

Program Committee Meeting
January 20, 2026
10:00 am

I. DECLARATION OF QUORUM

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

A. Minutes of the Board of Trustees Program Committee Held on
Tuesday, November 11, 2025
(*EXHIBIT P-1*)

IV. REVIEW AND COMMENT

A. Nursing Update
(*EXHIBIT P-2 Kia Walker/Kristi Gertson*)

V. EXECUTIVE SESSION –

* As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.

VI. RECONVENE INTO OPEN SESSION

VII. CONSIDER AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION

VIII. ADJOURN

Veronica Franco

Veronica Franco, Board Liaison
Max A. Miller, Jr, MTh, D.D. Chairman
Program Committee
The Harris Center for Mental Health and IDD
Board of Trustees

EXHIBIT P-1

BOARD OF TRUSTEES
The HARRIS CENTER for
Mental Health and IDD
PROGRAM COMMITTEE MEETING
TUESDAY, NOVEMBER 11, 2025
MINUTES

Dr. M. Miller, Jr., Board Chair, called the meeting to order at 9:38 a.m. in Room 109 of the 9401 Southwest Freeway location, noting a quorum of the Committee was present.

RECORD OF ATTENDANCE

Committee Members in Attendance: Dr. M. Miller Jr., Dr. K. Bacon, Dr. J. Lankford, Dr. R. Gearing,
Dr. K. Bacon

Committee Member in Absence: Dr. Q. Moore, R. Thomas

Other Board Members in Attendance:

1. CALL TO ORDER

The meeting was called to order at 9:38 a.m.

2. DESIGNATION OF BOARD MEMBERS AS VOTING COMMITTEE MEMBERS

All members present are members of the Program Committee.

3. DECLARATION OF QUORUM

Dr. Gearing declared a quorum of the committee was present.

4. PUBLIC COMMENTS

There were no Public Comments.

5. Approve the Minutes of the Board of Trustees Program Committee Meeting Held on Tuesday, October 21, 2025

MOTION BY: GEARING SECOND BY: LANKFORD
With unanimous affirmative votes

BE IT RESOLVED that the Minutes of the Board of Trustees Program Committee meeting held on Tuesday, October 21, 2025 under Exhibit P-1, are approved and recommended to the Full Board for acceptance.

6. CONSIDER AND TAKE ACTION

- A. Recommendation No. 440R: IDD-PAC Organization Application-Avondale House (rep. Kevin Kern)

MOTION: GEARING SECOND: BACON

With unanimous affirmative votes,

BE IT RESOLVED Recommendation No. 440R: IDD-PAC Organization Application-Avondale House (rep. Kevin Kern), as presented under P-2, are approved and recommended to the Full Board.

- B. Recommendation No. 441R: IDD-PAC Individual Application from LaVette Allen

MOTION: LANKFORD SECOND: BACON

With unanimous affirmative votes,

BE IT RESOLVED Recommendation No. 441R: IDD-PAC Individual Application from LaVette Allen, as presented under P-3, are approved and recommended to the Full Board.

- C. Recommendation No. 442R: IDD-PAC Individual Application from Waller ISD

MOTION: LANKFORD SECOND: BACON

With unanimous affirmative votes,

BE IT RESOLVED Recommendation No. 442R: IDD-PAC Individual Application from Waller ISD, as presented under P-4, are approved and recommended to the Full Board.

- D. Recommendation No. 443R: IDD-PAC Individual Application from Jenny Cheng

MOTION: BACON SECOND: LANKFORD

With unanimous affirmative votes,

BE IT RESOLVED Recommendation No. 443R: IDD-PAC Individual Application from Jenny Cheng, as presented under P-5, are approved and recommended to the Full Board.

- E. Recommendation No. 444R: IDD-PAC Individual Application from Light & Salt Association

MOTION: GEARING SECOND: BACON

With unanimous affirmative votes,

BE IT RESOLVED Recommendation No. 444R: IDD-PAC Individual Application from Light & Salt Association, as presented under P-6, are approved and recommended to the Full Board.

7. REVIEW AND COMMENT

- A. Innovation Awards**-Luc Josaphat presented the Innovation Awards to the Program Committee.

8. EXECUTIVE SESSION

No Executive Session was needed.

9. RECONVENE INTO OPEN SESSION

10. ADJOURN

There being no further business, the meeting adjourned at 9:54 am.

MOTION BY: BACON

SECOND BY: LANKFORD

Veronica Franco, Board Liaison
Max A. Miller, Jr. Mth, D.D., Chairman
Program Committee
THE HARRIS CENTER *for* Mental Health *and* IDD
Board of Trustees

EXHIBIT P-2

Nursing Services

CPEP, IDD, and YDC

Presented by: Dr. Kia Walker RN, MSN, DNPc
Chief Nursing Officer &
Kristi Gertson RN, BSN
Sr Director of Nursing Services
January 20, 2026



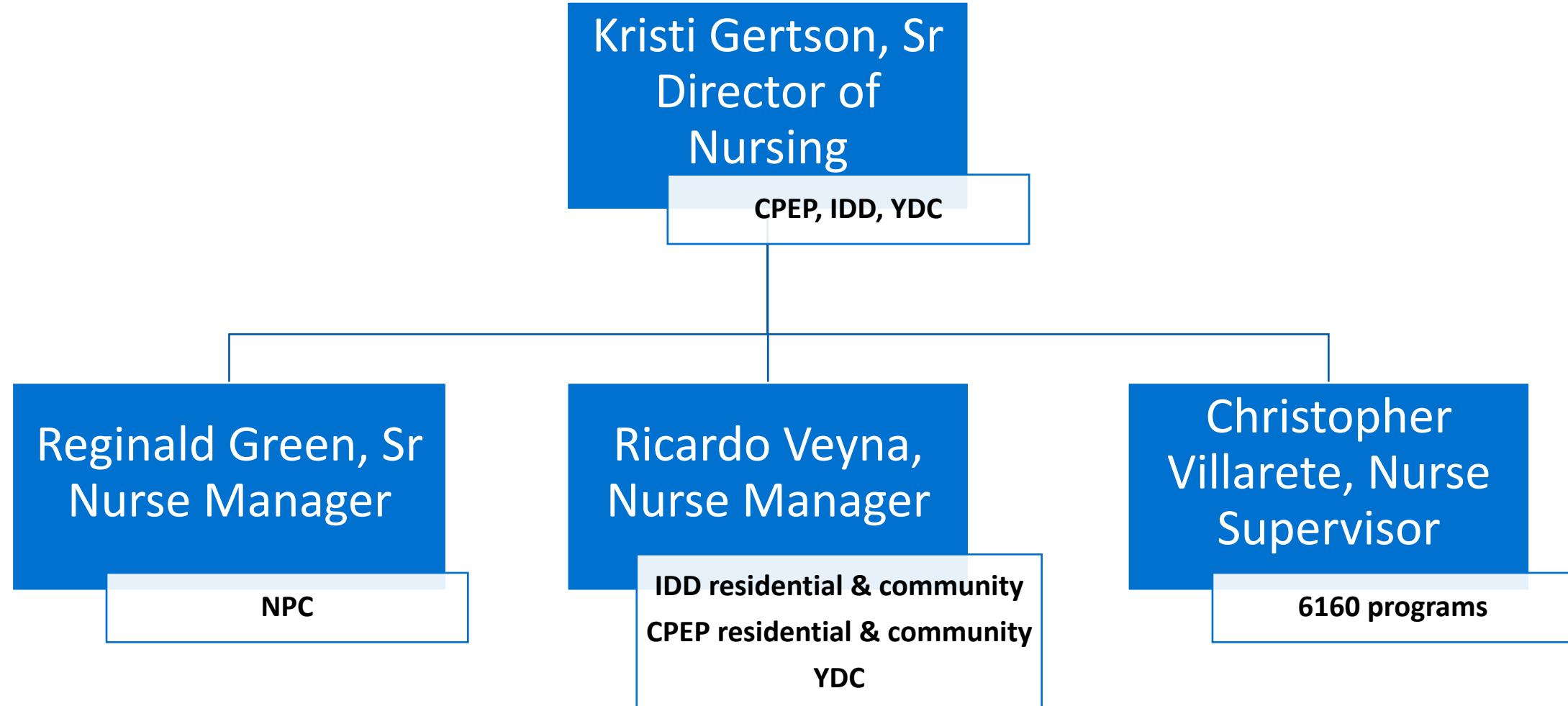
Agenda

- Program Overview
 - Inpatient
 - Residential
 - Community
- Services Provided
- Nursing Experience
- Wins
- FY26 Goals
- Questions

Program Overview

Inpatient, Residential, and Community

Leadership



Inpatient

- NPC
 - ICC Walk in Crisis
 - Extended Observation Unit
 - Child/Adolescent Observation Unit
 - Average daily census 23.82
 - Crisis Stabilization Unit
 - Average daily census 10.47
 - Staff 45 nurses and 56 psych techs

Residential

- 6160 programs
 - 10 RNs
 - Jail Diversion
 - Jail ReEntry
 - Hospital to Home
 - State Hospital Step Down
- Intermediate Care IDD/TXHL
 - 2 RNs
 - Applewhite
 - Westbury
 - Pasadena A Cottage
 - Pasadena B Cottage
- Youth Diversion Center
 - 3 RNs
- Crisis Residential Units
 - 2 RNs
 - Southmore
 - Caroline
- Independent Living Program
- City of Houston Program
 - 1 RN

Community

- Mobile Crisis Outreach Team
 - 1 RN
- Substance Use Disorders Outreach Program (SUDOP), Projects for Assistance in Transition from Homelessness (PATH)
 - 1 LVN
- Responsive Intervention Services & Engagement (RISE ABA-Skip)
 - 1RN
- IDD Crisis & Consultation
 - 1RN

Services

Nursing Services

- Triage
- Comprehensive nursing assessments
- Nursing care plan
- Medication Administration
- Medication administration training and competency verification of ULP
- Order review and transcription
- 24 hour on call service
- Medication and procedure in-service
- Nursing groups
- Medical screenings for program appropriateness
- Medical case management
- Injury/ illness follow-up
- Monitoring clients
- Management of client property
- Ensure safety of the unit
- Transport of clients

Nurse Experience

[Nursing Video Placeholder on Vimeo](#)

Nursing Education

Nursing Education Activities

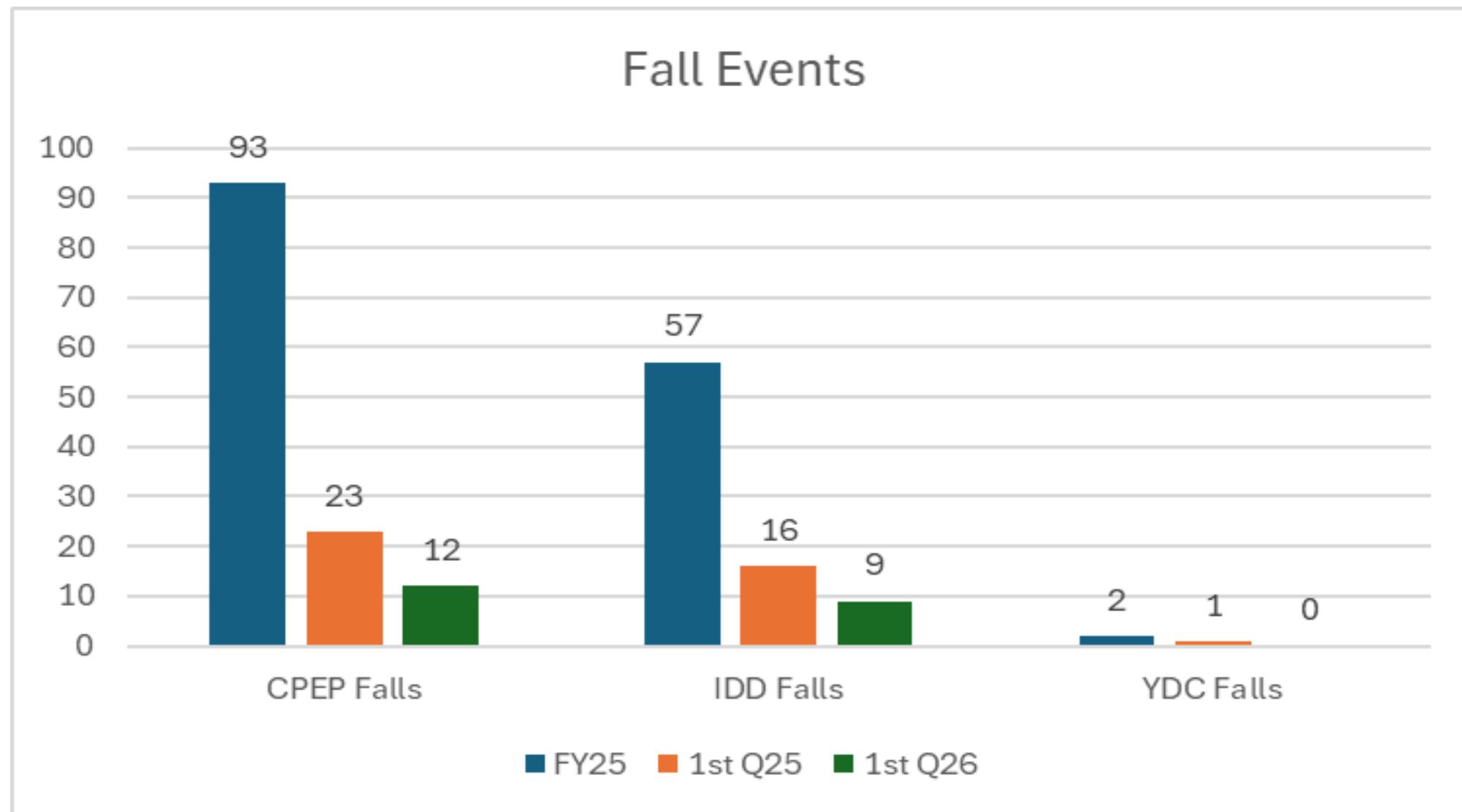
- Skills Competency Checkoffs
- Long Acting Injectables training
- Professional Boundaries
- Contraband and Visual skin assessment
- PRN Medication Administration
- Substance abuse training
- Hosted clinical rotations for 3 of Nursing Schools

Wins

Wins

- Initiated bar code scanning of medications in the IDD group homes
- Initiated a fall prevention program workgroup
- Opened new unit at NPC
- Reduction in 1st Quarter falls

Fall Events



FY26 Goals

Goals

- Reduce physical aggression events
- Reduce staff injuries r/t aggression events
- Reduce fall events
- Reduced medication events
- Improve staff satisfaction
- Improve client satisfaction

Thank you.

Questions