,252 | BB |
| Other A/R | 881,459 | 913,789 | 32,330 | |
| Current Assets, total | $ 93,223,263 | $ 126,718,360 | $ 33,495,097 | |
| Restricted Cash and Cash Equivalents | 19,973,558 | 20,455,962 | 482,404 | |
| Capital Assets: | | | | |
| Land | 21,047,347 | 21,047,347 | - | |
| Building and Improvements | 81,630,556 | 81,630,556 | - | |
| Right-to-use Assets (Leases & SBITA) | 5,265,206 | 5,265,206 | - | |
| Furniture, Equipment and Vehicles | 8,202,069 | 8,202,069 | - | |
| Construction in Progress | 11,960,561 | 11,960,561 | - | |
| Accumulated Depreciation/Amortization | (41,518,930) | (41,518,930) | - | |
| Capital Assets, net total | $ 86,586,809 | $ 86,586,809 | $ - | |
| **Total Assets** | **$ 199,783,630** | **$ 233,761,131** | **$ 33,977,501** | |
| **Liabilities & Fund Balance/Net Position** | | | | |
| Liabilities | | | | |
| Accounts Payable | $ 2,552,808 | $ 2,050,816 | $ (501,992) | |
| Accrued Liabilities | 12,427,100 | 18,530,110 | 6,103,010 | CC |
| Unearned Revenues | 8,587,101 | 39,721,398 | 31,134,297 | AA |
| Noncurrent Liabilities: | | | | |
| Due within one year | 13,711,603 | 13,711,603 | - | |
| Due in more than one year | 30,370,112 | 30,370,112 | - | |
| Forgivable Long-Term Obligations | 13,627,499 | 13,627,499 | - | |
| Liabilities, total | $ 81,276,223 | $ 118,011,538 | $ 36,735,315 | |
| Fund Balance/Net Position | | | | |
| Net Investment in Capital Assets | 66,361,029 | 65,255,781 | (1,105,248) | |
| Restricted for Capital Projects | 19,973,558 | 20,463,278 | 489,720 | |
| Nonspendable | 4,792,174 | 4,299,312 | (492,862) | |
| Assigned | 24,279,262 | 24,279,262 | - | |
| Unassigned/Unrestricted | 3,101,385 | 1,379,419 | (1,721,966) | |
| Change in Fund Balance/Net Position | - | 72,542 | 72,542 | |
| Fund Balance/Net Position, Total | $ 118,507,407 | $ 115,749,593 | $ (2,757,814) | |
| **Total Liabilities & Fund Balance/Net Position** | **$ 199,783,630** | **$ 233,761,131** | **$ 33,977,501** | |

**The Harris Center for Mental Health and IDD**
**Notes to Statements Presented**
Non-GAAP / Budgetary-Basis reporting
**September 30, 2026**

**Balance Sheet**

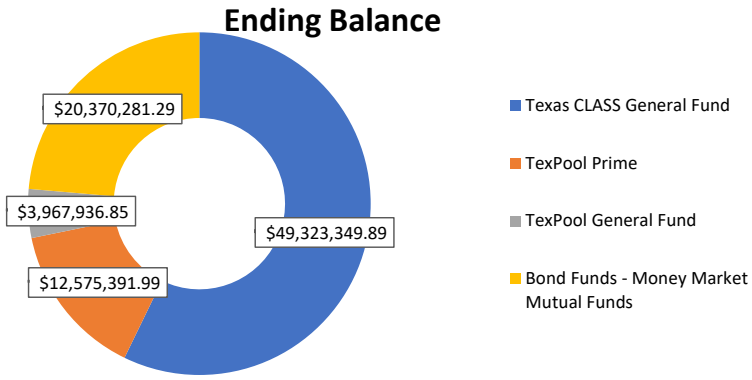
**AA** **Cash and Cash Equivalents**
Our cash balance increased by 53% from August to September. We received $39.3M for the first payment of our General Revenue State Performance Contract. Since the funds have been received, but not yet earned, we record the amount to **Unearned Revenues.**

**BB** **A/R from Other Governments - State**
$3.7M of the 92% increase represents Charity Care Pool that we expect to receive in April of 2027.

**CC** **Accrued Liabilities**
The most significant expense contributing to the 49% increase in Accrued Liabilities is $3M due for psychiatric beds. The next installment will be paid in October.

**The Harris Center for Mental Health and IDD**
**Investment Portfolio**
**September 30, 2026**

| Investment | S&P Rating | Beginning Balance | Transfer In | Transfer Out | Interest Income | Ending Balance | Portfolio % | NAV | Monthly Yield |
|---|---|---|---|---|---|---|---|---|---|
| *Local Government Investment Pools (LGIPs)* | | | | | | | | | |
| Texas CLASS General Fund | AAAm | 24,935,573 | $ 30,500,000 | $ (6,200,000) | $ 87,776 | $ 49,323,350 | 57.20% | $ 1.000 | 3.91% |
| TexPool Prime | AAAm | 18,734,531 | | (6,200,000) | 40,861 | 12,575,392 | 14.58% | $ 1.000 | 3.90% |
| TexPool General Fund | AAAm | 3,955,715 | - | - | 12,221 | 3,967,937 | 4.60% | $ 1.000 | 3.76% |
| *Subtotal - Local Government Investment Pools (LGIPs)* | | 47,625,819 | 30,500,000 | (12,400,000) | 140,859 | 65,866,679 | 76.38% | | 3.90% |
| *Bond Funds - Money Market Mutual Funds* | AAAm | | | | | | | | |
| HARRIS CENTER MH IDD 2024 ACQ FD | AAAm | $ 18,018,348 | $ - | $ - | $ 52,794 | $ 18,071,142 | 20.96% | $ 1.000 | 3.66% |
| HARRIS CENTER MH IDD 2024 BOND FD | AAAm | 18,432 | | (18,274) | 54 | $ 212 | 0.00% | $ 1.000 | 3.66% |
| HARRIS CENTER MH IDD 2024 DCOST RED | AAAm | - | - | - | - | $ - | 0.00% | $ 1.000 | 3.66% |
| HARRIS CENTER MH IDD 2024 FIN PAYMT | AAAm | 1,466,999 | 177,119 | (255,272) | 4,298 | $ 1,393,145 | 1.62% | $ 1.000 | 3.66% |
| HARRIS CENTER MH IDD 2024 RES FD | AAAm | 903,136 | - | - | 2,646 | $ 905,782 | 1.05% | $ 1.000 | 3.66% |
| *Subtotal - Bond Funds* | | $ 20,406,916 | $ 177,119 | $ (273,546) | $ 59,792 | $ 20,370,281 | *23.63%* | | 3.66% |
| **Total Investments** | | **$ 68,032,736** | **$ 30,677,119** | **$ (12,673,546)** | **$ 200,652** | **$ 86,236,960** | **100.00%** | | **3.84%** |
| | | Additional Interest on Checking Accounts | | | 19,693 | | | | |
| | | **Total Interest Earned during the current month** | | | $ 220,345 | | | | |




| | |
|---|---|
| Net Asset Value (NAV) | $ 1.000 |
| 3 Month Weighted Average Yield | 3.81% |
| 3 Month Rolling Weighted Average Daily Treasury Bill Rate (4 weeks) | 3.72% |
| Interest Rate - JPMorgan Hybrid Checking | 2.25% |
| Earnings credit rate (ECR) - JPMorgan Hybrid Checking | 2.15% |

This Investment Portfolio Report of The Harris Center for Mental Health and IDD as of September 30, 2026, is in compliance with the provisions of the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Government Code and the Investment Strategy approved by the Board of Trustees.

Approved:

*Roxanne Carr*
Roxanne Carr
Controller

*Michael T. Hooper Jr.*
Michael T. Hooper Jr.
Director of Financial Accounting & Reporting

**The Harris Center for Mental Health and IDD**
**Monthly Report of Financial Transactions**
**September 30, 2026**

| Payment of Liabilities for Employee Benefits | | | | |
|---|---|---|---|---|
| **Vendor** | **Description** | **Monthly Not-To-Exceed [(1)]** | **Sep-26** | **Fiscal Year to Date Total** |
| Lincoln Financial Group (LFG) | Retirement Funds (401a, 403b, 457) | $3,650,000 | $2,116,610 | $2,116,610 |
| Cigna | Medical, Dental, and Vision Insurance | $3,300,000 | $2,742,384 | $2,742,384 |
| UNUM | Life Insurance | $310,000 | $260,972 | $260,972 |

| Local Government Investment Pool Transfers | | | | |
|---|---|---|---|---|
| **From** | **To** | **Date** | **Amount** | **Approval** |
| TexPool Prime | JP Morgan Chase | 9/2/2026 | $ 6,200,000 | CFO |
| Texas Class | JP Morgan Chase | 9/8/2026 | $ 2,800,000 | CFO |
| Texas Class | JP Morgan Chase | 9/16/2026 | $ 3,400,000 | CFO |
| JP Morgan Chase | Texas Class | 9/25/2026 | $ 30,500,000 | Controller |

Notes:

[(1)] *As established by the Board Resolution approved October 28, 2025: Harris Center Board of Trustees Signature Authorization and Delegation Authority for Certain Items effective September 1, 2025.*

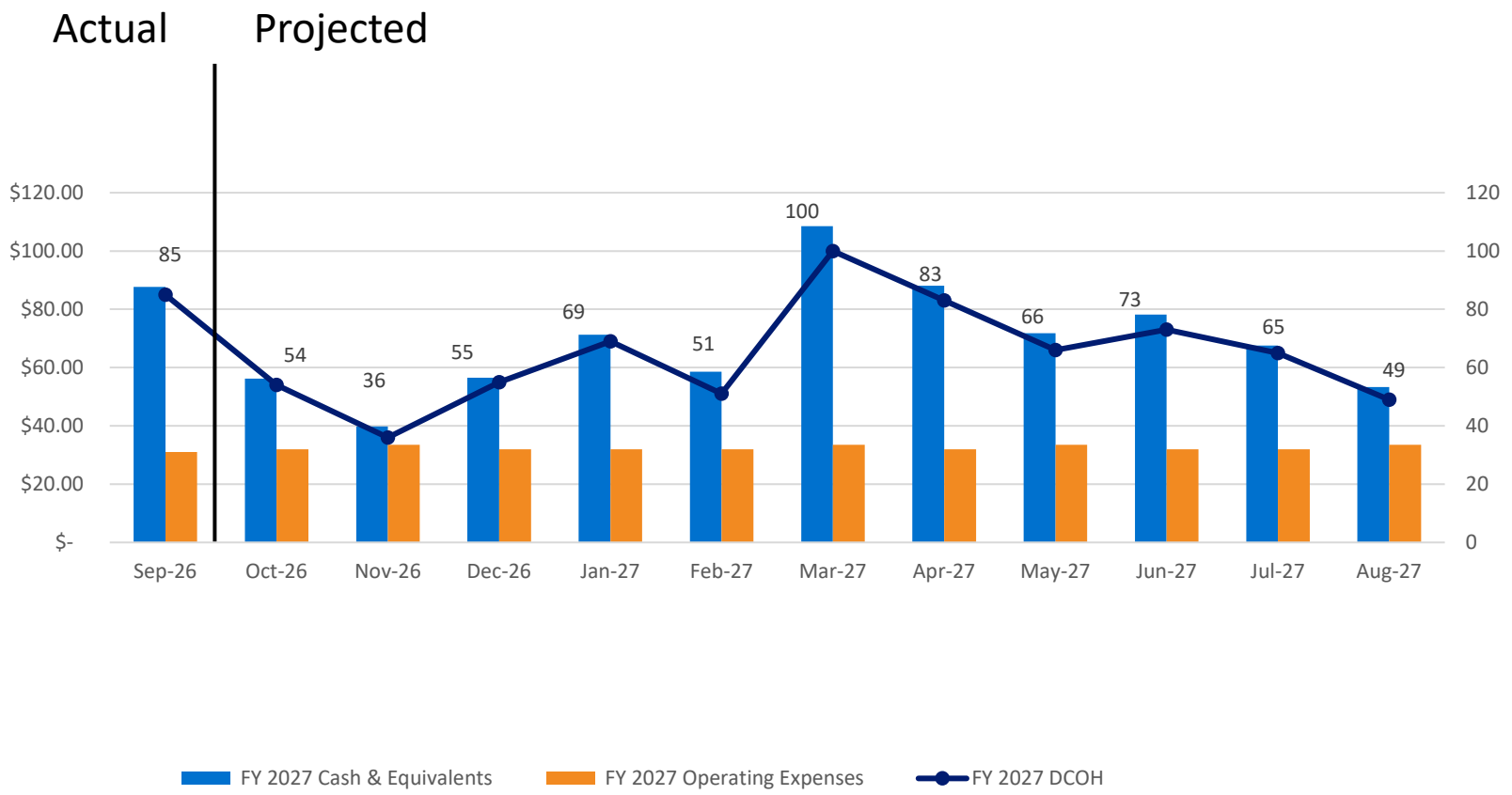


# Additional Analysis – SEPTEMBER 2026

# Days-Cash-On-Hand (DCOH)– as of 09/30/2026

## Month-over-month ("MoM") ($ amounts in millions)

The HARRIS CENTER for Mental Health and IDD

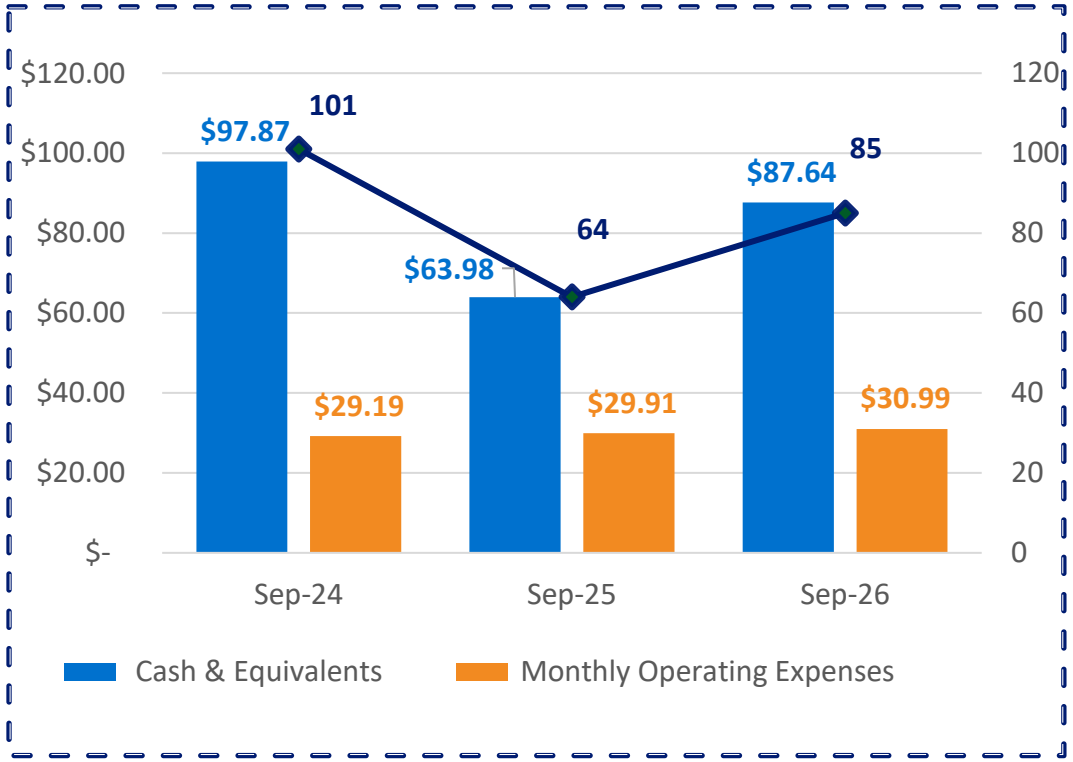



DCOH = Cash & Equivalents @ Month End divided by Daily Operating Expenses
Months in FY 2027 after current Month are based on projections

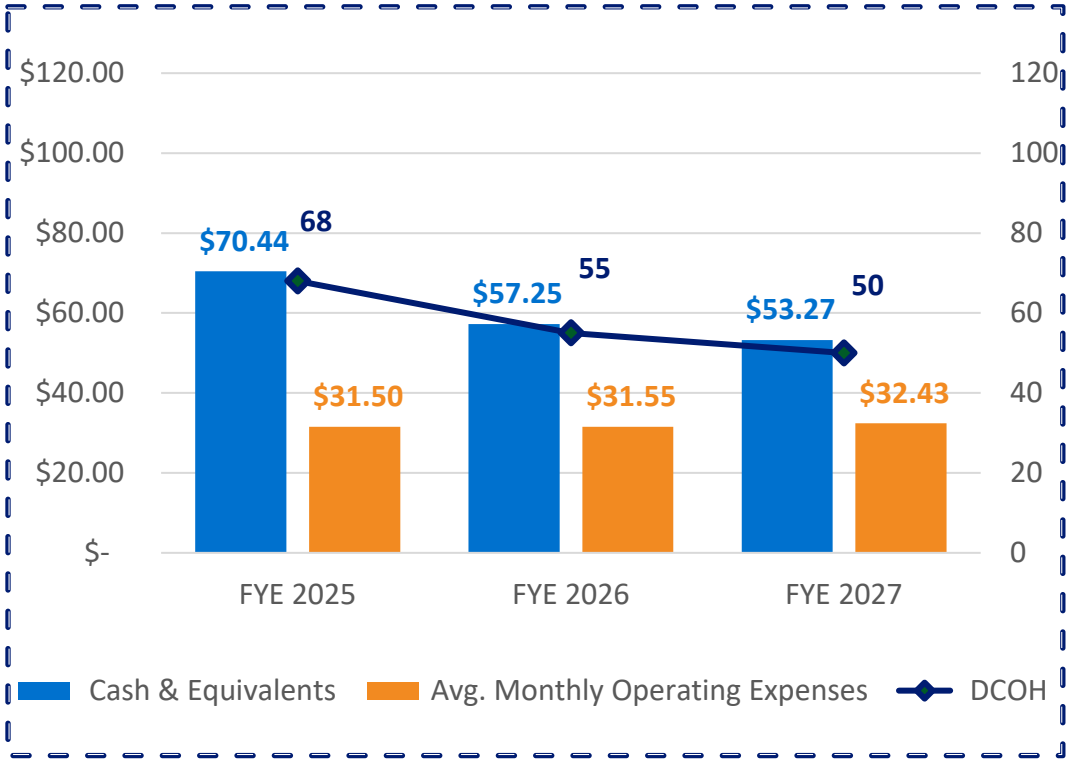
# Days-Cash-On-Hand (DCOH)
## Year-over-year ("YoY") ($ amounts in millions)

The HARRIS CENTER for Mental Health and IDD

### For the Month Ending 9/30/2026




### For the Fiscal Year Ending 8/31/2027




DCOH = Cash & Equivalents @ Month End divided by Daily Operating Expenses
Months in FY 2027 after current Month are based on projections

# Capital Outlay – as of 09/30/2026

| Project/Funding Source | Year-to-date Total | |
|---|---|---|
| **IT Capital Projects** | **$** | **44,000** |
| Fund Balance | $ | 44,000 |
| **SB30 NPC/Ben Taub (NPC) (1504)** | **$** | **5,591** |
| SB30 (150x) | $ | 5,591 |
| **SB30 Dennis Street (1505)** | **$** | **2,900** |
| SB30 (150x) | $ | 2,900 |
| **Grand Total** | **$** | **52,491** |

| Funding Source/Project | Year-to-date Total | |
|---|---|---|
| **Fund Balance** | **$** | **44,000** |
| IT Capital Projects | $ | 44,000 |
| **SB30 (150x)** | **$** | **8,491** |
| SB30 NPC/Ben Taub (NPC) (1504) | $ | 5,591 |
| SB30 Dennis Street (1505) | $ | 2,900 |
| **Grand Total** | **$** | **52,491** |

# EXHIBIT F-3

*The* HARRIS CENTER *for* Mental Health and IDD

BOARD RESOLUTION

# Harris Center Board of Trustees Signature Authorization and Delegation Authority for Certain Items

WHEREAS, The Harris Center Board of Trustees (the "Board") has determined that in order for the business operations of the Harris Center to function in a proper and efficient manner, it is necessary and prudent for this Board to delegate certain powers and control over the Harris Center's affairs to designated officers at The Harris Center.

RESOLVED, for purposes of this resolution, the Chief Executive Officer, the Chief Financial Officer, and Controller shall each be considered an "Authorized Officer," individually, and collectively, the "Authorized Officers".

RESOLVED, that the following actions authorizing payment or transfer in the name and on behalf of the Harris Center, without Board signature approval, for certain items was approved by the Board of Trustees on this date:

1. The Board resolves that effective September 1, 2026 the Authorized Officers, collectively, are empowered, authorized and directed to authorize payment in the name and on behalf of the Harris Center, without Board signature approval, the below liabilities for employee benefits with stated monthly not-to-exceed amounts. Approval and authorization by each Authorized Officer is required to initiate and complete the payment or transfer of liabilities for employee benefits. Each Authorized Officer must affix his or her own signature (physical or electronic, as permitted) to any foregoing payment or transfer to conclusively establish authority and approval to carry out this resolution;

| Vendor | Description | Monthly Not-to-Exceed |
|---|---|---|
| Lincoln Financial Group | Retirement Funds (401a, 403b, 457) | $3,650,000 |
| Cigna | Health and Dental Insurance | $3,300,000 |
| UNUM | Life Insurance | $310,000 |

The HARRIS CENTER for Mental Health and IDD
Transforming Lives

II. The Chief Financial Officer or Controller shall prepare a monthly report of all financial transactions related to the payment of the liabilities for employee benefits and submit the report to the Harris Center Board of Trustees Resource Committee. The Chief Financial Officer or Controller shall ensure all supporting documentation sufficient to demonstrate the business purpose of the transaction(s), its occurrence and the accuracy of the amount are retained and available upon request by the Harris Center Board of Trustees.

ALL OF THE FOREGOING SHALL BE EFFECTIVE
October 20, 2026

_____
Robin E. Gearing, PH.D., Chair
The Harris Center for Mental Health and IDD
Board of Trustees

_____
Gerald Womack, Secretary
The Harris Center for Mental Health and IDD
Board of Trustees

STATE OF TEXAS
COUNTY OF HARRIS

Subscribed and sworn to before me this _____ day of _____, 2026.

_____
Notary Public in and for the State of Texas

My Commission Expires: _____

Notary ID: _____

# EXHIBIT F-4

# OCTOBER 2026

# NEW CONTRACTS

# OVER 250k

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

SNAPSHOT SUMMARY
NEW CONTRACTS
GREATER THAN $250,000

OCTOBER 2026
FISCAL YEAR 2027

| | CONTRACTOR | PRODUCT/SERVICE DESCRIPTION | NTE AMOUNT | CONTRACT PERIOD | FUNDING | BID/TAG-ON | COMMENTS |
|---|---|---|---|---|---|---|---|
| | ACCESS | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | ADMINISTRATION | | | | | | |
| 1 | NLUC, PLLC | Healthcare Navigation and Care Delivery Services for Employees | $1,079,880.00 | 1/1/2027 - 12/31/2029 | General Revenue (GR) | Selected as part of the FY2027 medical benefits renewal with CIGNA. Selected as part of the FY2027 medical benefits renewal with CIGNA. | Next Level Prime will provide healthcare navigation and care delivery services for Employees enrolled in The Harris Center's medical plans beginning January 1, 2027. The program is designed to improve access to care, enhance the Employee healthcare experience, and support management of overall medical plan costs. This agreement is part of the Agency's FY2027 medical benefits strategy. The cost is paid by Employee's through their health plan. |
| | | | | | | | |
| | | | | | | | |
| | CPEP/CRISIS SERVICES | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | FORENSICS | | | | | | |
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| | | | | | | | |
| | INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI | | | | | | |
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| | | | | | | | |
| | MENTAL HEALTH | | | | | | |
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| | | | | | | | |
| | LEASES | | | | | | |
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| |

# Executive Contract Summary

## Contract Section

**Select Header For This Contract** *

Administration

**Contractor** *

NLUC, PLLC

**Contract ID #** *

NA

**Presented To** *

- (●) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

("Next Level"), by the entity {The Harris Center for Mental Health and IDD}

**Agenda Item Submitted For:** * (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [x] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [ ] Revenue
- [ ] SOW-Change Order-Amendment#
- [x] Other Board approved on Tuesday, August 25.

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [ ] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [x] Other Selected as part of the FY2027 medical benefits renewal with CIGNA.

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

( ) Yes (●) No

**Funding Information** *

(●) New Contract ( ) Amendment

**Contract Term Start Date** * (?)

1/1/2027

**Contract Term End Date** * (?)

12/31/2029

**If contract is off-cycle, specify the contract term** (?)

**Fiscal Year*** (?)
2027

**Amount*** (?)
$ 1,079,880.00

**Funding Source***
General Revenue (GR)

**Contract Description / Type*** (?)

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [ ] Renewal of Existing Contract
- [ ] Consultant
- [x] New Contract/Agreement
- [ ] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Contract Owner***
Suja Abraham

**Previous History of Contracting with Vendor/Contractor***
( ) Yes ( ) No (•) Unknown

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)
( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)
( ) Yes ( ) No (•) Unknown

**Supporting Documentation Upload** (?)
NL PRIME Terms and Conditions (The Harris Center).docx 52.62KB

**How does this contract support Agency/Unit Strategic priorities?***
This contract supports the Agency's strategic priority of providing competitive, accessible, and cost-effective employee benefits. Next Level Prime is designed to improve access to high-quality care, enhance the employee healthcare experience, and help manage overall medical plan costs while supporting employee well-being and retention.

## Vendor/Contractor Contact Person

**Name***
Allyson Waybright

**Address***
Street Address
5718 Westheimer Road, Suite 1800
Address Line 2
City
Houston
State / Province / Region
Texas
Postal / Zip Code
77057
Country
USA

**Phone Number***
936-661-2061

**Email***
awaybright@nlucc.com

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

**Budget Unit Number*** 1108

**Amount Charged to Unit*** $ 0.00

**Expense/GL Code No.*** *******

**Budget Manager** Moynihan, Kelly

**Secondary Budget Manager** Campbell, Ricardo

**Provide Rate and Rate Descriptions if applicable*** (?) 0

**Project WBS (Work Breakdown Structure)*** (?) 0

**Requester Name** Abraham, Suja

**Submission Date** 8/31/2026

## Budget Manager Approval(s)

**Approved by** Kelly E. Moynihan

**Approval Date** 9/1/2026

## Procurement Approval

**File Upload** (?)

**Approved by** Sign

**Approval Date**

## Contract Owner Approval

**Approved by** Suja Abraham

**Approval Date** 9/2/2026

## Contracts Approval

**Approved by** Belinda Stude

**Approval Date** 9/10/2026

# EXHIBIT F-5

# OCTOBER 2026

# RENEWALS OVER 250k

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

SNAPSHOT SUMMARY
CONTRACT RENEWALS
MORE THAN $250,000

OCTOBER 2026
FISCAL YEAR 2027

| | CONTRACTOR | PRODUCT/SERVICE DESCRIPTION | FY 2026 NTE AMOUNT | FY 2027 NTE AMOUNT | CONTRACT PERIOD | FUNDING | BID/TAG-ON | COMMENTS |
|---|---|---|---|---|---|---|---|---|
| | ACCESS | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | ADMINISTRATION | | | | | | | |
| 1 | Comcast | Agency Wide Internet & Data Circuit Services | $276,000.00 | $276,000.00 | 9/1/2026 - 8/31/2027 | General Revenue (GR) | . . | Annual renewal of Internet and Data Circuit Services Agency Wide including data circuits for EPIC EHR. |
| 2 | McKesson Medical Surgical Inc. | Agency Wide Medical Surgical Supplies | $225,419.00 | $324,552.75 | 9/1/2026 - 8/31/2027 | General Revenue (GR) | Tag-On GPO Vizient | Annual renewal of Agency Wide Medical Surgical Supplies. |
| | | | | | | | | |
| | | | | | | | | |
| | CPEP/CRISIS SERVICES | | | | | | | |
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| | FORENSICS | | | | | | | |
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| | INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI | | | | | | | |
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| | MENTAL HEALTH | | | | | | | |
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| | LEASES | | | | | | | |
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| |

The HARRIS CENTER for Mental Health and IDD

# Annual Renewal Evaluation

## Current Fiscal Year Contract Information

**Current Fiscal Year**

2027

**Contract ID#***

2022-0549

**Contractor Name***

Comcast

**Service Provided*** (?)

Master PO for 4 Comcast Contract ID's
7696- Data Circuits for EPIC EHR
6529-Agency Wide Internet Service: Multiple Sales Order
7612-New Data Circuits; Primary &Redundant Circuits at all Agency Clinics
7486-Network Connectivity for 911 Crisis Diversion Center

**Renewal Term Start Date***

9/1/2026

**Renewal Term End Date***

8/31/2027

**Term for Off-Cycle Only (For Reference Only)**

**Agenda Item Submitted For:** (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [x] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [ ] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)***

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [ ] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [x] Other N/A

**Contract Description / Type**

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [x] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [ ] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Vendor/Contractor a Historically Underutilized Business (HUB)** (?)

- ○ Yes
- ○ No
- ◉ Unknown

**Contract NTE*** (?)

$ 276,000.00

**Rate(s)/Rate(s) Description**

**Unit(s) Served***

1130

**G/L Code(s)***

564004

**Current Fiscal Year Purchase Order Number***

CT145158

**Contract Requestor***

Rick Hurst

**Contract Owner***

Mustafa Cochinwala

**File Upload** (?)

## Evaluation of Current Fiscal Year Performance

**Have there been any significant performance deficiencies within the current fiscal year?***

○ Yes ◉ No

**Were Services delivered as specified in the contract?***

◉ Yes ○ No

**Did Contractor perform duties in a manner consistent with standards of the profession?***

◉ Yes ○ No

**Did Contractor adhere to the contracted schedule?*** (?)

◉ Yes ○ No

**Were reports, billing and/or invoices submitted in a timely manner?*** (?)

◉ Yes ○ No

**Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?*** (?)

◉ Yes ○ No

**Did Contractor render services consistent with Agency policy and procedures?*** (?)

◉ Yes ○ No

**Maintained legally required standards for certification, licensure, and/or training?*** (?)

◉ Yes ○ No

## Renewal Determination

**Is the contract being renewed for next fiscal year with this Contractor?*** (?)

◉ Yes ○ No

**How does this contract support Agency/Unit Strategic priorities?***

N/A

Does the following apply to the contract?

**Exception: Confidentiality of Cybersecurity Measures according to Texas Government Code Public Information §552.1391.**

○ Yes ◉ No

** Note: This will only apply to IT contracts related to cybersecurity, all others can select NO*

## Renewal Information for Next Fiscal Year

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 1130 | $ 276,000.00 | 564004 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Campbell, Ricardo | Campbell, Ricardo |

**Provide Rate and Rate Descriptions if applicable*** (?)

Varies

**Project WBS (Work Breakdown Structure)*** (?)

N/A

| Fiscal Year* (?) | Amount* (?) |
|---|---|
| 2027 | $ 276,000.00 |

**Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts**

**Contract Funding Source***

General Revenue (GR)

## Contract Content Changes

**Are there any required changes to the contract language?*** (?)

○ Yes ◉ No

**Will the scope of the Services change?***

○ Yes ◉ No

**Is the payment deadline different than net (45)?***

○ Yes ◉ No

**Are there any changes in the Performance Targets?***

○ Yes ◉ No

Are there any changes to the Submission deadlines for notes or supporting documentation? *

○ Yes ◉ No

File Upload (?)

## Contract Owner

Contract Owner * (?)

Please Select Contract Owner

Mustafa Cochinwala

## Budget Manager Approval(s)

Approved by

Ricardo Campbell

## Contract Owner Approval

Approved by

Mustafa Cochinwala

## Contracts Approval

Approve *

◉ Yes

○ No, reject entire submission

○ Return for correction

Approved by *

Belinda Stude

Approval Date *

9/29/2026

The HARRIS CENTER for Mental Health and IDD

# Annual Renewal Evaluation

## Current Fiscal Year Contract Information

**Current Fiscal Year**

2027

**Contract ID#** *

7137

**Contractor Name** *

McKesson Medical Surgical Inc.

**Service Provided** * (?)

Agency Wide Medical Surgical Supplies

**Renewal Term Start Date** *

9/1/2026

**Renewal Term End Date** *

8/31/2027

**Term for Off-Cycle Only (For Reference Only)**

**Agenda Item Submitted For:** (?)

- [x] Information Only (Total NTE Amount is Less than $250,000.00)
- [ ] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [ ] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [ ] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [x] Tag-On
- [ ] Consumer Driven
- [x] Other Through GPO Vizient

**Contract Description / Type**

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [x] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [ ] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Vendor/Contractor a Historically Underutilized Business (HUB)** (?)

- ( ) Yes
- (•) No
- ( ) Unknown

**Contract NTE*** (?)

$ 225,419.00

**Rate(s)/Rate(s) Description**

N/A

**Unit(s) Served***

2212,
2213,2214,2215,2250,2301,2801,4323,4325,4736,6500,920
6,9208,9209,9210,9261,9264,9403,9404,9407,9502,9810,99
01

**G/L Code(s)***

547002

**Current Fiscal Year Purchase Order Number***

CT145347

**Contract Requestor***

Taia Smith

**Contract Owner***

Kia Walker

**File Upload** (?)

## Evaluation of Current Fiscal Year Performance

**Have there been any significant performance deficiencies within the current fiscal year?***

○ Yes ◉ No

**Were Services delivered as specified in the contract?***

◉ Yes ○ No

**Did Contractor perform duties in a manner consistent with standards of the profession?***

◉ Yes ○ No

**Did Contractor adhere to the contracted schedule?*** (?)

◉ Yes ○ No

**Were reports, billing and/or invoices submitted in a timely manner?*** (?)

◉ Yes ○ No

**Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?*** (?)

◉ Yes ○ No

**Did Contractor render services consistent with Agency policy and procedures?*** (?)

◉ Yes ○ No

**Maintained legally required standards for certification, licensure, and/or training?*** (?)

◉ Yes ○ No

## Renewal Determination

**Is the contract being renewed for next fiscal year with this Contractor?*** (?)

◉ Yes ○ No

**How does this contract support Agency/Unit Strategic priorities?***

AGENCY WIDE MEDICAL SUPPLIES

Does the following apply to the contract?

**Exception: Confidentiality of Cybersecurity Measures according to Texas Government Code Public Information §552.1391.**

○ Yes ◉ No

** Note: This will only apply to IT contracts related to cybersecurity, all others can select NO*

## Renewal Information for Next Fiscal Year

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9206 | $ 83,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Oshman, Jodel | Ramirez, Priscilla | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2212 | $ 10,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2213 | $ 2,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2215 | $ 6,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2250 | $ 4,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Oshman, Jodel | Ramirez, Priscilla | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2301 | $ 4,500.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2801 | $ 8,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Smith, Janai | Shelby, Debbie | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 3611 | $ 50.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Degracia, Ericka | Collins, Evanthe | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 4323 | $ 2,956.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 4325 | $ 1,200.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 4736 | $ 2,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Shelby, Debbie | Smith, Janai | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 6302 | $ 3,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Williams-Wesley, Sheenia | Reyes, Elizabeth | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 6500 | $ 2,250.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Williams-Wesley, Sheenia | Reyes, Elizabeth | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9274 | $ 3,683.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Ramirez, Priscilla | Puente, Giovanni | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9208 | $ 1,600.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Oshman, Jodel | Ramirez, Priscilla | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9209 | $ 61,000.00 | 547002 |
| **Budget Manager*** | **Secondary Budget Manager*** | |
| Oshman, Jodel | Ramirez, Priscilla | |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9210 | $ 13,000.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Oshman, Jodel | Ramirez, Priscilla |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9240 | $ 1,000.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9243 | $ 50.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9261 | $ 337.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9263 | $ 5,000.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Oshman, Jodel | Ramirez, Priscilla |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9264 | $ 1,177.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9274 | $ 3,683.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9403 | $ 2,183.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9404 | $ 1,455.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9407 | $ 300.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9502 | $ 1,782.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9901 | $ 60,216.75 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Ramirez, Priscilla | Puente, Giovanni |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 9810 | $ 5,950.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Oshman, Jodel | Ramirez, Priscilla |

| Budget Unit Number* | Amount Charged to Unit* | Expense/GL Code No.* |
|---|---|---|
| 2214 | $ 5,000.00 | 547002 |

| Budget Manager* | Secondary Budget Manager* |
|---|---|
| Shelby, Debbie | Smith, Janai |

**Provide Rate and Rate Descriptions if applicable*** (?)

N/A

**Project WBS (Work Breakdown Structure)*** (?)

N/A

| Fiscal Year* (?) | Amount* (?) |
|---|---|
| 2027 | $ 324,552.75 |

**Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts**

**Contract Funding Source***

General Revenue (GR)

## Contract Content Changes

**Are there any required changes to the contract language?*** (?)

○ Yes ◉ No

**Will the scope of the Services change?***

○ Yes ◉ No

**Is the payment deadline different than net (45)?***

○ Yes ◉ No

Are there any changes in the Performance Targets?*

○ Yes ◉ No

Are there any changes to the Submission deadlines for notes or supporting documentation?*

○ Yes ◉ No

File Upload (?)

## Contract Owner

Contract Owner* (?)

Please Select Contract Owner

Kia Walker

## Budget Manager Approval(s)

Approved by

Jodel Oshman

Approved by

Debbie Chambers Shelby

Approved by

Janai Lynnette Smith

Approved by

Ericka Degracia

Approved by

Sheenia Williams-Wesley

Approved by

Priscilla M. Ramirez

Approved by

Sign

## Contract Owner Approval

Approved by

Kia Denae Walker

## Contracts Approval

Approve*

◉ Yes

○ No, reject entire submission

○ Return for correction

Approved by*

Belinda Stude

Approval Date*

10/5/2026



# EXHIBIT F-6

# OCTOBER 2026

# INTERLOCAL AGREEMENTS

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

SNAPSHOT SUMMARY
INTERLOCALS

OCTOBER 2026
FISCAL YEAR 2027

| | CONTRACTOR | PRODUCT/SERVICE DESCRIPTION | Action Type | CONTRACT PERIOD | FUNDING | COMMENTS |
|---|---|---|---|---|---|---|
| 1 | Harris County (Pretrial Services) | Community Assistance Referral Program (CARP) for felony defendants to increase court appearance rates. | Amendment | 4/1/2026 - 9/30/2027 | County | Amendment for renewal through September 30, 2027. [FY27 Revenue NTE: $400,000.00]. |
| 2 | Harris County Juvenile Probation Department | To provide comprehensive psychiatric services to youth assigned to HC JPD pre-adjudication and post-adjudication facilities to prevent youth from further penetrating the juvenile justice and child welfare systems. | Amendment | 9/1/2026 - 8/31/2027 | County | Amendment to increase the NTE to cover budget increases for FY27. [FY27 Revenue Increase by $33,750.00; Total revised FY27 Revenue NTE: $650,000.00]. |
| 3 | Harris County Resources for Children and Adults | To identify and provide comprehensive mental health services for youth between 13 and under 18 year(s) of age who are engaged with law enforcement due to low-level, non-violent crimes but are in need of temporary respite care due to a mental health crisis | Amendment | 6/11/2026 - 12/31/2026 | County | Amendment and renewal to extend the term through December 21, 2026, and to increase County funds for additional services. [FY27 Revenue NTE: $350,000.00; Revised Total Revenue NTE: $8,519,767.80]. |
| 4 | Harris County Sheriff's Office | Harris County CORE Program | Amendment | 9/1/2026 - 8/31/2027 | County | Amendment to add Pasadena ISD to the revenue contract which is funded by Harris County for the CORE program to cover expenditures for the 26/27 fiscal year (County FY) for 3 iPads as requested. [FY27 Revenue NTE: $853,600.00]. |
| 5 | Texas Department of Family Protective Services | Texas Family First Program | Amendment | 9/1/2026 - 8/31/2027 | State | Amendment to modify the total contract budget amount and statement of work through August 31, 2027. [FY26 Revenue NTE: $1,665,114.13; FY27 Revenue NTE: $946,116.67: Revised FY26/27 NTE: $2,611,230.80]. |

# Executive Contract Summary

## Contract Section

**Select Header For This Contract** *

Interlocal

**Contractor** *

Harris County (Pretrial Services)

**Contract ID #** *

2025-1007

**Presented To** *

- (•) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

Harris County Pretrial Services and The Harris Center for MH and IDD Services

**Agenda Item Submitted For:** * (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [x] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [x] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [x] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [ ] Other

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

- ( ) Yes (•) No

**Funding Information** *

- ( ) New Contract (•) Amendment

**Contract Term Start Date** * (?)

4/1/2026

**Contract Term End Date** * (?)

9/30/2027

**If contract is off-cycle, specify the contract term** (?)

county fiscal amendment

**Fiscal Year*** (?)

2027

**Funding Source***

County

**Contract Description / Type*** (?)

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [ ] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [x] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Contract Owner***

Krystin Holmes

**Previous History of Contracting with Vendor/Contractor***

(•) Yes ( ) No ( ) Unknown

**Please add previous contract dates and what services were provided***

April 2025 - March 2026 CARP Pretrial Services

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)

( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)

(•) Yes ( ) No ( ) Unknown

**Specify Name***

Harris County

**Supporting Documentation Upload** (?)

**How does this contract support Agency/Unit Strategic priorities?***

Expand program availability, services and reduce readmission rates

## Vendor/Contractor Contact Person

**Name***

Natalie Michailides

**Address***

Street Address

600 North San Jacinto Street

Address Line 2

City

Houston

State / Province / Region

Texas

Postal / Zip Code

77002

Country

United States

**Phone Number***

8329273501

**Email** *
natalie.michailides@pts.hctx.net

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number * | Amount Charged to Unit * | Expense/GL Code No. * |
|---|---|---|
| 6004 | $ 400,000.00 | 540000 |

| Budget Manager | Secondary Budget Manager |
|---|---|
| Williams-Wesley, Sheenia | Reyes, Elizabeth |

**Provide Rate and Rate Descriptions if applicable** * (?)
n/a

**Project WBS (Work Breakdown Structure)** * (?)
n/a

| Requester Name | Submission Date |
|---|---|
| Williams-Wesley, Sheenia | 9/11/2026 |

## Budget Manager Approval(s)

**Approved by**
Sheenia Williams Wesley

**Approval Date**
9/11/2026

## Contract Owner Approval

**Approved by**
Krystin Holmes

**Approval Date**
9/11/2026

## Contracts Approval

**Approved by**
Belinda Stude

**Approval Date**
9/14/2026

# Executive Contract Summary

## Contract Section

**Contractor** *

Harris County Juvenile Probation Department

**Contract ID #** *

2025 1064

**Presented To** *

- (●) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

Harris County Juvenile Probation Department and The Harris Center for MH and IDD Services

**Agenda Item Submitted For:** * (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [x] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [ ] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [x] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [ ] Other

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

( ) Yes (●) No

**Does the following apply to the contract?**

**Exception: Confidentiality of Cybersecurity Measures according to Texas Government Code Public Information §552.1391.**

( ) Yes (●) No

** Note: This will only apply to IT contracts related to cybersecurity, all others can select NO*

**Funding Information** *

( ) New Contract (●) Amendment

**Contract Term Start Date*** (?)
9/1/2026

**Contract Term End Date*** (?)
8/31/2027

**If contract is off-cycle, specify the contract term** (?)

**Current Contract Amount***
$ 616,250.00

**Increase Not to Exceed***
$ 33,750.00

**Revised Total Not to Exceed (NTE)***
$ 650,000.00

**Fiscal Year*** (?)
2027

**Amount*** (?)
$ 650,000.00

**Funding Source***
County

**Contract Description / Type*** (?)

- ( ) Personal/Professional Services
- ( ) Consumer Driven Contract
- ( ) Memorandum of Understanding
- ( ) Affiliation or Preceptor
- ( ) BAA/DUA
- ( ) Pooled Contract
- ( ) Renewal of Existing Contract
- ( ) Consultant
- (•) New Contract/Agreement
- ( ) Amendment to Existing Contract
- ( ) Service/Maintenance
- ( ) IT/Software License Agreement
- ( ) Lease
- ( ) Other

**Justification/Purpose of Contract/Description of Services Being Provided*** (?)
To provide comprehensive psychiatric services to youth assigned to HC JPD pre-adjudication and post-adjudication facilities to prevent youth from further penetrating the juvenile justice and child welfare systems.

**Contract Owner***
Samuel Means

**Previous History of Contracting with Vendor/Contractor***
(•) Yes ( ) No ( ) Unknown

**Please add previous contract dates and what services were provided***
Psychiatric services to at risk youth
9/1/25 - 8/31/26

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)
( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)
(•) Yes ( ) No ( ) Unknown

**Specify Name***
Harris County

**Supporting Documentation Upload** (?)

## Vendor/Contractor Contact Person

**Name** *
Scott Elliott

**Address** *
Street Address
1001 Preston St
Address Line 2
Suite 670
City
Houston
State / Province / Region
TX
Postal / Zip Code
77002-1839
Country
United States

**Phone Number** *
7132744898

**Email** *
scott.elliott@pur.hctx.net

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number * | Amount Charged to Unit * | Expense/GL Code No. * |
|---|---|---|
| 6901 | $ 650,000.00 | 540000 |

**Budget Manager**
Williams-Wesley, Sheenia

**Secondary Budget Manager**
Reyes, Elizabeth

**Provide Rate and Rate Descriptions if applicable** * (?)
n/a

**Project WBS (Work Breakdown Structure)** * (?)
n/a

**Requester Name**
Williams-Wesley, Sheenia

**Submission Date**
9/18/2026

## Budget Manager Approval(s)

**Approved by**
Sheenia Williams Wesley

**Approval Date**
9/18/2026

## Contract Owner Approval

**Approved by**
Samuel Means

**Approval Date**
9/21/2026

## Contracts Approval

**Approve** *

- (•) Yes
- ( ) No, reject entire submission
- ( ) Return for correction

**Approved by** *

Belinda Stude

**Approval Date** *

9/22/2026

# Executive Contract Summary

## Contract Section

**Contractor** *

Harris County Resources for Children and Adults

**Contract ID #** *

2023-0614

**Presented To** *

- (●) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

Harris County Resources for Children and Adults and The Harris Center for MH and IDD Services

**Agenda Item Submitted For:** * (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [x] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [ ] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [x] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [ ] Other

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

- ( ) Yes (●) No

**Does the following apply to the contract?**

**Exception: Confidentiality of Cybersecurity Measures according to Texas Government Code Public Information §552.1391.**

- ( ) Yes (●) No

**** Note: This will only apply to IT contracts related to cybersecurity, all others can select NO***

**Funding Information** *

- ( ) New Contract (●) Amendment

**Contract Term Start Date*** (?)
6/11/2026

**Contract Term End Date*** (?)
12/31/2026

**If contract is off-cycle, specify the contract term** (?)
6 month extension of county contract term

**Current Contract Amount***
$ 8,169,767.80

**Increase Not to Exceed***
$ 500,000.00

**Revised Total Not to Exceed (NTE)***
$ 8,669,767.80

| Fiscal Year* (?) | Amount* (?) |
|---|---|
| 2026 | $ 166,667.00 |
| 2027 | $ 333,333.00 |

**Funding Source***
County

**Contract Description / Type*** (?)

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [ ] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [x] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Justification/Purpose of Contract/Description of Services Being Provided*** (?)
To identify and provide comprehensive mental health services for youth between 13 and under 18 year(s) of age who are engaged with law enforcement due to low-level, non-violent crimes but are in need of temporary respite care due to a mental health crisis

**Contract Owner***
Samuel Means

**Previous History of Contracting with Vendor/Contractor***
(•) Yes ( ) No ( ) Unknown

**Please add previous contract dates and what services were provided***
FY23 - FY26 crisis respite for at risk youth

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)
( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)
(•) Yes ( ) No ( ) Unknown

**Specify Name***
Harris County Juvenile Probation

**Supporting Documentation Upload** (?)

## Vendor/Contractor Contact Person

**Name** *

Harris County Resources for Children and Adults

**Address** *

Street Address

2525 Murworth Drive

Address Line 2

City

Houston

State / Province / Region

Texas

Postal / Zip Code

77054-1623

Country

United States

**Phone Number** *

7133944073

**Email** *

brian.baxendale@harriscountytx.gov

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number * | Amount Charged to Unit * | Expense/GL Code No. * |
|---|---|---|
| 6500 | $ 500,000.00 | 540000 |

**Budget Manager**

Williams-Wesley, Sheenia

**Secondary Budget Manager**

Reyes, Elizabeth

**Provide Rate and Rate Descriptions if applicable** * (?)

n/a

**Project WBS (Work Breakdown Structure)** * (?)

n/a

**Requester Name**

Williams-Wesley, Sheenia

**Submission Date**

9/15/2026

## Budget Manager Approval(s)

**Approved by**

Sheenia Williams Wesley

**Approval Date**

9/16/2026

## Contract Owner Approval

Approved by

Samuel Means

Approval Date

9/16/2026

## Contracts Approval

Approve*

- (•) Yes
- ( ) No, reject entire submission
- ( ) Return for correction

Approved by*

Belinda Stude

Approval Date*

9/16/2026

# Executive Contract Summary

## Contract Section

**Contractor** *

Harris County Sheriff's Office

**Contract ID #** *

na

**Presented To** *

- (●) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

Harris County Sheriff's Office and The Harris Center for Mental Health and IDD

**Agenda Item Submitted For:** * (?)

- [x] Information Only (Total NTE Amount is Less than $250,000.00)
- [ ] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [x] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [ ] Interlocal
- [x] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [ ] Other

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

(●) Yes ( ) No

**Does the following apply to the contract?**

**Exception: Confidentiality of Cybersecurity Measures according to Texas Government Code Public Information §552.1391.**

(●) Yes ( ) No

** Note: This will only apply to IT contracts related to cybersecurity, all others can select NO*

**Funding Information** *

( ) New Contract (●) Amendment

**Contract Term Start Date*** (?)
9/1/2026

**Contract Term End Date*** (?)
8/31/2027

**If contract is off-cycle, specify the contract term** (?)

**Fiscal Year*** (?)
2027

**Funding Source***
County

**Contract Description / Type*** (?)

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [ ] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [x] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Justification/Purpose of Contract/Description of Services Being Provided*** (?)
Amendment to add Pasadena ISD to this revenue contract funded by Harris County for the CORE program to cover expenditures for the 26/27 fiscal year (County FY)
3 iPads requested
Director: Kisha Lorio

**Contract Owner***
Kim Kornmayer

**Previous History of Contracting with Vendor/Contractor***
(•) Yes ( ) No ( ) Unknown

**Please add previous contract dates and what services were provided***
contract in place

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)
( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)
(•) Yes ( ) No ( ) Unknown

**Specify Name***
Harris County

**Supporting Documentation Upload** (?)

## Vendor/Contractor Contact Person

**Name***
Capt. Lonnie Smith

**Address** *

Street Address

3920 Mickey Gilley Blvd.

Address Line 2

City

Pasadena

State / Province / Region

TX

Postal / Zip Code

77505-2281

Country

US

**Phone Number** *

713-740-0040

**Email** *

Lgsmith@pasadenaisd.org

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

**Budget Unit Number** *

9259

**Amount Charged to Unit** *

$ 0.00

**Expense/GL Code No.** *

0

**Budget Manager**

Oshman, Jodel

**Secondary Budget Manager**

Ramirez, Priscilla

**Provide Rate and Rate Descriptions if applicable** * (?)

Revenue contract for $853,600
detailed report and invoice is submitted to the county monthly

**Project WBS (Work Breakdown Structure)** * (?)

NA

**Requester Name**

Singh, Patricia

**Submission Date**

8/31/2026

## Budget Manager Approval(s)

**Approved by**

Jodel Oshman

**Approval Date**

8/31/2026

## IT Director Approval

**Approved by**

Anthony Jones

**Approval Date**

8/31/2026

**IT Approval Comments**

Approved - AJones

## Contract Owner Approval

**Approved by**

Kimberly Kornmayer

**Approval Date**

9/2/2026

## Contracts Approval

**Approve** *

- (•) Yes
- ( ) No, reject entire submission
- ( ) Return for correction

**Approved by** *

Belinda Stude

**Approval Date** *

9/4/2026

# Executive Contract Summary

## Contract Section

**Select Header For This Contract** *

Interlocal

**Contractor** *

Texas Department of Family Protective Services

**Contract ID #** *

2025-1108

**Presented To** *

- (●) Resource Committee
- ( ) Full Board

**Date Presented** *

10/20/2026

**Parties** * (?)

The Harris Center for Mental Health and IDD and Texas Department of Family Protective Services

**Agenda Item Submitted For:** * (?)

- [ ] Information Only (Total NTE Amount is Less than $250,000.00)
- [ ] Board Approval (Total NTE Amount is $250,000.00 or more)
- [ ] Grant Proposal
- [x] Revenue
- [ ] SOW-Change Order-Amendment#
- [ ] Other

**Procurement Method(s)** *

Check all that Apply

- [ ] Competitive Bid
- [ ] Request for Proposal
- [ ] Request for Application
- [ ] Request for Quote
- [x] Interlocal
- [ ] Not Applicable (If there are no funds required)
- [ ] Competitive Proposal
- [ ] Sole Source
- [ ] Request for Qualification
- [ ] Tag-On
- [ ] Consumer Driven
- [ ] Other

**Does this contract contain an element of Information Technology (Hardware, Software, or Professional Services)?** *

- ( ) Yes (●) No

**Funding Information** *

- ( ) New Contract (●) Amendment

**Contract Term Start Date** * (?)

9/1/2026

**Contract Term End Date** * (?)

8/31/2027

**If contract is off-cycle, specify the contract term** (?)

**Fiscal Year*** (?)

2027

**Funding Source***

State

**Contract Description / Type*** (?)

- [ ] Personal/Professional Services
- [ ] Consumer Driven Contract
- [ ] Memorandum of Understanding
- [ ] Affiliation or Preceptor
- [ ] BAA/DUA
- [ ] Pooled Contract
- [ ] Renewal of Existing Contract
- [ ] Consultant
- [ ] New Contract/Agreement
- [x] Amendment to Existing Contract
- [ ] Service/Maintenance
- [ ] IT/Software License Agreement
- [ ] Lease
- [ ] Other

**Contract Owner***

Tiffanie Williams-Brooks

**Previous History of Contracting with Vendor/Contractor***

(•) Yes ( ) No ( ) Unknown

**Please add previous contract dates and what services were provided***

2025

**Vendor/Contractor a Historically Underutilized Business (HUB)*** (?)

( ) Yes ( ) No (•) Unknown

**Community Partnership*** (?)

( ) Yes ( ) No (•) Unknown

**Supporting Documentation Upload** (?)

| | |
|---|---|
| Attachment C-1 PWP.pdf | 319.11KB |
| Attachment A-1- Harris SOW .pdf | 117.91KB |
| HHS001663900001 Amend #2 .pdf | 89.81KB |

**How does this contract support Agency/Unit Strategic priorities?***

Supports partnership with DFPS and The Harris Center to provide mental health services to client and their families.

## Vendor/Contractor Contact Person

**Name***

Begonia Almudi

**Address***

Street Address

701 West 51st Street

Address Line 2

City

Austin

State / Province / Region

TX

Postal / Zip Code

78751-2312

Country

United States

**Phone Number** *
512-460-7397

**Email** *
Begonia.Almudi@dfps.texas.gov

## Budget Section

### Budget Units and Amounts Charged to each Budget Unit

| Budget Unit Number * | Amount Charged to Unit * | Expense/GL Code No. * |
|---|---|---|
| 4161 | $ 946,116.67 | 437003 |

| Budget Manager | Secondary Budget Manager |
|---|---|
| Smith, Janai | Shelby, Debbie |

**Provide Rate and Rate Descriptions if applicable** * (?)
0.00

**Project WBS (Work Breakdown Structure)** * (?)
0.00

| Requester Name | Submission Date |
|---|---|
| Bowser, Mohagony | 8/25/2026 |

## Budget Manager Approval(s)

**Approved by**
Janai Lynnette Smith

**Approval Date**
8/31/2026

## Contract Owner Approval

**Approved by**
Dr. Tiffanie Williams-Brooks

**Approval Date**
9/3/2026

## Contracts Approval

**Approved by**
Belinda Stude

**Approval Date**
9/8/2026

# EXHIBIT F-7

Docusign Envelope ID: 7A0B9535-5193-8530-813A-11CD9AEE51BF

# EXCERPT FROM THE MINUTES FROM THE HARRIS CENTER INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

**Prepared by: The Office of the Vice President for Intellectual Disabilities Services Division**

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**This is an official record of The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council.**

**MEMBERS IN ATTENDANCE:** LaVette Allen (Advocate); Judy Blake (Advocate); Dory Cayten (Advocate); Jenny Cheng (Advocate); Sharon Cheng (Light & Salt Association); Charles Davis (Harris County Psychiatric Center); Jeff Furrh (Waller Independent School District); Naila Ibrahim (Dar-us-Sakina); Kennitha Jenkins (Consumer Advocate); Norma Medrano for Angel Ponce (Mayor's Office for People w/ Disabilities); Dr. Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept. Psychiatry); Angela Reagan (Region 4 Education Service Center); Michael Roberts (Down Syndrome Association of Houston); Kayla Rosenthal for Damien Harris (The Center for Pursuit); Dr. Bill Schnapp (Community Member); Kyla Singleton (Harris County Resources for Children and Adults); Janniece Sleigh (The Arc of Harris County); Shelley Townsend (University of Houston); Mary Jane Williams (Advocate); Albert Williamson (Spring Independent School District);

**MEMBERS ABSENT:** Mercedes Alejandro (Advocate); Ellen Goudeau (Advocate); Elworth Lusk (Advocate); Dr. Olivia McGill (Harris County Juvenile Probation Department); Stephen Vetrano (Vita-Living); VACANT (Community Care Services Eligibility – HHSC); VACANT (Houston Independent School District); VACANT (Humble Independent School District); VACANT (Richmond State Supported Living Center); VACANT (Texas Workforce Solutions – Vocational Rehabilitation Services); VACANT (Avondale House);

**OTHERS IN ATTENDANCE:**
The Harris Center Staff: Maddison Adimora; Crystal Almaguer; Dr. Evanthe Collins; Annie Cuba; Ericka Degracia; Randi Garza; Daniel German; Kristi Gertson; Cindy Hernandez; Francisco Hernandez; Cassanda Johnson; Kenyonika Johnson; Amanda Jones; Consuelo Martinez; Alejandra McKinney; Keena Pace; Samor Sherrod-Haynes; Katrina Amanda Willis

Public Attendees: Kizzey Demease; Curt Harrison (Easter Seals Greater Houston); Roger Liau (Light & Salt Association); Jeesoo Lee; Ana Perez (Pasadena Independent School District); Kelly Pillow (Pasadena Independent School District); Jonai Tellison (Texas Department of Family and Protective Services)

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## RECOMMENDATION NUMBER 445R

October 6, 2026

The meeting of The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) was called to order on October 6, 2026 at 10:03 a.m. by Co-Chair Mary Jane William, with a quorum present.

**MOTION BY: Dr. Deborah Pearson**
**SECOND BY: Dr Bill Schnapp**

**RECOMMENDATION**
The Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) recommends that the attached Board Legislative Talking Points for use by Board members and other advocates when communicating with legislators regarding legislative priorities affecting individuals with intellectual and developmental disabilities.

**CERTIFICATION**
I, Alicia Cindy Hernandez, Recording Secretary for The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council, hereby certify that Recommendation No. 445R was presented, discussed, and approved during its regularly scheduled meeting held on October 6, 2026, with a quorum present.

Signed by:
Alicia Hernandez
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Alicia Cindy Hernandez, Recording Secretary
Intellectual and Developmental Disabilities Planning Advisory Council
The Harris Center for Mental Health and IDD

10/8/2026
Date

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The HARRIS CENTER for Mental Health and IDD

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# EXECUTIVE SUMMARY

**IDD Planning Advisory Council Recommendations for the 90th Texas Legislative Session**

On September 1, 2026, The Harris Center's Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) convened to identify priority issues and recommendations in preparation for the 90th Texas Legislative Session. The meeting included the IDD-PAC Board of Trustees' liaison and representation from the Texas Council of Community Centers' Local Authority Workgroup. Additional community representation included independent school districts, private community-based providers, individuals with intellectual and developmental disabilities (IDD), family members, advocates, Harris County Guardianship, Harris County Juvenile Probation, UT Medical School, and the Mayor's Office for Persons with Disabilities.

The collective group examined gaps in care and support for people with IDD at the local, state, and federal levels. Members divided into smaller workgroups and discussed predetermined questions designed to identify unmet needs, system barriers, and opportunities to strengthen the continuum of care.

**Purpose**

The September 1st discussion had a dual purpose:

1. **Legislative Advocacy:** Identify recommendations for The Harris Center Board of Trustees to use as talking points in discussions with legislators and policymakers in preparation for the 90th Texas Legislative Session.
2. **Organizational Improvement:** Identify recommendations for the Board of Trustees and The Harris Center executive leadership to consider for internal, systemwide improvements and potential inclusion in the next iteration of the agency's strategic plan.

Following the workgroup discussions, feedback was consolidated into a comprehensive set of recommendations. IDD-PAC voting members were subsequently provided an opportunity to rank and modify the recommendations, allowing the final priorities to reflect the collective input and areas of greatest consensus among voting members.

**Legislative Priorities**

The final legislative recommendations identify eight priority areas for consideration:

*Top 3 (listed by rank)*

1. **Expand specialized services for children and youth (ages 3 to 18 yrs)** with IDD, particularly those with co-occurring behavioral health needs
2. **Strengthen the transition to adulthood** through increased community-based safety-net services (ages 18+ yrs) and restore state vocational apprenticeship funding
3. **Establish sustainable compensation for the direct-care workforce,** including increased Medicaid-supported wages and fringe benefits

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*Other Legislative Issues Identified*

4. Increase Medicaid reimbursement rates
5. Increase IDD-Specific Jail Deflection and Diversion Options
6. Expand Access to Early Childhood Intervention
7. Expand Community-Based Psychiatric Care for People with IDD
8. Advance Greater Equity in IDD Funding

Given the limited time typically available during meetings with legislators and legislative staff, the top three priorities are emphasized and explored in greater detail. The accompanying document provides additional background, rationale, and recommendations for these three areas.

For transparency and to preserve the breadth of the IDD-PAC's work, the full list of recommendations is included. The complete list represents the range of issues identified by the diverse stakeholders participating in the September 1st discussion, while the ranking identifies those priorities the voting members determined should receive the greatest emphasis.

**Continued Collaboration**

The IDD-PAC recognizes that meaningful progress requires collaboration among policymakers, providers, individuals with IDD, families, advocates, and community partners. The IDD-PAC Executive Leadership Team is available to meet with The Harris Center Board of Trustees and Executive Leadership to further discuss these recommendations, provide additional context, or share information regarding the identified gaps and potential solutions.

These recommendations are presented as an opportunity to strengthen advocacy for individuals with IDD and their families while also identifying opportunities for The Harris Center to continue improving its own systems, services, partnerships, and strategic direction.

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The HARRIS CENTER for Mental Health and IDD

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# IDD Planning Advisory Council
# 90th Legislative Session Workgroup Summary

## BOARD LEGISLATIVE TALKING POINTS

Recommended top 3 priorities identified by the IDD-PAC to be emphasized in discussions with legislators *(listed by voted rank)*.

1. **Expand specialized services for children and youth (ages 3 to 18 yrs) with IDD, particularly those with co-occurring behavioral health needs.**

   Issue

   Based on Texas Health and Human Services, approximately 54% to 58% of children who age out of Early Childhood Intervention (ECI/IDEA Part C) services at age three continue to need ongoing support or transition into preschool special education (IDEA Part B) services. Under IDEA Part B, public school districts must provide a Free Appropriate Public Education (FAPE) to eligible children ages 3 through 21. While schools provide a robust array of specialized instructions and therapies to help a child access their education, these services are bound to educational necessity, not medical or holistic need. Because of this, families frequently need to supplement school programs with community-based supports.

| IDEA Part B School Service | Scope in the School Setting | Why Families Supplement in the Community |
|---|---|---|
| **Speech-Language Therapy** | Focuses on communication skills that support educational access, including classroom speech needs, peer interaction, and school-based communication goals. Pragmatic (social) speech often receives limited attention, and services are frequently delivered in groups, making individualized intervention more challenging. | To access more individualized, one-on-one therapy, particularly for social speech, intensive articulation, feeding therapy, or swallowing disorders that may not be adequately addressed through school-based services. |
| **Occupational Therapy (OT)** | Targets fine motor skills needed for school tasks (holding pencils, using scissors, buttoning coats). | Sensory gyms and private OTs address broader sensory processing disorders, emotional regulation, and home life routines. |
| **Physical Therapy (PT)** | Focuses on school mobility, navigating hallways, and safely using playground equipment. | Private pediatric PTs work on overall physical milestones, core strength, gait training, and adaptive recreational sports. |
| **Behavioral & Mental Health Support** | Provides school counseling, crisis intervention, and Behavior Intervention Plans (BIPs) to address behavioral and emotional needs. Elementary students may have greater access to counselors and social or behavioral supports. Most districts also have Licensed Specialists in School Psychology (LSSPs) and behavioral | Private ABA therapy, pediatric psychologists, and family counseling address complex behavioral needs, clinical anxiety, and behaviors that extend beyond the school setting. However, access to external autism and behavioral programs is often |

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| | | |
|---|---|---|
| | support teams, but direct student interaction, particularly at the high school level, is often limited, with LSSPs primarily involved in evaluations and testing. Although behavioral support teams may assist in severe cases, paraprofessionals are often responsible for implementing behavior plans on campus. Plans that lack sufficient detail or individualized strategies can make consistent implementation difficult. | limited, with many programs ending during elementary or middle school and few options available for adolescents, particularly those over age 12. Access to private services is also heavily influenced by a family's financial resources. When school-based supports are insufficient and affordable community services are unavailable, individuals with significant behavioral needs may experience escalating crises, increasing the risk of emergency interventions, school exclusion, or justice system involvement. |
| **Assistive Technology (AT)** | Provides access to speech-generating devices, communication software, and other assistive technology to support educational participation. Devices may be sent home for continued use, allowing students to communicate across school and home environments. However, when a student exits the school system, retaining the device may require a written transfer agreement approved by the district. Depending on the device's cost and district policies, the equipment may instead remain district property. | Families may need to pursue community-based programs, private insurance, or other funding sources to obtain personal, permanent assistive technology devices for consistent use at home and in the community, particularly when school-owned equipment cannot be transferred upon graduation or exit from the school system. |

## CRITICAL PILLARS STATE GENERAL REVENUE CAN SUPPORT THROUGH LOCAL IDD AUTHORITIES

**Therapeutic Continuity**
Schools operate on a 180-day calendar with significant breaks. If a child requires year-round, intensive therapeutic intervention to prevent regression, families must use community outpatient clinics that accept health insurance or Medicaid.

**Socialization and Recreational Programs**
IDEA Part B requires school districts to provide students with disabilities an equal opportunity to participate in school-sponsored nonacademic and extracurricular activities, including clubs and recreational activities, in addition to, appropriate supplementary aids and services as determined by the student's IEP team. These requirements apply to school-based activities, but do not extend to specialized community recreation programs or ongoing recreational support outside the school setting. Families may therefore supplement school-based opportunities with community adaptive programs, such as Special Olympics, therapeutic horseback riding (hippotherapy), and sensory-friendly community centers.

**Long-Term Care and Case Management**
School districts do not manage a child's life outside of school hours. To get help with long-term financial planning, home care, or adult transition planning, families rely on state and local entities. In Texas, this includes navigating the complex Medicaid Waiver Programs (such as Home and Community-based services), or encountering extensive waitlists, in some cases exceeding 15 years (according to HHSC, as of August 2026, there are 199,471 Texans waiting among 6 Medicaid waiver programs).

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Children who do not qualify for Medicaid waiver programs or cannot afford private services may have few options for continued community-based support. Unmet needs can contribute to developmental regression, escalating behavioral or mental health concerns, increased family stress, and greater reliance on crisis-oriented services later in childhood.

*Recommendation*

- *Advocate to strengthen specialized therapies and behavioral supports funded by community-based, state general revenue for children and youth ages 3–18 who age out of ECI but continue to require developmental, behavioral, or mental health supports.*

  ***Note:*** *Services should complement, not duplicate, supports provided through the education system, thereby creating a continuum of support that extends beyond the ECI years and addresses needs that may not be fully met through educational services alone.*

2. **Strengthen the transition to adulthood through increased community-based safety-net services (ages 18+ yrs) and restore state vocational apprenticeship funding.**

Issue

**The Post-Graduation "Cliff"**

While students are in school, federal and state education requirements provide a structured system of individualized supports, albeit limited to educational necessity. Once a student graduates or ages out of the school system, many of those supports end or change substantially.

IDD young adults and their families typically encounter a fragmented adult-service system in which eligibility requirements, waiting lists, funding limitations, and gaps between programs make it difficult to maintain the progress achieved during the school years. Most will experience elongated wait times to access structured, comprehensive supports via a Medicaid waiver, 15+ years (according to HHSC, as of August 2026, there are 199,471 Texans waiting among 6 Medicaid waiver programs). This can result in extended periods at home without meaningful daytime activities, loss of skills, reduced opportunities for employment and community participation, increased caregiver demands, and social isolation. For individuals with behavioral health needs, the absence of appropriate post-graduation supports can also contribute to preventable crises and justice involvement.

**Critical Importance of Safety-Net Supports**

Community safety net services are programs funded by state general revenue and administered by local IDD authorities (LIDDAs), including respite, adaptive behavioral supports, pre-employment training, job coaching (received post-employment), psychosocial training, psychological services, and day habilitation.

Access to these preventive supports allow persons with IDD to maintain skills, develop greater independence, participate in meaningful activities, pursue employment, and remain connected to their families and communities, while decreasing the likelihood of reliance on more costly, more restrictive, and less humane emergency services, psychiatric hospitalization, and involvement with law enforcement or the criminal justice system.

**Vocational Apprenticeship Program (VAP)**

HHSC's Vocational Apprenticeship Program (VAP) was a paid, 15-week training initiative designed to promote employment success without relying on traditional long-term state funding. Funded through an HHSC grant, the program provided apprentice salaries throughout the training period and the remainder of the project. Apprentices received formalized classroom instruction in essential workplace skills, including social skills, team building, interview preparation, problem-solving, and personal

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responsibility. They gained hands-on work experience in integrated community employment settings alongside peers without disabilities and received dedicated, on-site job coaching, with coaches working side-by-side with apprentices until they could perform their job responsibilities independently. Upon completion of the project, some participating employers chose to offer apprentices long-term employment opportunities.

Overall, VAP was a highly successful pilot and proof-of-concept project providing IDD individuals with a direct pathway to competitive, integrated employment after high school graduation. Funding for this program ended in 2024.

**Cost of Safety-Net Prevention vs. Crisis**

Community-based safety-net services can provide relatively low-cost interventions that help people remain stable, engaged, and safely supported in their homes and communities.

Based on estimated daily costs, the difference can be significant:

| Setting/Service | Estimated Daily Cost |
|---|---|
| IDD community-based safety-net services funded with General Revenue | < $100 |
| HCS services | ~$155 |
| ICF-IID | ~$175 |
| Specialized IDD care in jail | ~$300 |
| Private psychiatric hospitalization | ~$700–$900+ |
| SSLC | ~$946 |

These estimates illustrate an important principle: providing appropriate supports early and in the community can cost substantially less than responding after a person's needs have escalated.

This not to suggest that every individual will require or avoid a particular level of care. Rather, Texas should ensure that people have access to the least restrictive, most appropriate supports necessary to maintain stability and independence before more intensive interventions become necessary.
This is particularly important following high school graduation when a young adult loses school-based structure.

*Recommendation*

- *Advocate for increasing state General Revenue funding for community-based IDD safety-net services to strengthen community stabilization for individuals with IDD following graduation from the education system.*

- *Advocate for the restoration of statewide funding for IDD vocational apprenticeship programs that provide opportunities to develop employment skills, gain work experience, and pursue meaningful careers.*

3. **Establish sustainable compensation for the direct-care workforce, including increased Medicaid-supported wages and fringe benefits.**

Issue

Direct-care work is skilled, demanding, and highly personal. Every day, direct service professionals (DSPs) assist individuals with activities that many take for granted, including bathing and showering, toileting and changing diapers, dressing, eating and meal preparation, medication administration and monitoring, mobility and transfers, personal hygiene, communication, behavioral support,

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transportation, and participation in community activities. They are also responsible for recognizing changes in an individual's physical or behavioral condition, implementing individualized support plans, documenting services, communicating with families and other professionals, and responding to emergencies within a 24/7 residential operation.

For individuals with more complex needs, DSPs can provide support across virtually every aspect of daily life. The work requires patience, judgment, consistency, specialized knowledge, and the ability to build trusting relationships with people who may have significant communication, medical, behavioral, or physical support needs. Yet the compensation available for this essential workforce remains significantly below wages available for many less specialized positions and below comparable entry-level healthcare roles.

Texas has taken steps to increase the minimum compensation for direct service providers:

- House Bill 1, Rider 30(a), effective September 1, 2023, established a minimum pay rate of $10.60 per hour for direct service providers, with no minimum fringe-benefit requirement.
- Senate Bill 1, Rider 23, effective September 1, 2025, increased the minimum pay rate to $13.00 per hour and established a 14% minimum fringe-benefit requirement.

While the 2025 increase represented progress, the $13.00 minimum remains difficult to reconcile with the responsibilities of the work and the broader labor market. For comparison, reported wage ranges include approximately:

| Position/Employer | Approximate Hourly Wage |
|---|---|
| Amazon | $18.50–$20.00+ |
| Walmart | $18.50–$20.75+ |
| Target | $18.50+ |
| Buc-ee's | $18.00–$21.00 |
| Certified Nursing Assistant<br>Nursing/Skilled Nursing Facilities | $17.90–$18.85 |
| Patient Care Technician<br>Acute Care Hospitals/Emergency Departments | $17.23–$18.27+ |
| State Supported Living Centers | $17.50-$26.00+ |
| *IDD Direct Service Provider–Medicaid reimbursement rate* | *$13.00* |

An individual considering employment may reasonably choose a position offering higher wages, potentially fewer personal-care responsibilities, and different working conditions rather than providing intensive, hands-on support to people with IDD.

The direct-care workforce is the infrastructure that makes community living possible. When providers cannot recruit and retain sufficient staff, the consequences extend beyond staffing vacancies. Individuals may experience reduced access to services, fewer opportunities for community participation, disrupted routines, and greater caregiver burden. Providers may be forced to limit admissions or services, while families may struggle to find adequate support. This makes adequate DSP compensation more than a workforce issue. It is a prevention strategy and a critical component of the IDD safety net.

*Recommendation*

- *Advocate to increase Medicaid reimbursement rates to support a sustainable direct-care workforce from $13 to a minimum of $20 per hour.*

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**OTHER LEGISLATIVE ISSUES IDENTIFIED**
*(Listed by voted rank)*

4. **Increase Medicaid reimbursement rates**

   Recommendation
   - Advocate to increase Medicaid reimbursement rates across IDD services to strengthen the community-based provider network, including rates for targeted case management and other Medicaid waiver services to support provider sustainability.

5. **Increase IDD-Specific Jail Deflection and Diversion Options**

   Recommendation
   - Advocate to establish dedicated funding for IDD-specific deflection and diversion programs, separate from crisis respite funding, to provide alternatives to unnecessary criminal justice involvement.

   - Advocate to expand funding for IDD specific outpatient competency restoration as a jail-diversion strategy.

   - Advocate to support an HHSC study that examines the human and system costs associated with the Medicaid waiver waitlist and gaps in community-based services, including the potential consequences of individuals entering hospitals, jails, or experiencing homelessness when appropriate supports are unavailable.

6. **Expand Access to Early Childhood Intervention**

   Recommendation
   - Advocate to expand state-supported early intervention services for infants and toddlers who do not meet current traditional Health and Human Services Commission (HHSC) Early Childhood Intervention (ECI) eligibility criteria.

   - Fund and incorporate certified family partners into the HHSC ECI service model.

7. **Expand Community-Based Psychiatric Care for People with IDD**

   Recommendation
   - Advocate to improve coordination between the HHSC's IDD and Behavioral Health departments to address the needs of individuals with co-occurring IDD and mental health conditions in an effort to develop a continuum of community-based options, including inpatient, step-down, and long-term outpatient services.

8. **Advance Greater Equity in IDD Funding**

   Recommendation
   - Advocate the legislature to require HHSC to conduct a statewide analysis of the lifetime cost of IDD care and current funding levels. The analysis should identify funding gaps and inform strategies to achieve greater equity in the allocation of resources for populations requiring long-term and intensive supports.
     **Note:** *The IDD-PAC specifically identified a need to understand the gap between the lifetime cost of IDD care and current funding allocations, including comparisons with funding provided for mental health services.*

# EXHIBIT F-8

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# EXCERPT FROM THE MINUTES FROM THE HARRIS CENTER INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

**Prepared by: The Office of the Vice President for Intellectual Disabilities Services Division**

**This is an official record of The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council.**

**MEMBERS IN ATTENDANCE:** LaVette Allen (Advocate); Judy Blake (Advocate); Dory Cayten (Advocate); Jenny Cheng (Advocate); Sharon Cheng (Light & Salt Association); Charles Davis (Harris County Psychiatric Center); Jeff Furrh (Waller Independent School District); Naila Ibrahim (Dar-us-Sakina); Kennitha Jenkins (Consumer Advocate); Norma Medrano for Angel Ponce (Mayor's Office for People w/ Disabilities); Dr. Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept. Psychiatry); Angela Reagan (Region 4 Education Service Center); Michael Roberts (Down Syndrome Association of Houston); Kayla Rosenthal for Damien Harris (The Center for Pursuit); Dr. Bill Schnapp (Community Member); Kyla Singleton (Harris County Resources for Children and Adults); Janniece Sleigh (The Arc of Harris County); Shelley Townsend (University of Houston); Mary Jane Williams (Advocate); Albert Williamson (Spring Independent School District);

**MEMBERS ABSENT:** Mercedes Alejandro (Advocate); Ellen Goudeau (Advocate); Elworth Lusk (Advocate); Dr. Olivia McGill (Harris County Juvenile Probation Department); Stephen Vetrano (Vita-Living); VACANT (Community Care Services Eligibility – HHSC); VACANT (Houston Independent School District); VACANT (Humble Independent School District); VACANT (Richmond State Supported Living Center); VACANT (Texas Workforce Solutions – Vocational Rehabilitation Services); VACANT (Avondale House);

**OTHERS IN ATTENDANCE:**
The Harris Center Staff: Maddison Adimora; Crystal Almaguer; Dr. Evanthe Collins; Annie Cuba; Ericka Degracia; Randi Garza; Daniel German; Kristi Gertson; Cindy Hernandez; Francisco Hernandez; Cassanda Johnson; Kenyonika Johnson; Amanda Jones; Consuelo Martinez; Alejandra McKinney; Keena Pace; Samor Sherrod-Haynes; Katrina Amanda Willis

Public Attendees: Kizzey Demease; Curt Harrison (Easter Seals Greater Houston); Roger Liau (Light & Salt Association); Jeesoo Lee; Ana Perez (Pasadena Independent School District); Kelly Pillow (Pasadena Independent School District); Jonai Tellison (Texas Department of Family and Protective Services)

## RECOMMENDATION NUMBER 446R

October 6, 2026

The meeting of The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) was called to order on October 6, 2026 at 10:03 a.m. by Co-Chair Mary Jane William, with a quorum present.

**MOTION BY: Dr. Bill Scnhapp**
**SECOND BY: LaVette Allen**

### RECOMMENDATION

The Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) recommends that The Harris Center Board of Trustees consider and incorporate the seven attached Harris Center-specific planning process. These priorities are intended to guide future planning, program development, and operational improvements to better address the needs of individuals with intellectual and developmental disabilities and their families.

### CERTIFICATION

I, Alicia Cindy Hernandez, Recording Secretary for The Harris Center Intellectual and Developmental Disabilities Planning Advisory Council, hereby certify that Recommendation No. 446R was presented, discussed, and approved during its regularly scheduled meeting held on October 6, 2026, with a quorum present.

Signed by:
Alicia Hernandez
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Alicia Cindy Hernandez, Recording Secretary
Intellectual and Developmental Disabilities Planning Advisory Council
The Harris Center for Mental Health and IDD

10/8/2026
Date

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The HARRIS CENTER for Mental Health and IDD

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# EXECUTIVE SUMMARY

**IDD Planning Advisory Council Recommendations for the 90th Texas Legislative Session**

On September 1, 2026, The Harris Center's Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) convened to identify priority issues and recommendations in preparation for the 90th Texas Legislative Session. The meeting included the IDD-PAC Board of Trustees' liaison and representation from the Texas Council of Community Centers' Local Authority Workgroup. Additional community representation included independent school districts, private community-based providers, individuals with intellectual and developmental disabilities (IDD), family members, advocates, Harris County Guardianship, Harris County Juvenile Probation, UT Medical School, and the Mayor's Office for Persons with Disabilities.

The collective group examined gaps in care and support for people with IDD at the local, state, and federal levels. Members divided into smaller workgroups and discussed predetermined questions designed to identify unmet needs, system barriers, and opportunities to strengthen the continuum of care.

**Purpose**

The September 1st discussion had a dual purpose:

1. **Legislative Advocacy:** Identify recommendations for The Harris Center Board of Trustees to use as talking points in discussions with legislators and policymakers in preparation for the 90th Texas Legislative Session.
2. **Organizational Improvement:** Identify recommendations for the Board of Trustees and The Harris Center executive leadership to consider for internal, systemwide improvements and potential inclusion in the next iteration of the agency's strategic plan.

**Development and Prioritization of Recommendations**

Following the workgroup discussions, feedback was consolidated into a comprehensive set of recommendations. IDD-PAC voting members were subsequently provided an opportunity to rank and modify the recommendations. The resulting seven recommendations reflect the collective input of the PAC *(listed by rank)*:

1. Develop life-stage-based resource education for individuals and families
2. Improve coordination and streamline access between IDD and Behavioral Health programs
3. Expand specialized youth and psychiatric services for individuals with co-occurring IDD and behavioral health needs
4. Strengthen IDD-specific law enforcement and crisis-response training
5. Expand vocational exploration and post-secondary partnerships
6. Increase community education and awareness of IDD and dual diagnosis
7. Build IDD competency across Behavioral Health services

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Unlike the legislative recommendations, where a limited number of priorities were identified for focused discussion due to the time constraints associated with legislative meetings, all seven organizational recommendations are presented for consideration by The Harris Center Board of Trustees and executive leadership.

The recommendations are intended to serve as a framework for discussion rather than a prescriptive action plan. They provide opportunities for leadership to evaluate current practices, identify potential gaps, consider resource and operational implications, and determine which recommendations may be appropriate for incorporation into future organizational priorities and strategic planning. Several recommendations may be addressed through existing programs and resources, while others may require new partnerships, additional resources, changes in service delivery, or collaboration with external stakeholders.

The recommendations also reflect the IDD-PAC's broader perspective that improving outcomes for people with IDD requires an approach that extends beyond individual programs and considers the full continuum of care across the lifespan.

**Continued Collaboration**

The IDD-PAC recognizes that meaningful progress requires collaboration among policymakers, providers, individuals with IDD, families, advocates, and community partners. The IDD-PAC Executive Leadership Team is available to meet with The Harris Center Board of Trustees and Executive Leadership to further discuss these recommendations, provide additional context, or share information regarding the identified gaps and potential solutions.

These recommendations are presented as an opportunity to strengthen advocacy for individuals with IDD and their families while also identifying opportunities for The Harris Center to continue improving its own systems, services, partnerships, and strategic direction.

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The HARRIS CENTER for Mental Health and IDD

Transforming Lives

## IDD Planning Advisory Council
## 90th Legislative Session Workgroup Summary

### THE HARRIS CENTER EXECUTIVE OPERATIONAL RECOMMENDATIONS

Recommended priorities identified by the IDD-PAC to be considered for implementation to address service needs *(listed by voted rank)*.

1. **Develop life-stage-based resource education for individuals and families.**
   Recommendation
   - Create education and information benchmarks organized around key stages of life, including early childhood, adolescence, adulthood, and older adulthood that provide individuals and families with information about available services and resources such as housing, guardianship, transportation, and other supports.

2. **Improve coordination and streamline access between IDD and Behavioral Health programs.**
   Recommendation
   - Explore opportunities to streamline intake, referral, and care coordination for individuals receiving services from both the IDD and Behavioral Health Divisions.
   - Review current Harris Center behavioral health programs to identify and address barriers that may prevent individuals with IDD and a behavioral health diagnosis from accessing the full range of appropriate services.

3. **Expand specialized youth and psychiatric services for individuals with co-occurring IDD and behavioral health needs.**
   Recommendation
   - Explore opportunities to expand contracts with local psychiatrists who have experience treating individuals with IDD and co-occurring mental health conditions. Assess opportunities to expand NPC/HCPC/Dunn capacity to include dedicated beds for individuals with co-occurring IDD and behavioral health conditions.

4. **Strengthen IDD-specific law enforcement and crisis-response training.**
   Recommendation
   - Expand training opportunities for law enforcement personnel focused on recognizing IDD, understanding how disability may affect communication and behavior, and identifying appropriate community-based resources and alternatives to arrest.
   - Expand the IDD knowledge base, training, and competency of Harris Center CORE clinicians to strengthen their ability to identify and respond appropriately to individuals with IDD experiencing behavioral health or crisis-related needs.

     **Clinician and Officer Remote Evaluation (CORE) connects law enforcement officers in the field with a licensed master's-level clinician from The Harris Center through a secure tablet-based*

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*video connection. This allows the clinician to conduct a real-time mental health crisis assessment and provide clinical guidance for individuals experiencing a behavioral health crisis.*

5. **Expand vocational exploration and post-secondary partnerships.**
   Recommendation
   - Develop opportunities that expose individuals with IDD to a broader range of occupations and career pathways, including emerging fields such as information technology, marketing, and design.
   - Explore partnerships with colleges, universities, technical schools, and other post-secondary institutions to expand educational, vocational, and workforce-development opportunities for individuals with IDD.

6. **Increase community education and awareness of IDD and dual diagnosis.**
   Recommendation
   - Strengthen The Harris Center's social media and community education strategies to increase awareness of developmental milestones, the importance of early intervention, and available ECI resources.
   - Particular attention should be given to communication platforms commonly used by adults ages 18–35 to reach younger parents, caregivers, and community members.
   - Develop educational initiatives that increase awareness of dual diagnosis and help families, community organizations, and professionals better understand the intersection of IDD and behavioral health.

7. **Build IDD competency across Behavioral Health services**
   Recommendation
   - Increase the knowledge and competency of Licensed Practitioner of the Healing Arts (LPHA) staff within the four mental health outpatient clinics regarding the assessment, engagement, and treatment of individuals with IDD and co-occurring behavioral health conditions.

# EXHIBIT F-9

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**THE HARRIS CENTER**
**9401 Southwest Freeway**
**Houston, TX 77074**

**INFORMATION FORM FOR INDIVIDUAL NOMINEES TO THE**

**Intellectual and Developmental Disabilities Planning Advisory Council [IDD-PAC]**

***Please Print:***

Name: Jeesoo Lee

☐ Mr. ☒ Mrs. ☐ Ms. ☐ Dr. ☐ Consumer ☐ Family Member of Consumer*

Mailing Address: [redacted]

City: Houston State: TX Zip Code: [redacted]

Telephone: Home _____ Work _____ Cell 832-696-1798

Fax No.: _____ E-mail Address: jeesoo.lee@gmail.com

Occupation: Family Advocate

Employed by: _____

I am seeking appointment as a Consumer/Family Member defined as: Any individual living in Harris County and receiving or having previously received services from an agency appropriate to the Intellectual and Developmental Disabilities Planning Advisory Council [Autism or other Intellectual and Developmental Disabilities]; a family member or guardian of such a person.

I am being nominated by: Judy Blake

[Yourself or person who recommended you become an IDD-PAC member]

Why do you want to be a member of the IDD-PAC?
I want to serve on the IDD-PAC to help strengthen how Harris County supports individuals with IDD and their families by bringing lived experience from the families into policy and program decisions.

What special interests, talents, or experience do you feel you bring to the IDD-PAC?
As an Asian parent, I understand how language and cultural barriers affect families trying to access services. My background in sales operations gives me skills in organizing information and analyzing processes to develop practical, workable solutions.

* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative.

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INDIVIDUAL APPLICATION TO THE INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL [IDD-PAC]



**The Intellectual and Developmental Disabilities Planning Advisory Council meets the first Tuesday of every month from 10:00 a.m. until 12:00 p.m. Are you available to attend these monthly meetings on a regular basis?**

☒ Yes ☐ No If no, please explain: _____

**Please list your memberships in other professional and civic organizations and associations:**

member

PBMAT (The Deaf-Blind Multihandicapped Association of Texas)

DPA (Houston Dicability Parent Association)

CEC (Council for Exceptional Children)

**You will be provided a copy of The Harris Center Policy pertaining to Advisory Council membership and the Code of Ethics for review. To be considered as an advisory council nominee, you need to review and sign a non-conflict of interest statement regarding participation on the Council and that you will be guided by the Code of Ethics of the Board of Trustees of The Harris Center. Please include both of these signed statements when you return this completed form.**

Jeegoo Lee
(SIGNATURE)

5/18/2026
(DATE)

**Please mail the completed application form to: Cindy Hernandez, Recording Secretary, Intellectual and Developmental Disabilities Planning Advisory Council, The Harris Center, 9401 Southwest Freeway, Houston, Texas 77074. Or the completed application form may be emailed to Alicia.Hernandez@TheHarrisCenter.org or faxed to 713-970-3481.**

Attachments:
- What is the Intellectual and Developmental Disabilities Planning Advisory Council?
- The Harris Center Board By-Laws Regarding Advisory Councils
- Copy of The Harris Center Code of Ethics
- Certification of Compliance with Code of Ethics
- Conflict of Interest Declaration
- Voluntary Disclosure Statement

# EXHIBIT F-10

Docusign Envelope ID: 2D353502-157A-8341-832E-8FE8A59F47FF

**THE HARRIS CENTER**
**9401 Southwest Freeway**
**Houston, TX 77074**

**INFORMATION FORM FOR ORGANIZATION NOMINEES TO THE**

**Intellectual and Developmental Disabilities Planning Advisory Council [IDD-PAC]**

Organization representation on The Harris Center Advisory Councils should be one which provides services to or for persons with mental illness, emotional disturbances, Autism or other intellectual and developmental disabilities or an organization which advocates for the interests of persons from the aforementioned disability groups; and/or has demonstrated a commitment and interest in the improvement of services for persons with the aforementioned disabilities.

**If your organization is currently a Board-approved member of the Council, disregard PART I and have your designated representative complete PART II.**

**PART I**

Organization Name: Easter Seals of Greater Houston

Mailing Address: 4888 Loop Central, Suite 200

City: Houston State: TX Zip code: _____

Telephone: 838.9050x306 Fax No.: _____

E-mail Address: charrison@eastersealshouston.org

Relationship to The Harris Center: _____

We were referred to The Harris Center by: Dr. Evanthe Collins

Who will represent your organization on the Advisory Council? Curt Harrison, CEO

(Name and Position in Organization)

Please describe your organization and its support or services for persons with mental disabilities.
Please enclose a copy of your organization's Mission Statement.

Easter Seals provides a wide range of services to both children and adults with disabilities as well as to veteran's and their families.

Please list your organization's memberships in or affiliation with other professional and/or civic organizations and associations that address the needs of persons with mental disabilities:

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## PART II

Name: Curt Harrison

☒ Mr. ☐ Mrs. ☐ Ms. ☐ Dr. ☐ Consumer ☐ Family Member of Consumer*

Mailing Address: 4888 Loop Central, Suite 200

City: Houston State: TX Zip code: 77081

Telephone: Home: _____ Work: 713.838.9050x306 Cell: 404.399.9848

E-Mail Address: charrison@eastersealshouston.org

Fax No.: _____ Occupation: CEO

Name of Company/Agency: Easter Seals of Greater Houston

Business Address: SAME AS MAILING ADDRESS

City: _____ State: _____ Zip code: _____

As an organization representative, I understand the organization I represent must be a Harris Center Board-approved organization appropriate to the specific Advisory Council which provides services to or for persons with mental illness, emotional disturbances, or intellectual and developmental disabilities.

I am being nominated by: Easter Seals Greater Houston
(Organization Name)

Organization Authorization: Curt Harrison, CEO
(Signature of Officer Making Nomination/Title)

Why do you want to be a member of the Advisory Council?
To help support the work of advocacy, planning, and delivery services to those with IDD in our community.

What special interests, talents, or experience do you feel you bring to the Advisory Council?
I have worked in the field for over 30 years. In my current role as CEO of Easter Seals, I lead an organization that provides services each year to nearly 15,000 children and adults with disabilities.

The Advisory Council meets one time per month during workday hours. Are you available to attend these monthly meetings on a regular basis?

☒ Yes ☐ No If no, please explain: _____

* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative

Please list your organization's memberships in other professional and/or civic organizations and associations:

_____

_____

_____

Upon submittal of notice to The Harris Center of a desire to be an Advisory Council organization member or to change your representative, you and/or your representative are provided a copy of The Harris Center policy (Board By-Laws) pertaining to Advisory Council membership and the Code of Ethics for review. Your representative is requested to review and sign, on behalf of your organization, a non-conflict of interest statement regarding participation on the Council and commit that your organization and he/she will be guided by the Code of Ethics of the Board of Trustees of The Harris Center. Please include these statements with this information form and return to The Harris Center.

Organization Authorization: _____

(Signature of Officer Making Application/Title)

9/17/2026

(Date)

**Please mail the completed application form to: Cindy Hernandez, Recording Secretary, Intellectual and Developmental Disabilities Planning Advisory Council, The Harris Center, 9401 Southwest Freeway, Houston, Texas 77074. Or the completed application form may be emailed to alicia.hernandez@theharriscenter.org or faxed to 713-970-3481.**

Attachments:

What is the Intellectual and Developmental Disabilities Planning Advisory Council?
The Harris Center Board By-Laws Regarding Advisory Councils
Copy of The Harris Center Code of Ethics
Certification of Compliance with Code of Ethics
Conflict of Interest Declaration
Voluntary Disclosure Statement

# EXHIBIT F-11

Docusign Envelope ID: 2BCD1835-61D7-824F-82E8-95B44AC196FD

**THE HARRIS CENTER**
**9401 Southwest Freeway**
**Houston, TX 77074**

**INFORMATION FORM FOR ORGANIZATION NOMINEES TO THE**

**Intellectual and Developmental Disabilities Planning Advisory Council [IDD-PAC]**

Organization representation on The Harris Center Advisory Councils should be one which provides services to or for persons with mental illness, emotional disturbances, Autism or other intellectual and developmental disabilities or an organization which advocates for the interests of persons from the aforementioned disability groups; and/or has demonstrated a commitment and interest in the improvement of services for persons with the aforementioned disabilities.

**If your organization is currently a Board-approved member of the Council, disregard PART I and have your designated representative complete PART II.**

**PART I**

Organization Name: Hearts & Habits Horizon

Mailing Address: 5959 West Loop S. Suite 500

City: Bellaire State: Texas Zip code: 77401

Telephone: 832-707-8072 Fax No.: _____

E-mail Address: kevinkheartsandhabits@outlook.com

Relationship to The Harris Center: I have been a PAC member for two other organizations for the last 10+ years

We were referred to The Harris Center by: Former PAC Member

Who will represent your organization on the Advisory Council? Kevin Kern, Founder/ CEO

(Name and Position in Organization)

Please describe your organization and its support or services for persons with mental disabilities.
Please enclose a copy of your organization's Mission Statement.

Hearts & Habits Horizon is a licensed ISS provider with a focus on building independence in the areas of employment, independent living and social skill building.

Please list your organization's memberships in or affiliation with other professional and/or civic organizations and associations that address the needs of persons with mental disabilities:

We are brand new, just opening up in August, however the Founder/ CEO has been involved on various committees and boards in the field.

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**PAGE 2 OF 3**

## PART II

Name: Kevin Kern

☒ Mr. ☐ Mrs. ☐ Ms. ☐ Dr. ☐ Consumer ☐ Family Member of Consumer*

Mailing Address: 5959 West Loop S. Suite 500

City: Bellaire State: Texas Zip code: 77401

Telephone: Home: 832-707-8072 Work: 832-707-8072 Cell: 832-707-8072

E-Mail Address: kevinkheartsandhabits@outlook.com

Fax No.: _____ Occupation: Founder/ CEO

Name of Company/Agency: Hearts & Habits Horizon

Business Address: 5959 West Loop S. Suite 500

City: Bellaire State: Texas Zip code: 77401

As an organization representative, I understand the organization I represent must be a Harris Center Board-approved organization appropriate to the specific Advisory Council which provides services to or for persons with mental illness, emotional disturbances, or intellectual and developmental disabilities.

I am being nominated by: Hearts & Habits Horizon, LLC
(Organization Name)

Organization Authorization: _____
(Signature of Officer Making Nomination/Title)

Why do you want to be a member of the Advisory Council?
I have worked with the IDD population for almost 30 years and I am passionate about advocating and creating programs and services that assist with helping them reach maximum independence.

What special interests, talents, or experience do you feel you bring to the Advisory Council?
I have almost 30 years of experience as a private provider and have worked at organizations in both Texas as well as Pennsylvania. I have worked for large providers as well as very small. I have also founded my current organization Hearts & Habits Horizon, as I saw a gap in services for those that wanted a focus on building real world independence. I want to share my knowledge and work with others.

The Advisory Council meets one time per month during workday hours. Are you available to attend these monthly meetings on a regular basis?

☒ Yes ☐ No If no, please explain: _____

* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative.

**PAGE 3 OF 3**

Please list your organization's memberships in other professional and/or civic organizations and associations:

I am not currently a member in any other organizations, however I plan to rejoin the Private Providers Association of Texas in this next calender year.

Upon submittal of notice to The Harris Center of a desire to be an Advisory Council organization member or to change your representative, you and/or your representative are provided a copy of The Harris Center policy (Board By-Laws) pertaining to Advisory Council membership and the Code of Ethics for review. Your representative is requested to review and sign, on behalf of your organization, a non-conflict of interest statement regarding participation on the Council and commit that your organization and he/she will be guided by the Code of Ethics of the Board of Trustees of The Harris Center. Please include these statements with this information form and return to The Harris Center.

Organization Authorization: bba05481-7a11-4750-ac31-671b68fa56c3 Digitally signed by bba05481-7a11-4750-ac31-671b68fa56c3 Date: 2026.10.08 15:21:08 -05'00'

(Signature of Officer Making Application/Title)

10/8/2026

(Date)

**Please mail the completed application form to: Cindy Hernandez, Recording Secretary, Intellectual and Developmental Disabilities Planning Advisory Council, The Harris Center, 9401 Southwest Freeway, Houston, Texas 77074. Or the completed application form may be emailed to alicia.hernandez@theharriscenter.org or faxed to 713-970-3481.**

Attachments:
- What is the Intellectual and Developmental Disabilities Planning Advisory Council?
- The Harris Center Board By-Laws Regarding Advisory Councils
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- Certification of Compliance with Code of Ethics
- Conflict of Interest Declaration
- Voluntary Disclosure Statement

# EXHIBIT F-12

# Internal Audit Department

## FY2027 Audit Plan
## FY 2027 Audit Charter




David W. Fojtik, CPA, MBA, CIA, CFE
October 27, 2026

# FY2026 Q4 Audit Reports

## Agenda:

1) Proposed FY 2027 Audit Plan for Review and Approval

2) FY 2027 Audit Charter presented for Review and Approval

# FY2026 Q4 Audit Reports

## Proposed FY 2027 Audit Plan

## FY 2027 Audit Plan Overview

- Approval requested for FY 2027 audit projects
- Schedule may shift for risks or requests
- Timing depends on staff and records availability
- Order does not indicate priority

# FY2026 Q4 Audit Reports

## Proposed FY 2027 Audit Plan (cont'd)

### Planned Audit Projects

- Travel Expense Reimbursement — 110 hrs
- Pharmacy Copays — 100 hrs
- Vendor Verification Follow-Up — 100 hrs
- Overtime/Premium Holidays — 120 hrs
- Capital Projects — 120 hrs
- Third-Party Provider Risk — 120 hrs
- Stipend/Translation Payments — 110 hrs

# FY2026 Q4 Audit Reports

## Proposed FY 2027 Audit Plan (cont'd)

### Additional Audit Activities

- Follow-up and special management requests — 150 hrs
- Consulting activities — 40 hrs
- External auditor assistance — 40 hrs
- Administrative activities - 100 hrs
- Capacity reserved for emerging needs

# FY2026 Q4 Audit Reports

## Proposed FY 2027 Audit Plan (cont'd)

### Risk-Based Coverage

- 1,010 total direct audit hours
- Administrative operations – 100 hours
- Focus: fiscal, administrative, operational, governance
- Projects selected through risk assessment
- Inputs also included management and Board recommendations

# FY2026 Q4 Audit Reports

## FY 2027 Internal Audit Charter Summary

- **Purpose and Mission.** The Charter establishes Internal Audit's purpose, authority, responsibilities, and professional obligations. Internal Audit provides independent, objective assurance and advisory services to strengthen governance, risk management, internal controls, and operational performance in support of the Center's strategic objectives.

- **Governance and Independence.** The Director of Internal Audit reports functionally to the Audit Committee and administratively to the Chief Legal Counsel. The Audit Committee approves the Charter, risk-based annual audit plan, budget, and resources; and addresses inappropriate scope or resource limitations. Internal Audit must remain free from interference and may not assume operational responsibilities that could impair objectivity.

- **Authority and Access.** Internal Audit may examine all Center operations, activities, affairs, and financial records. Subject to strict confidentiality and information-safeguarding requirements, the Department has comprehensive and unrestricted access to relevant records, reports, property, personnel, and the Audit Committee.

- **Core Responsibilities.**
  - Evaluate strategic, operational, financial, compliance, technology, fraud, and governance risks.
  - Assess the reliability of information, adequacy of controls, safeguarding of assets, and effective use of resources.
  - Identify opportunities to improve operations and provide appropriate advisory services.
  - Coordinate with external auditors and report significant risks, control deficiencies, and other matters to the Audit Committee.

# FY2026 Q4 Audit Reports

## FY 2027 Internal Audit Charter Summary (cont'd)

- **Planning and Reporting.** Each year, the Director submits a risk-based audit plan, work schedule, budget, and resource requirements for Committee approval. The plan is updated as risks and operations evolve. Written engagement reports communicate findings, management responses, corrective actions, and completion timelines. Significant findings remain open and are monitored until resolved.

- **Professional Standards and Quality.** Internal Audit follows applicable Institute of Internal Auditors standards, ethical requirements, Center policies, laws, and regulations. Personnel maintain required competencies through continuing education. A quality assurance and improvement program evaluates conformance, efficiency, effectiveness, and opportunities for continuous improvement, with results communicated to senior management and the Audit Committee.

# Questions