



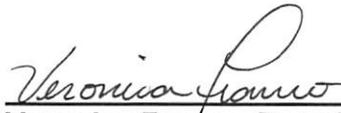
The Harris Center for Mental Health and IDD  
9401 Southwest Freeway Houston, TX 77074  
Board Room #109

Program Committee Meeting  
February 20, 2024  
11:30 am

- I. DECLARATION OF QUORUM**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
  - A. Approve Minutes of the Board of Trustees Program Committee Held on Tuesday, November 7, 2023  
(*EXHIBIT P-1*)
- IV. REVIEW AND TAKE ACTION**
  - A. Recommendation No. 435R - IDD-PAC; Five Recommendations to the Board of The Harris Center  
(*EXHIBIT P-2 Evanthe Collins*)
  - B. Recommendation No. 436R-Jennifer Singletary representing Region 4  
(*EXHIBIT P-3 Evanthe Collins*)
  - C. Recommendation No. 437R-Michael Roberts representing Down Syndrome Association of Houston (DSAH)  
(*EXHIBIT P-4 Evanthe Collins*)
- V. REVIEW AND COMMENT**
  - A. IDD Presentation  
(*EXHIBIT P-5 Evanthe Collins*)
  - B. DFPS Service Delivery  
(*Wayne Young*)
  - C. Community Training Presentation  
(*EXHIBIT P-6 Jennifer Battle*)
- VI. EXECUTIVE SESSION – As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.**
- VII. RECONVENE INTO OPEN SESSION**
- VIII. CONSIDER AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION**
- IX. INFORMATION ONLY**
  - A. Approved IDD-PAC Minutes on March 7, 2023  
(*EXHIBIT P-7*)
  - B. Approved ID-PAC Minutes on April 4, 2023  
(*EXHIBIT P-8*)

- C. Approved IDD-PAC Minutes on May 2, 2023  
(EXHIBIT P-9)
- D. Approved IDD-PAC Minutes June 6, 2023  
(EXHIBIT P-10)
- E. Approved IDD-PAC Minutes August 1, 2023  
(EXHIBIT P-11)
- F. Approved IDD-PAC Minutes on September 12, 2023  
(EXHIBIT P-12)
- G. Approved IDD-PAC Minutes on October 3, 2023  
(EXHIBIT P-13)

**X. ADJOURN**



**Veronica Franco, Board Liaison**  
**Bonnie Hellums, MED, LMFT, LCDC, AAC, JD Chairperson**  
**Program Committee**  
**The Harris Center for Mental Health and IDD**  
**Board of Trustees**



# **EXHIBIT P-1**

**BOARD OF TRUSTEES**  
***The HARRIS CENTER for***  
**Mental Health and IDD**  
**PROGRAM COMMITTEE MEETING**  
**TUESDAY, NOVEMBER 7, 2023**  
**MINUTES**

Mrs. Hellums, Board of Trustees Vice Chairman, called the meeting to order at 9:57 a.m. in Room 109 of the 9401 Southwest Freeway location, noting a quorum of the Committee was present.

**RECORD OF ATTENDANCE**

Committee Members in Attendance: Dr. R. Gearing, Dr. L. Moore, B. Hellums

Committee Member in Absence: None

Other Board Members in Attendance: None

**1. CALL TO ORDER**

The meeting was called to order at 9:57 a.m.

**2. DESIGNATION OF BOARD MEMBERS AS VOTING COMMITTEE MEMBERS**

Judge Hellums designated Dr. G. Santos as a voting member.

**3. DECLARATION OF QUORUM**

Mrs. Hellums declared a quorum of the committee was present.

**4. PUBLIC COMMENTS**

There were no Public Comments.

**5. Approve the Minutes of the Board of Trustees Program Committee Meeting Held on Tuesday, September 19, 2023.**

**MOTION BY: GEARING**

**SECOND BY: MOORE**

**With unanimous affirmative votes**

**BE IT RESOLVED** that the Minutes of the Board of Trustees Program Committee meeting held on Tuesday, September 19, 2023 under Exhibit P-1, are approved and recommended to the Full Board for acceptance.

**6. REVIEW AND COMMENT**

**A. Healthy Minds Healthy Community Presentation-**Jennifer Battle and Lisa Blinn presented to the Program Committee.

**7. EXECUTIVE SESSION**

There was no Executive Session during the Program Committee Meeting.

**8. ADJOURN**

**MOTION: GEARING**

**SECOND: ZAKARIA**

There being no further business, the meeting adjourned at 10:19 am.

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**Veronica Franco, Board Liaison  
Bonnie Hellums, Chairman  
Program Committee  
THE HARRIS CENTER *for* Mental Health *and* IDD  
Board of Trustees**

DRAFT

# **EXHIBIT P-2**



Intellectual Disabilities Services Division  
9401 Southwest Freeway  
Houston, Texas 77074  
P.O. Box 25381  
Phone: (713) 970-3466  
Fax: (713) 970-3481

## MEMORANDUM

To: Wayne Young, Chief Executive Officer

From: Dr. Evanthe Collins  
Vice President of Intellectual Disabilities Services Division

Date: January 5, 2024

Subject: Recommendation #435R

In order to prevent possible interactions with the Juvenile/Justice System, The Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC\_ voted on and makes the five recommendations that follow the is Memorandum.

Thank you for your consideration of these recommendations.

**Recommendations to The Harris Center for MH/IDD Board  
Intellectual & Developmental Disabilities Planning Advisory Council  
November 11, 2023**

A problem the IDD Planning Advisory Council (IDD PAC) sees in Harris County is that there are over 20,000 individuals currently waiting for IDD Medicaid Waiver services.

This list includes only individuals who are aware of, and registered for, the extensive interest list with The Harris Center.

With the current wait time for those services being 14-16 years, individuals with intellectual disabilities (*IQ less than 75*) and those with autism, as well as those with co-occurring conditions (*IDD + other behavioral health/mental wellness issues*) graduate from high school to very few support systems in place.

**In order to prevent possible interactions with the Juvenile / Justice System, the IDD PAC voted on and makes the following recommendations to the Board of The Harris Center:**

**Recommendation #1:**

Using The Harris Center's Public Relations/Communications Department, The Harris Center Board of Trustees should create a public awareness campaign to educate the community about the vast array of services provided by the IDD Division for individuals with IDD and Autism. Communication should be provided through various media outlets, both video and print (i.e. newspaper, radio, social media, etc.), and provide a QR code to complete the intake packet.

**Recommendation #2:**

Move Early Childhood Intervention (age 0-3) back under the IDD Division to offer continuity of care for children and youth with IDD or Autism.

**Recommendation #3:**

The Harris Center's IDD Division should initiate partnerships with various law enforcement offices (County, City, Juvenile Probation, etc.) to

develop/provide training on the characteristics they may encounter with a person with IDD or Autism.

#### **Recommendation #4**

The Harris Center needs to continue to explore additional options for youth and adults with IDD or Autism with co-occurring disorders.

#### **Recommendation #5**

The Harris Center's IDD Division should also provide training to the Mental Health Division, as well as explore opportunities to train private mental health institutions in the greater Houston area to expand the capacity of services available for individuals with IDD or autism and co-occurring disorders.

Meeting ID	Topic	Start Time	End Time	User Email	Duration (I	Participants	VOTING						
81495834963	Harris Center PAC	11/7/2023 9:26	11/7/2023 12:04	maryjane@	158	36	Rec #1	Rec #2	Rec #3	Rec #5	Rec #6	Recommendation #4 Was Tabled.	
Name (Original Name)	User Email	Join Time	Leave Time	Duration (I Guest	Recording	In Waiting Room							
Mary Jane Williams	maryjane@familytofamilynetwork.org	11/7/2023 9:26	11/7/2023 12:04	158 No	Yes	No	yes	yes	yes	yes	yes		
Judy Blake	judy@familytofamilynetwork.org	11/7/2023 9:45	11/7/2023 12:02	138 No		No	yes	yes	yes	yes	yes		
Shelley Townsend	satownse@cougarnet.uh.edu	11/7/2023 9:47	11/7/2023 9:47	1 Yes		Yes	yes	yes	yes				
Shelley Townsend	satownse@cougarnet.uh.edu	11/7/2023 9:47	11/7/2023 12:04	137 Yes		No							
Elworth Lusk - SURVEY VOTE	luskelworth@gmail.com	11/7/2023 9:51	11/7/2023 9:51	1 Yes		Yes	yes	yes	yes	yes	yes		
Elworth Lusk	luskelworth@gmail.com	11/7/2023 9:51	11/7/2023 11:36	105 Yes		No							
Maria Chavarria	maria.chavarria@theharriscenter.org	11/7/2023 9:54	11/7/2023 9:54	1 Yes		Yes	yes		yes				
Maria Chavarria	maria.chavarria@theharriscenter.org	11/7/2023 9:54	11/7/2023 11:35	102 Yes		No							
Cindy Hernandez	alicia.hernandez@theharriscenter.org	11/7/2023 9:54	11/7/2023 9:54	1 Yes		Yes							
Cindy Hernandez	alicia.hernandez@theharriscenter.org	11/7/2023 9:54	11/7/2023 12:04	130 Yes		No							
Albert Williamson	albertwi@springisd.org	11/7/2023 9:56	11/7/2023 9:56	1 Yes		Yes	yes	yes	yes	yes	yes		
Albert Williamson	albertwi@springisd.org	11/7/2023 9:56	11/7/2023 9:58	3 Yes		No							
Dory Cayten	dory@aogh.org	11/7/2023 9:56	11/7/2023 9:56	1 Yes		Yes	yes	yes		yes			
Dory Cayten	dory@aogh.org	11/7/2023 9:56	11/7/2023 11:35	99 Yes		No							
Ellen Goudeau - SURVEY VOTE	ejbgoudeau@aol.com	11/7/2023 9:57	11/7/2023 9:57	1 Yes		Yes	no	yes	yes	yes	yes	yes	
Ellen Goudeau	ejbgoudeau@aol.com	11/7/2023 9:57	11/7/2023 10:36	39 Yes		No							
Kassandra Malveaux - SURVEY VOTE	kassandra.malveaux@harriscountytexas.gov	11/7/2023 9:57	11/7/2023 9:58	1 Yes		Yes	yes	yes		yes	yes		
Kassandra Malveaux	kassandra.malveaux@harriscountytexas.gov	11/7/2023 9:58	11/7/2023 11:36	99 Yes		No							
Deborah Pearson	deborah.a.pearson@uth.tmc.edu	11/7/2023 9:59	11/7/2023 9:59	1 Yes		Yes	yes		yes	yes			
Janice Jackson	jjackson@humbleisd.net	11/7/2023 9:59	11/7/2023 9:59	1 Yes		Yes							
Janice Jackson	jjackson@humbleisd.net	11/7/2023 9:59	11/7/2023 12:04	125 Yes		No	yes	yes	yes				
Deborah Pearson	deborah.a.pearson@uth.tmc.edu	11/7/2023 9:59	11/7/2023 11:35	97 Yes		No	yes		yes				
Eric Prim	eric.prim@twc.texas.gov	11/7/2023 10:00	11/7/2023 10:00	1 Yes		Yes							
Eric Prim	eric.prim@twc.texas.gov	11/7/2023 10:00	11/7/2023 11:36	96 Yes		No							
Charles Kerlegon	professorkerlegon@gmail.com	11/7/2023 10:00	11/7/2023 10:00	1 Yes		Yes							
Charles Kerlegon	professorkerlegon@gmail.com	11/7/2023 10:00	11/7/2023 12:04	124 Yes		No							
Trista Huckleberry	trista.huckleberry@theharriscenter.org	11/7/2023 10:02	11/7/2023 10:02	1 Yes		Yes	yes		yes				
Trista Huckleberry	trista.huckleberry@theharriscenter.org	11/7/2023 10:02	11/7/2023 11:00	58 Yes		No							
Katrina Ware	katrina.ware@theharriscenter.org	11/7/2023 10:02	11/7/2023 10:02	1 Yes		Yes							
Katrina Ware	katrina.ware@theharriscenter.org	11/7/2023 10:02	11/7/2023 11:35	93 Yes		No							
Amanda Willis	amanda.willis@theharriscenter.org	11/7/2023 10:02	11/7/2023 10:02	1 Yes		Yes							
Amanda Willis	amanda.willis@theharriscenter.org	11/7/2023 10:02	11/7/2023 11:35	93 Yes		No							
Randi Garza	randi.garza@theharriscenter.org	11/7/2023 10:02	11/7/2023 10:03	1 Yes		Yes							
Randi Garza	randi.garza@theharriscenter.org	11/7/2023 10:03	11/7/2023 10:07	5 Yes		No							
Randi Garza	randi.garza@theharriscenter.org	11/7/2023 10:10	11/7/2023 10:10	1 Yes		Yes							
Randi Garza	randi.garza@theharriscenter.org	11/7/2023 10:10	11/7/2023 10:53	43 Yes		No							
Annie Cuba	annie.cuba@theharriscenter.org	11/7/2023 10:02	11/7/2023 10:03	1 Yes		Yes							
Annie Cuba	annie.cuba@theharriscenter.org	11/7/2023 10:03	11/7/2023 11:35	93 Yes		No							
Albert Williamson	albertwi@springisd.org	11/7/2023 10:03	11/7/2023 10:03	1 Yes		Yes							
Albert Williamson	albertwi@springisd.org	11/7/2023 10:03	11/7/2023 11:35	93 Yes		No							
Naila - SURVEY VOTE							Yes			Yes	Yes	yes	
Janneice Sleight - SURVEY VOTE							yes	yes	yes	yes	yes	yes	
Jennifer Singletary - SURVEY VOTE							yes	yes	yes	yes	yes	yes	
18325880654	<b>Kennitha &amp; Elworth</b>	11/7/2023 10:03	11/7/2023 10:05	2 Yes		No	yes	yes	yes	yes	yes	yes	
Amanda Piete	amanda.piete@theharriscenter.org	11/7/2023 10:06	11/7/2023 10:06	1 Yes		Yes							
Amanda Piete	amanda.piete@theharriscenter.org	11/7/2023 10:06	11/7/2023 11:35	90 Yes		No							
Patrina Anthony	patrina.anthony@theharriscenter.org	11/7/2023 10:04	11/7/2023 10:04	1 Yes		Yes							
Patrina Anthony	patrina.anthony@theharriscenter.org	11/7/2023 10:04	11/7/2023 10:35	31 Yes		No							
Patrina Anthony	patrina.anthony@theharriscenter.org	11/7/2023 10:36	11/7/2023 10:36	1 Yes		Yes	yes	yes	yes				
Patrina Anthony	patrina.anthony@theharriscenter.org	11/7/2023 10:36	11/7/2023 11:36	60 Yes		No							
17139703970	<b>Dana Sobers</b>	11/7/2023 10:05	11/7/2023 11:35	90 Yes		No							
Bill Schnapp	wbschnapp@gmail.com	11/7/2023 10:04	11/7/2023 10:04	1 Yes		Yes	yes	yes	yes			yes	
Bill Schnapp	wbschnapp@gmail.com	11/7/2023 10:04	11/7/2023 11:35	91 Yes		No							
GENE ROWE	growe@ccisd.net	11/7/2023 10:05	11/7/2023 10:05	1 Yes		Yes							
GENE ROWE	growe@ccisd.net	11/7/2023 10:05	11/7/2023 10:38	33 Yes		No							
Davis Davis	charles.davis@uth.tmc.edu	11/7/2023 10:08	11/7/2023 10:08	1 Yes		Yes			yes				
Davis Davis	charles.davis@uth.tmc.edu	11/7/2023 10:08	11/7/2023 11:35	87 Yes		No							
Jackie St Germain	jacqueline.stgermain@uth.tmc.edu	11/7/2023 10:10	11/7/2023 10:10	1 Yes		Yes	yes	yes	yes				
Jackie St Germain	jacqueline.stgermain@uth.tmc.edu	11/7/2023 10:10	11/7/2023 10:51	42 Yes		No							
12819045228	<b>David Long</b>	11/7/2023 10:13	11/7/2023 11:36	84 Yes		No							
Paola Rodriguez - SURVEY VOTE	paolajimenezrodriguez@maximus.com	11/7/2023 10:17	11/7/2023 10:17	1 Yes		Yes	yes	yes	yes	yes	yes	yes	
Paola Rodriguez	paolajimenezrodriguez@maximus.com	11/7/2023 10:17	11/7/2023 11:28	71 Yes		No							
17132047105	<b>Unknown</b>	11/7/2023 10:20	11/7/2023 11:35	76 Yes		No							

Kevin Kern	kkern@thecenterforpursuit.org	11/7/2023 10:25	11/7/2023 10:25	1 Yes	Yes					
Kevin Kern	kkern@thecenterforpursuit.org	11/7/2023 10:25	11/7/2023 11:35	70 Yes	No	yes		yes		
Mercedes Alejandro - GUEST	mercedalj@aol.com	11/7/2023 10:05	11/7/2023 10:05	1 Yes	Yes					
Mercedes Alejandro	mercedalj@aol.com	11/7/2023 10:05	11/7/2023 11:35	91 Yes	No					
Norine Gill - GUEST	norine.gill@imagine-enterprises.org	11/7/2023 10:08	11/7/2023 10:08	1 Yes	Yes					
Norine Gill	norine.gill@imagine-enterprises.org	11/7/2023 10:08	11/7/2023 11:24	77 Yes	No					
						21 Yes/1 No	19 Yes	19 Yes	13 Yes	13 Yes
						#1	#2	#3	#5	#6

# **EXHIBIT P-3**



**Intellectual Disabilities Services Division**  
9401 Southwest Freeway  
Houston, Texas 77074  
P.O. Box 25381  
Phone: (713) 970-3466  
Fax: (713) 970-3481

## **MEMORANDUM**

To: Wayne Young, Chief Executive Officer

From: Dr. Evanthe Collins  
Vice President of Intellectual Disabilities Services Division

Date: January 5, 2024

Subject: Recommendation #436R – Region 4 Educational Service Center –  
Jennifer Singletary replacing Susan Parker

The Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) recommends to The Harris Center the application for Jennifer Singletary as the organization representative for Region 4 Educational Service Center.

Thank you for your consideration of this recommendation.

Attachment: Application for Organization Representative Membership

**THE HARRIS CENTER  
9401 Southwest Freeway  
Houston, TX 77074**

**INFORMATION FORM FOR ORGANIZATION NOMINEES TO THE**

**Intellectual and Developmental Disabilities Planning Advisory Council [IDD-PAC]**

Organization representation on The Harris Center Advisory Councils should be one which provides services to or for persons with mental illness, emotional disturbances, Autism or other intellectual and developmental disabilities or an organization which advocates for the interests of persons from the aforementioned disability groups; and/or has demonstrated a commitment and interest in the improvement of services for persons with the aforementioned disabilities.

**If your organization is currently a Board-approved member of the Council, disregard PART I and have your designated representative complete PART II.**

**PART I**

Organization Name: Region 4 Educational Service Center

Mailing Address: 7145 West Tidwell Road

City: Houston State: Texas Zip code: 77092-2096

Telephone: 713.744.6398 Fax No.: \_\_\_\_\_

E-mail Address: jennifer.singletery@esc4.net

Relationship to The Harris Center: \_\_\_\_\_

We were referred to The Harris Center by: Region 4 previous IDD Specilaist

Who will represent your organization on the Advisory Council? \_\_\_\_\_

Jennifer Singletery IDD Education Specialist

(Name and Position in Organization)

Please describe your organization and its support or services for persons with mental disabilities.

Please enclose a copy of your organization's Mission Statement.

Our department, Special Education Solutions, provides resources, coaching, on going training and and professional development for teachers who serve students with severe cognitive disabilities

Please list your organization's memberships in or affiliation with other professional and/or civic organizations and associations that address the needs of persons with mental disabilities:

\_\_\_\_\_  
\_\_\_\_\_

PAGE 2 OF 3

**PART II**

Name: Jennifer Singletary

Mr.     Mrs.     Ms.     Dr.     Consumer     Family Member of Consumer\*

Mailing Address: [REDACTED]

City: [REDACTED] State: Texas Zip code: [REDACTED]

Telephone: Home: \_\_\_\_\_ Work: [REDACTED] Cell: [REDACTED]

E-Mail Address: jennifer.singletary@esc4.net

Fax No.: \_\_\_\_\_ Occupation: Education Specialist over IDD

Name of Company/Agency: Region 4 Education Center

Business Address: 7145 West Tidwell Road

City: Houston State: Texas Zip code: 77992-2096

As an organization representative, I understand the organization I represent must be a Harris Center Board-approved organization appropriate to the specific Advisory Council which provides services to or for persons with mental illness, emotional disturbances, or intellectual and developmental disabilities.

I am being nominated by: Region 4 Education Center

(Organization Name)

Organization Authorization: \_\_\_\_\_

(Signature of Officer Making Nomination/Title)

Why do you want to be a member of the Advisory Council?

TO be able to stay connected with community services so those resources can be shared with parents and school districts.

What special interests, talents, or experience do you feel you bring to the Advisory Council?

I would be able to share the most up to date concerns that schools have for our special population and resources that I share with school can also be shared with the council.

The Advisory Council meets one time per month during workday hours. Are you available to attend these monthly meetings on a regular basis?

Yes  No If no, please explain: \_\_\_\_\_

\* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative.

PAGE 3 OF 3

Please list your organization's memberships in other professional and/or civic organizations and associations:

### IDD Needs Council of Harris County

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Upon submittal of notice to The Harris Center of a desire to be an Advisory Council organization member or to change your representative, you and/or your representative are provided a copy of The Harris Center policy (Board By-Laws) pertaining to Advisory Council membership and the Code of Ethics for review. Your representative is requested to review and sign, on behalf of your organization, a non-conflict of interest statement regarding participation on the Council and commit that your organization and he/she will be guided by the Code of Ethics of the Board of Trustees of The Harris Center. Please include these statements with this information form and return to The Harris Center.

Organization Authorization: Jennifer Singletary Digitally signed by Jennifer Singletary  
Date: 2023.09.08 11:41:39 -05'00'  
(Signature of Officer Making Application/Title)

9.8.23

(Date)

**Please mail the completed application form to: Cindy Hernandez, Recording Secretary, Intellectual and Developmental Disabilities Planning Advisory Council, The Harris Center, 9401 Southwest Freeway, Houston, Texas 77074. Or the completed application form may be emailed to [alicia.hernandez@theharriscenter.org](mailto:alicia.hernandez@theharriscenter.org) or faxed to 713-970-3481.**

- Attachments:
- What is the Intellectual and Developmental Disabilities Planning Advisory Council?
  - The Harris Center Board By-Laws Regarding Advisory Councils
  - Copy of The Harris Center Code of Ethics
  - Certification of Compliance with Code of Ethics
  - Conflict of Interest Declaration
  - Voluntary Disclosure Statement

**THE HARRIS CENTER ORGANIZATION MEMBERS OF  
ADVISORY COUNCILS CERTIFICATION OF  
COMPLIANCE WITH  
THE HARRIS CENTER'S CODE OF ETHICS**

I, Jennifer Singletary, hereby certify on behalf

of Region 4 Education Service Center, an organization which is

seeking to hold an organization member slot on the Intellectual and Developmental Disabilities Planning Advisory Council, that we have received and will comply with the Code of Ethics as adopted by the Board of Trustees for The Harris Center, the most recent revision having been adopted in November 1, 2006 by unanimous affirmative vote of the Board.

Jennifer Singletary

Digitally signed by Jennifer Singletary  
Date: 2023.09.08 11:42:41 -05'00'

(Signature of Organization Representative)

Education Specialist over IDD9/8/23

(Title)

9/8/23

(Date)

# THE HARRIS CENTER CONFLICT OF INTEREST DECLARATION FOR ADVISORY COUNCIL ORGANIZATION MEMBERS

We own no interest in any business, company, or firm which contracts with or sells merchandise or services to The Harris Center, nor does any member of the immediate family of our organization representative.

EXCEPTION:

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We are not employed by a business, company, or firm which has a contract with The Harris Center or sells its merchandise or services nor does any member of the immediate family of our organization representative.

EXCEPTION:

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We receive no income or payment of any kind from The Harris Center nor does any member of the immediate family\* of our organization representative.

EXCEPTION:

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We are not employed by The Harris Center nor is any member of our representative's immediate family.

EXCEPTION:

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We have no other conflict of interest which would make it undesirable for a representative of our organization to serve on this Advisory Council, nor does any member of the immediate family\* of our organization representative.

EXCEPTION:

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Advisory Council:

Intellectual and Developmental Disabilities  Your Name: Jennifer Singletary

Representing: Region 4 Service Center

Signature: 9/8/23

Date: Jennifer Singletary

Digitally signed by Jennifer Singletary  
Date: 2023.09.08 11:44:01 -0500

\* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative.

**The Harris Center**  
**Intellectual and Developmental Disabilities Planning Advisory Council**  
**Voluntary Disclosure Statement**

**Jennifer Singletary**

\_\_\_\_\_  
(Name)

Please check one:

- Consumer** (I consider myself to be a person who has or has had a mental disability having been diagnosed at some point in my life as having a mental disability.)
- Family Member** (I consider myself to be a family member, as I have a person who has been diagnosed with an intellectual disability in my immediate family -- mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather.)
- Concerned Community Citizen** (I do not consider myself to be either a consumer or family member).

I hereby give The Harris Center permission to utilize the above designation as needed to respond to inquiries as to the composition and/or representation of persons with intellectual disabilities or their family members with regard to the planning, evaluation, and input processes of the Agency.

**9/8/23**

\_\_\_\_\_  
(Date)

**Jennifer Singletary**

Digitally signed by Jennifer Singletary  
Date: 2023.09.08 11:44:59 -05'00'

\_\_\_\_\_  
(Signature)

# **EXHIBIT P-4**



Intellectual Disabilities Services Division  
9401 Southwest Freeway  
Houston, Texas 77074  
P.O. Box 25381  
Phone: (713) 970-3466  
Fax: (713) 970-3481

## MEMORANDUM

To: Wayne Young, Chief Executive Officer

From: Dr. Evanthe Collins  
Vice President of Intellectual Disabilities Services Division

Date: January 5, 2024

Subject: Recommendation #437R – Down Syndrome Association of Houston –  
Michael Roberts replacing Glen Urbach

The Intellectual and Developmental Disabilities Planning Advisory Council (IDD-PAC) recommends to The Harris Center the application for Michael Roberts as the organization representative for Down Syndrome Association of Houston.

Thank you for your consideration of this recommendation.

Attachment: Application for Organization Representative Membership

THE HARRIS CENTER  
9401 Southwest Freeway  
Houston, TX 77074

**INFORMATION FORM FOR ORGANIZATION NOMINEES TO THE**

**Intellectual and Developmental Disabilities Planning Advisory Council [IDD-PAC]**

Organization representation on The Harris Center Advisory Councils should be one which provides services to or for persons with mental illness, emotional disturbances, Autism or other intellectual and developmental disabilities or an organization which advocates for the interests of persons from the aforementioned disability groups; and/or has demonstrated a commitment and interest in the improvement of services for persons with the aforementioned disabilities.

If your organization is currently a Board-approved member of the Council, disregard PART I and have your designated representative complete PART II.

**PART I**

Organization Name: Down Syndrome Association of Houston

Mailing Address: 7115 W. Tidwell Bldg K Ste #109

City: Houston State: Texas Zip code: 77092

Telephone: 713-682-7237 Fax No.: \_\_\_\_\_

E-mail Address: mroberts@dsah.org

Relationship to The Harris Center: Agency partner

We were referred to The Harris Center by: Mary Jane Williams

Who will represent your organization on the Advisory Council? Michael Roberts  
Executive Director

(Name and Position in Organization)

Please describe your organization and its support or services for persons with mental disabilities.  
Please enclose a copy of your organization's Mission Statement.  
It is our mission to provide lifelong education, support, and resources to individuals with Down syndrome, their families, and their communities.

Please list your organization's memberships in or affiliation with other professional and/or civic organizations and associations that address the needs of persons with mental disabilities:

IDD Needs Council, Center for Pursuit, Down Syndrome Collaborative



PAGE 3 OF 3

Please list your organization's memberships in other professional and/or civic organizations and associations:

**IDD Needs Council, Center for Pursuit, Down Syndrome Collaborative**

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Upon submittal of notice to The Harris Center of a desire to be an Advisory Council organization member or to change your representative, you and/or your representative are provided a copy of The Harris Center policy (Board By-Laws) pertaining to Advisory Council membership and the Code of Ethics for review. Your representative is requested to review and sign, on behalf of your organization, a non-conflict of interest statement regarding participation on the Council and commit that your organization and he/she will be guided by the Code of Ethics of the Board of Trustees of The Harris Center. Please include these statements with this information form and return to The Harris Center.

Organization Authorization:



(Signature of Officer Making Application/Title)

**10/17/23**

(Date)

**Please mail the completed application form to: Cindy Hernandez, Recording Secretary, Intellectual and Developmental Disabilities Planning Advisory Council, The Harris Center, 9401 Southwest Freeway, Houston, Texas 77074. Or the completed application form may be emailed to [alicia.hernandez@theharriscenter.org](mailto:alicia.hernandez@theharriscenter.org) or faxed to 713-970-3481.**

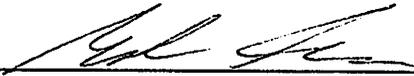
Attachments:

- What is the Intellectual and Developmental Disabilities Planning Advisory Council?
- The Harris Center Board By-Laws Regarding Advisory Councils
- Copy of The Harris Center Code of Ethics
- Certification of Compliance with Code of Ethics
- Conflict of Interest Declaration
- Voluntary Disclosure Statement

**THE HARRIS CENTER ORGANIZATION MEMBERS OF  
ADVISORY COUNCILS CERTIFICATION OF  
COMPLIANCE WITH  
THE HARRIS CENTER'S CODE OF ETHICS**

I, Michael Roberts, hereby certify on behalf  
of Down Syndrome Association of Houston, an organization which is

seeking to hold an organization member slot on the Intellectual and Developmental Disabilities Planning Advisory Council, that we have received and will comply with the Code of Ethics as adopted by the Board of Trustees for The Harris Center, the most recent revision having been adopted in November 1, 2006 by unanimous affirmative vote of the Board.



\_\_\_\_\_  
(Signature of Organization Representative)  
Executive Director

\_\_\_\_\_  
(Title)

10/17/2023  
\_\_\_\_\_  
(Date)

### THE HARRIS CENTER CONFLICT OF INTEREST DECLARATION FOR ADVISORY COUNCIL ORGANIZATION MEMBERS

We own no interest in any business, company, or firm which contracts with or sells merchandise or services to The Harris Center, nor does any member of the immediate family of our organization representative.

EXCEPTION:

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We are not employed by a business, company, or firm which has a contract with The Harris Center or sells its merchandise or services nor does any member of the immediate family of our organization representative.

EXCEPTION:

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We receive no income or payment of any kind from The Harris Center nor does any member of the immediate family\* of our organization representative.

EXCEPTION:

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We are not employed by The Harris Center nor is any member of our representative's immediate family.

EXCEPTION:

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We have no other conflict of interest which would make it undesirable for a representative of our organization to serve on this Advisory Council, nor does any member of the immediate family\* of our organization representative.

EXCEPTION:

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Advisory Council:

Intellectual and Developmental Disabilities  Your Name: Michael Roberts

Representing: Down Syndrome Association of Houston

Signature: 

Date: 10/17/23

\* Member of immediate family means a relative in the first or second degree, which includes, but is not limited to mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather, legally authorized representative.

**The Harris Center**

**Intellectual and Developmental Disabilities Planning Advisory Council**

**Voluntary Disclosure Statement**

**Michael Roberts**

\_\_\_\_\_  
(Name)

Please check one:

- Consumer** (I consider myself to be a person who has or has had a mental disability having been diagnosed at some point in my life as having a mental disability.)
- Family Member** (I consider myself to be a family member, as I have a person who has been diagnosed with an intellectual disability in my immediate family -- mother, father, brother, sister, son, daughter, husband, wife, grandmother, grandfather.)
- Concerned Community Citizen** (I do not consider myself to be either a consumer or family member).

I hereby give The Harris Center permission to utilize the above designation as needed to respond to inquiries as to the composition and/or representation of persons with intellectual disabilities or their family members with regard to the planning, evaluation, and input processes of the Agency.

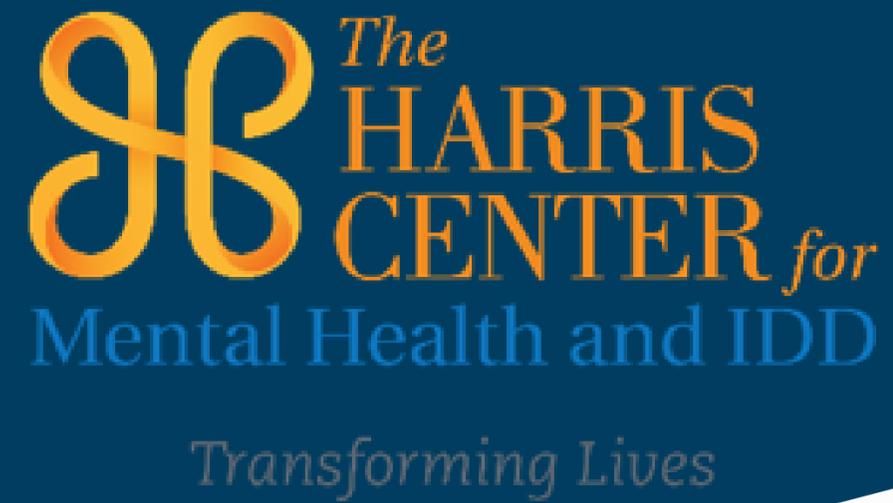
**10/17/2023**

\_\_\_\_\_  
(Date)



\_\_\_\_\_  
(Signature)

# EXHIBIT P-5



Casey, 2023 VAP Graduate

# IDD SERVICES DIVISION

## *PROGRAM COMMITTEE*

**February 2024**  
**Dr. Evanthe Collins, Vice President**

# NEW AUTISM SENSORY WAITING ROOM

IDD STARS CLINIC

**Relaxing space to increase sensory stimulation, increase learning and play, improve balance, movement, and spatial orientation, and help decrease behavioral problems. Directly benefiting apx 300 children and adolescents seen in our IDD STARS clinic each year.**

**Grant funds were also used to provide caregiver education for reducing disruptive behavior in young children with autism to aid in with maintenance of treatment goals.**





## 2024 FOUNDATION IDD GRANT RECIPIENTS

### POSITIVE BEHAVIOR SUPPORTS ENHANCEMENT PROJECT 2.0

**\$17,000**

**Funding will increase Applied Behavior Analysis (ABA) professional development, continued education, and research to better inform client treatment.**

**Impact: apx 200 clients**

### INCLUSIVE COMMUNITY INTEGRATION INITIATIVE

**\$13,000**

**Funding will ensure individuals with special needs are seamlessly and fully incorporated into the broader community. Activities include volunteering/community service, music/dance lessons, cooking courses, participation in sports, and community outings.**

**Impact: apx 100 clients**

# BLUEPRINT 2.0



Began in 2022 as a result from a Harris Center Foundation grant to improve the entrepreneurial, social, and communication skills of individuals with autism and/or ID.

445 Attendees

29 Vendors

Over \$5,000 in earned revenue



# IDD EMPLOYEE WELLNESS

*Your clients will never be happier than your employees*

**Employee Engagement**

**Reduce Turnover**

**Improve Social & Communication Skills**

**Stress Relief**

**Increase Creativity**

**Improve EQ Skills**

**Bonding/Relationship Building**

**BETTER  
CLIENT  
EXPERIENCE**

**1  
SEPT  
GAME ON!**

**2  
OCT  
SUPERHERO**

**3  
NOV  
FIELD DAY**

**4  
DEC  
THE ESCAPE**

**5  
JAN  
CAMP IDD**

**6  
FEB  
BALANCE &  
RENEW**



*the art of play*



# WAY TO GO #IDDTEAMELITE!

## IMPROVING COMMUNITY EDUCATION

### Partnership between Harris County IDD Needs Council and Down Syndrome Association

Providing 'welcome baby' gift baskets to new mothers upon hospital discharge containing developmental disability resources (including Texas Medicaid waivers).

## IDD – PLANNING ADVISORY COUNCIL

### Development of IDD strategic priorities based on 2023 IDD community needs survey

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50th Anniversary



# COMING SOON TO YOUR LOCAL IDD AUTHORITY...

## HC RISE (Response Intervention Services & Engagement) - \$3.8 mil (39 FTEs)

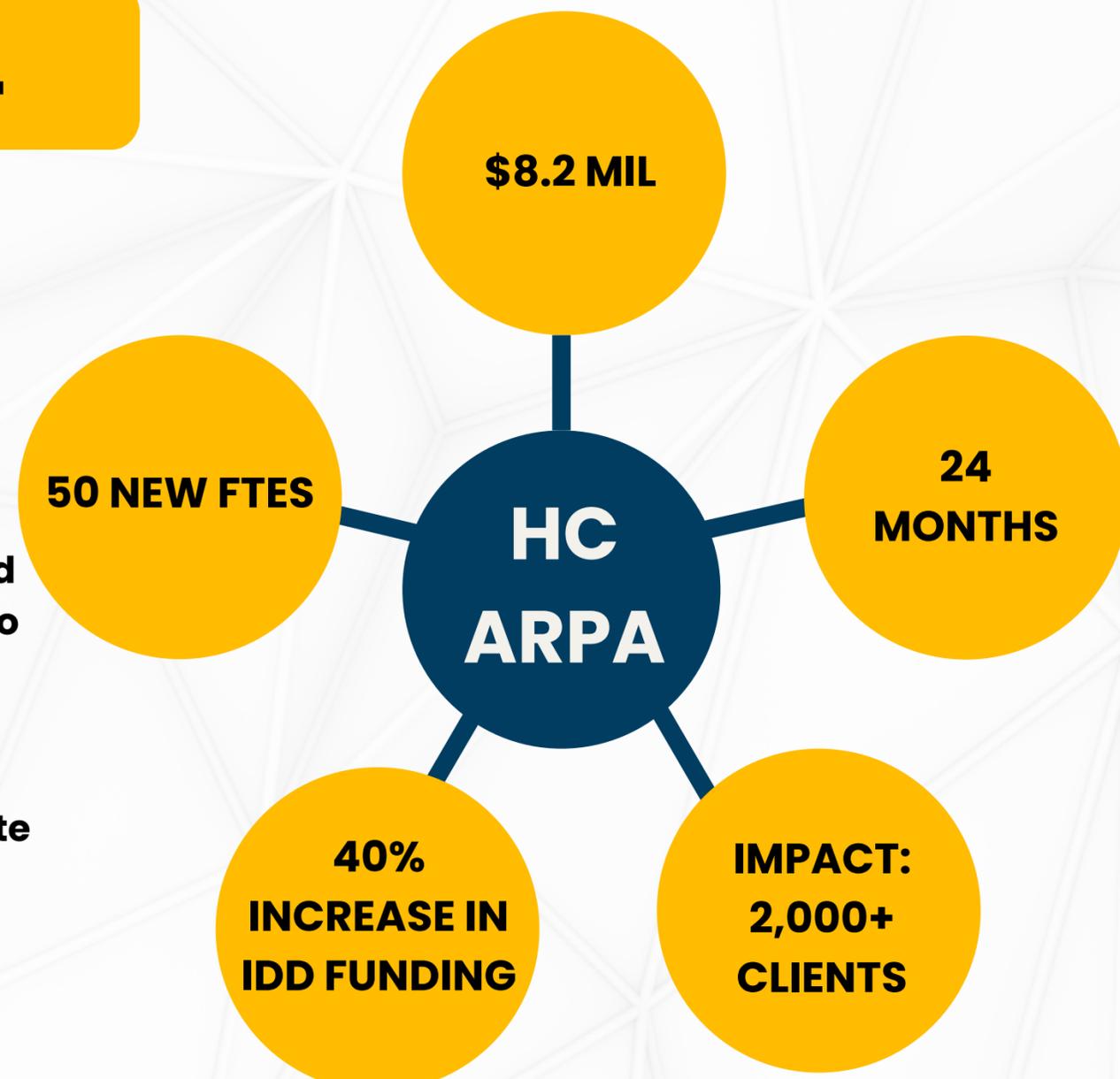
**Dedicated IDD Resource Specialists** access to IDD resource experts, trained to supply current information related to community options, acute/long-term supports, crisis intervention resources, governmental benefits, and aid in enrolling in applicable Texas Medicaid waivers.

Early Intervention Services (Birth – 3 years): Provides therapies and incorporates Certified Family Partners to support families by helping to identify barriers that prevent access to services, including stigma and social determinants of health (SDOH).

Transitional Services: Applied Behavior Analysis–Skills Intervention Program/ABA–SKIP (3 years – 8 years and beyond): designed for children with autism, displaying inappropriate classroom behaviors, and/or delays in language, motor, academic, and play skills.

## INSPIRE - \$4.2 mil (11 FTEs)

Provides families of children with disabilities respite care, essential equipment and materials, services, and family consultation to ensure the child receives the best supports to meet their unique needs. It supports people living in a family and community environment (to prevent admission to an institutional setting) while fostering independence.



Exploration Vote  
PASSED

Demonstration Vote  
PASSED

Equity Framework  
PASSED

Steering Co Vote  
PASSED

Comm. Court  
PENDING

Implementation  
~APRIL

# COMING SOON TO YOUR LOCAL IDD AUTHORITY...



## AWARENESS & ACCEPTANCE

March - DD Awareness  
April - Autism Awareness  
July - Disability Pride



## SUMMER ENRICHMENT EXPANSION

Prevent regression of skills  
Expand to 2 sites  
Hillcroft Empowerment Center  
Humble Service Center



## IDD GRIEF & SUPPORT

Collaboration with Rice University  
Creation of loss/grief support resources specifically designed for IDD



## COST OF WAITING STUDY

Collaboration with University of MN  
Mixed method research studying human consequences of Medicaid interest lists



## IDD & LAW ENFORCEMENT

Juvenile Justice & IDD study  
Competency restoration & IDD



# MEDICAID WAIVERS

	Home & Community-based Services (HCS)	Texas Home Living Waiver (TXHML)
<b>88<sup>th</sup> Session Biennial Slots STATEWIDE</b>	<b>1,144</b>	<b>305</b>
HHSC Biennial Slot Allocation STATEWIDE	1,728	3,720
Biennial Slot Allocation HARRIS COUNTY	266	833
Slots Allocated FYTD HARRIS COUNTY	28 (April 2007)	111 (June 2009)
Total on Interest List STATEWIDE	117,778	106,811
Total on Interest List HARRIS COUNTY	23,882	22,408
Average Time on Interest List	16-17 years	14-15 years



# VOCATIONAL APPRENTICESHIP PROGRAM



**HHSC Funded - \$222,064**  
**22 weeks classroom training**  
**20 weeks paid integrated employment**  
**Only available in 16 LIDDAs**  
**12 Apprentices/5 Host Sites**  
**Contract renewed for 2024**



**Eileen - 2023 VAP Graduate**



# QUESTIONS

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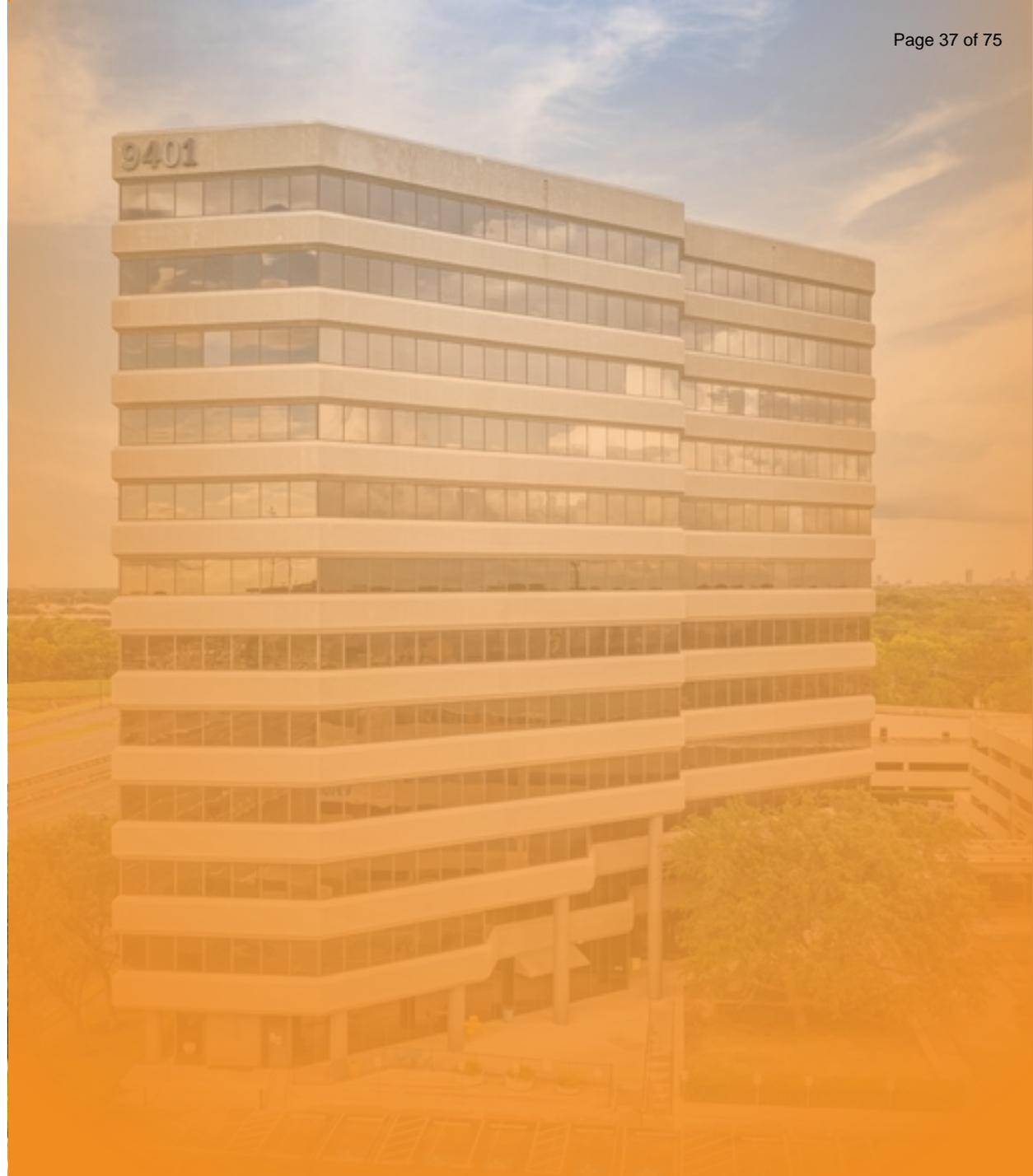
# DISCUSSION

# **EXHIBIT P-6**

# Community Training Department

**Education for the Community.  
In the Community.**

Presented by: Jennifer Battle, VP of Community Access and Engagement



# Access Division Update for 2023



- Crisis Lines – **176,749** calls handled
- Access Line – **165,616** calls handled; **7,022** chats; **574** texts



- **3,840** individuals trained
- **126** trainings

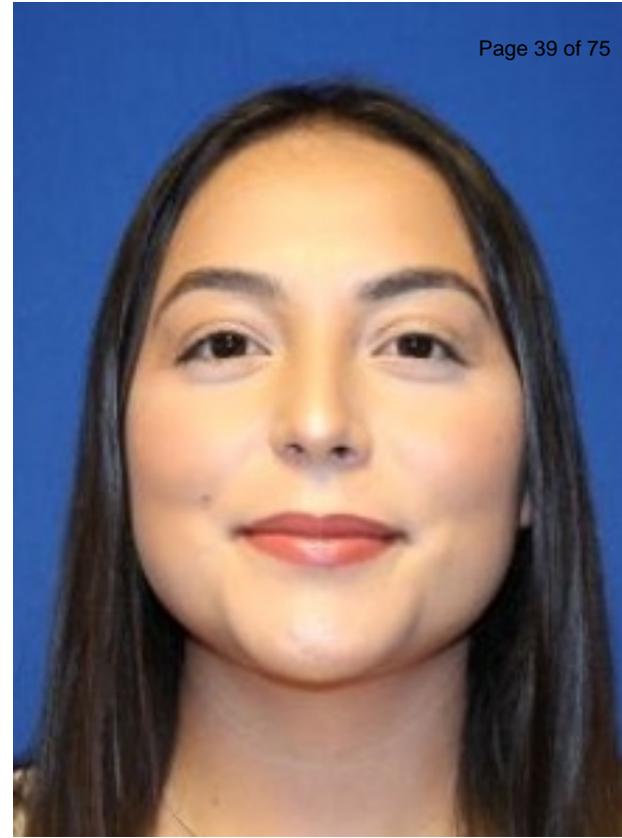
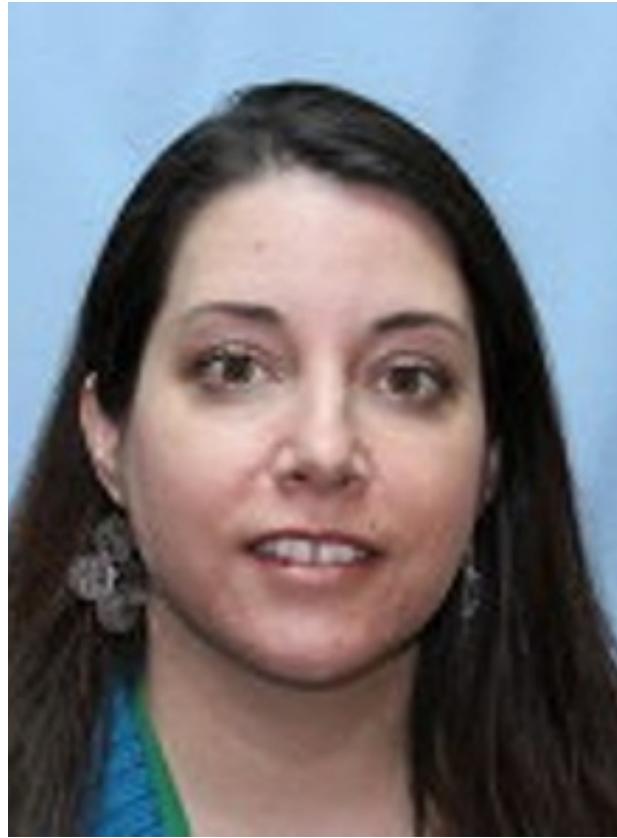


- Outreach and connection to **8,302** through HMHC
- **16,042** digital engagements



- Helped support:
  - **51** Community Events
  - **24** Health Fairs
  - **23** trainings
  - **8** Speakers Bureau requests

- **This team of 132 amazing professionals has directly served 362,103 people and impacted another 20,137**



## Meet the Team

- **Carroll Prasad**, Training Manager
- **Amy Tompkins**, Senior Trainer
- **Krystal Davis**, Trainer and MHFA Outreach Coordinator
- **Allessa Reyes**, Bilingual Spanish Trainer
- **Joe Hartsoe**, Relief Trainer

# By the Numbers

Team members: 4

Avg number of trainings a month: 20

Community members trained in 2023: 3,840

Number of core training curriculums in our portfolio: 12

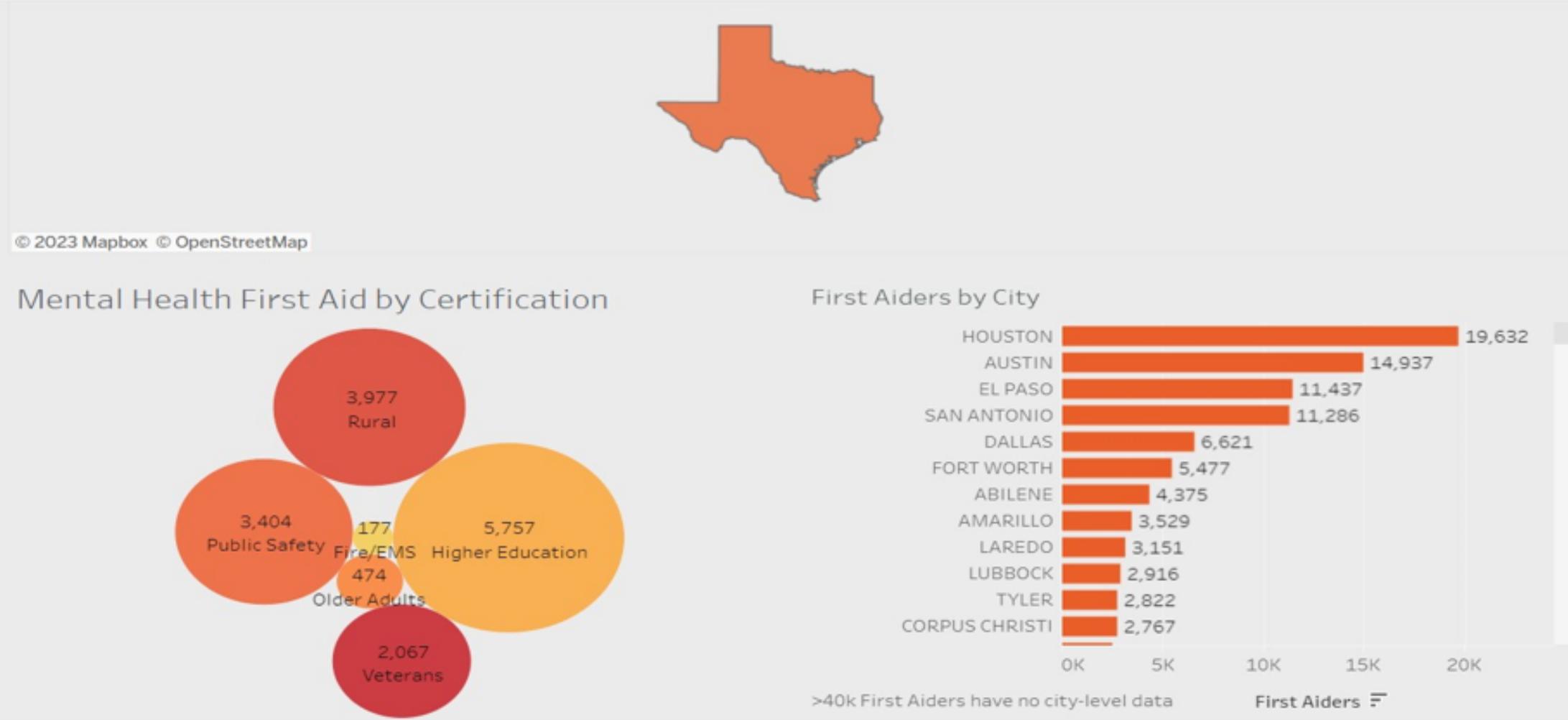
# Evidence Based Curriculums



# Sample of Community Partners

- Houston Community College
- Cities in Schools
- Haliburton
- Conoco Phillips
- Refugee Alliance
- Probation Officers
- Aramco
- Child Friendly Cities Initiative
- Harris County Public Health
- Lee College
- Houston Health Department
- Houston Christian University
- SW Schools
- Avance
- Star of Hope
- Harris County Department of Engineers
- UH Honors College Teacher Candidates
- Montrose Center
- San Jacinto College of Nursing
- UH Academic Advisors
- Executive Board of Community Centers
- Texas Southern University
- Aldine ISD
- Alief ISD
- Houston Food Bank
- Katy ISD security officers
- Precinct 2
- NBHP
- Yes Prep
- United Way
- Lone Star College
- New Hope Housing
- Lakewood Church
- UH School of Pharmacology

# Top # of People Trained in MHFA in Texas!



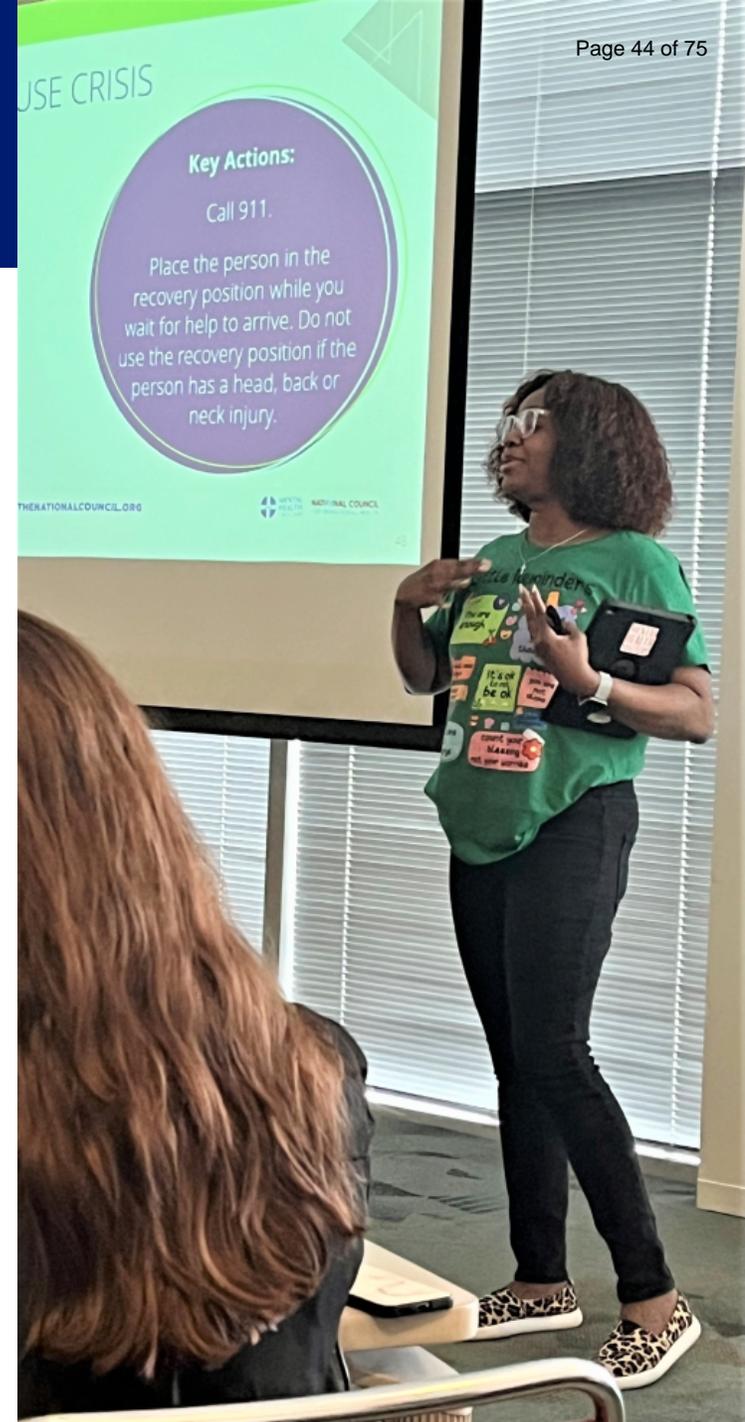
# In Person and Online

Forbes

f As part of UNICEF's Child Friendly Cities Initiative, the City of Houston is prioritizing the mental health of young people in the community.



The City of Houston Parks and Recreation Department staff met virtually for a youth mental health first aid training session with the Harris Center on May 25, 2022. © LAURA CUELLAR, HOUSTON MAYOR'S OFFICE OF EDUCATION



# Community Partner Feedback

Of the 1,675 people trained at **Conoco Phillips** in January, 81% responded to a survey stating they planned to use the skills and 85% wanted more resources and training.

Thank You from the bottom of my heart for training our employees on MHFA. **Halliburton** has been extremely pleased. They have trained 60 employees so far and we have more leadership showing interest. This is really helpful in shifting company culture to change the way we think about mental health conditions and reduce overall stigma.

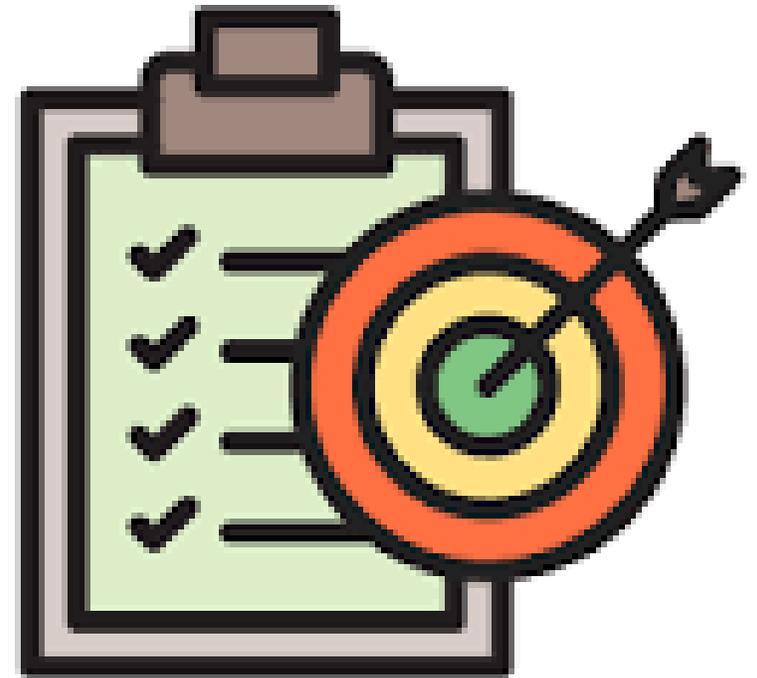
Carroll and her team have been incredibly amazing to work with and we look forward to another year partnership as we move into and plan for 2023.

The HISD Alternative Certification Program and The Harris Center have been working together to ensure that our teachers are knowledgeable on Youth Mental Health for several years. The Training Team (Carroll Prasad, Raleesia Elmore, and Amy Tompkins) have been exceptional. They are organized, patient, and engaged in the work. Our teachers are provided valuable information that will help them to become better at identifying and working with youth mental health. I look forward to this continued partnership as we continue to certify teachers in the Houston Independent School District.

*Antanita Harvey*  
*ACP Compliance Manager*

# Plans for 2024

- Continue quarterly MHFA community drop in classes
- Increase number of Bilingual Spanish offerings for MHFA and ASK
- Increase number of Veteran MHFA courses
- Increase connections and partnerships with faith communities
- Host First Responders Consortium to introduce training opportunities
- Research evidence based training curricula focused on substance use and abuse



# To Reach Us:

- [CommunityTraining@TheHarrisCenter.org](mailto:CommunityTraining@TheHarrisCenter.org)
- Carroll Prasad, M.Ed., LPC, Program Manager
  - Amy Tompkins, Senior Trainer
- Krystal Davis, LPC, Trainer and MHFA Outreach Coordinator
  - Allessa Reyes, Bilingual Spanish Trainer
- Joe Hartsoe, LMSW, Relief Community Trainer

# **EXHIBIT P-7**

**THE HARRIS CENTER  
INTELLECTUAL AND DEVELOPMENTAL DISABILITIES  
PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**March 7, 2023**

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**MEMBERS IN ATTENDANCE:** Judy Blake (Advocate), Dory Cayten (Advocate), Cynthia Fannin (Richmond State Supported Living Center), Tasheara Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Ellen Goudeau (Advocate), Naila Ibrahim (Dar-us-Sakna), Janice Jackson (Humble Independent School District), Kennitha Jenkins (Consumer Advocate), Kevin Kern (The Center for Pursuit), Ins Lewis (Harris County Juvenile Probation Department), Cassandra Malveaux (Harris Co Protective Services), Jannace Sleigh (The Arc of Harris County), Kim Torres (Advocate), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate); Albert Williamson (Spring Independent School District

**MEMBERS ABSENT:** Elva Caballero (Advocate), Charles Davis (Harris County Psychiatric Center), Paola Jimenez Rodriguez (Advocate); Karen Kast (Community Care Services Eligibility – HHSC), Elworth Lusk (Consumer Advocate), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry), Angel Ponce (Mayor’s Office for People w/ Disabilities), Gene Rowe (Advocate), VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District), VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Mamie Adams, Margo Childs, Dr Evanthe Collins, Annie Cuba, Bianca Daswani, Randi Garza, Dr Robin Geanng; Maritza Gutierrez, Cindy Hernandez, Francisco Hernandez, Dr Huckleberry, Kenyonika Johnson, Amanda Jones, Charles Kerfegon, Vanessa Miller Lily Pan, Samor Sherrod-Haynes, Dana Sobers Ben, Anna Speight, Francine Stewart, Kia Walker, Lauren Wiggins, Amanda Willis

**Public Attendees** Jeff Furrh (Waller Independent School District), Cassie Miller (Maximus), Zeb Pitterson (Scaling Genesis), Christine Roque (Scaling Genesis), Josh Ulmer (Scaling Genesis)

**I Call to Order**

The General (Virtual) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 01 AM by Mary Jane Williams, Co-Chair, there being a quorum present An interpreter was not due to Spanish-speaking guests not being present

**II. Approval of Notes**

Approval of the minutes taken on February 7, 2023 and brought before the Council

**MOTION BY: Dory Cayten**

**SECOND BY: Albert Williamson**

The minutes from February 7, 2023 were approved as submitted.

**III Call for Public Comment**

There was no public comment brought forward

**IV Council Training**

Amanda Willis, LCSW-S, Practice Manager of IDD Clinical Services, The Harris Center for Mental Health and IDD, presented on *Accessing Crisis Services & Hospitalization for Individuals who have IDD/Autism*

Ms Willis projected her PowerPoint presentation for attendees to view All attendees (including members) were provided with hard copies as well

Ms Willis went over challenges, Harris Center Crisis Services, Psychiatric Admission Criteria and Psychiatric Hospital Options

**Challenges:**

- Limited understanding about IDD/Autism
- Limited understanding about dual/co-occurring diagnosis
  - IDD/Autism and Mental Health
- Diagnostic overshadowing (only focusing on IDD/Autism)
- Limited resources for individuals with IDD/Autism
- Limited communication between providers

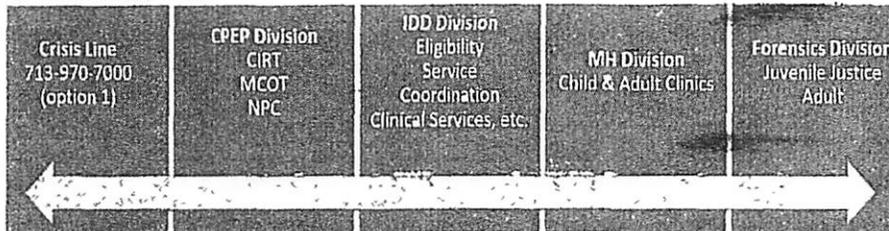
## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

March 7, 2023

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## Harris Center Crisis Services

- HHSC Crisis Definition
  - The person presents an immediate danger to self or others, or
  - The person's mental or physical health is at risk of serious deterioration, or
  - A person believes he or she presents an immediate danger to self or others, or
  - That his or her mental or physical health is at risk of serious deterioration
- IDD Crisis Intervention
  - Triage – determine the urgency of the need
  - Assessments – biopsychosocial approach that considers biological, psychological, and social factors
  - IDD system navigation – assisting with linkage to the eligibility process and Service Coordination for ongoing services
  - Consultation and training
    - Including BCBA and RN
  - Psychoeducation – providing education and information about IDD related issues and available resources
- Collaborative Approach



## Psychiatric Hospital Admission Criteria

- Admission Criteria
  - Is in-patient admission warranted?
    - Harm to self/others, etc
    - Intensive-evaluation or treatment required
  - Voluntary vs involuntary
    - Emergency Detention Order (EDO)
  - Case-by-case determination
  - Ability to participate in therapeutic milieu
    - Participate in group therapy and benefit
  - Ability to perform Activities of Daily Living (ADL)
  - Supervision level

## Psychiatric Hospital Options

- Hospital Options for IDD/Autism
  - Harris County Psychiatric Center (HCPC)
    - Ages 3+ (3 on a case-by-case basis)
    - If 1 on 1 staffing is required, it usually takes longer to be admitted
  - Medical Behavioral Hospital of Clear Lake
    - Adult only – ages 18+
- Other Potential Hospital Options for IDD/Autism
  - Private psychiatric hospitals
    - High functioning
    - Can perform ADLs independently
  - Geri psych hospitals
    - Specialized unit for ages 55+
    - Evaluate and treat individuals with or without concurrent medical issues
      - Affective Disorders – Depression, Bipolar
      - Schizophrenia and other psychotic disorders
      - Delirium
      - Neurocognitive disorders (dementia)
      - Substance use
    - Multidisciplinary staffing

Ms Willis concluded her presentation with a Q &amp; A

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL  
 March 7, 2023  
 PAGE 3

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V Call for Subcommittee Reports

A Adult and Juvenile Justice Subcommittee – Iris Lewis, Chair

The AJJ Subcommittee met this morning. The subcommittee discussed ideas for the upcoming conference in October 2023. Members are also open to ideas.

B Public Outreach

Social Engagement Subcommittee – Janniece Sleigh, Chair

The subcommittee did not present an update.

VI Old Business

Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs

Ms. Jones informed members and attendees that the Commissioners Court has funded a Youth Diversion Center for The Harns Center for Mental Health and IDD. The center will start serving youth with mental illness and/or IDD on May 1, 2023.

Ms. Jones proceeded with her presentation: *Legislative Updates: Priorities and Appropriations*.

The House of Appropriations Committee and the Senate Finance Committee have been currently working. Bills are slowly being referred to committees. The deadline for new bills is on March 10<sup>th</sup>.

Ms. Jones highlighted the leadership's priorities for this Legislative Session.

Selected Governor's Emergency Items

- Cut Property Taxes
- Safe Schools
  - More mental health professions in schools
- End "Revolving-Door" Bail Policies
- Order Security
- Fight the Fentanyl Crisis
  - Increase availability of NARCAN

Leadership's Priorities Bills (Selected)

- Lieutenant Governor
  - The Budget (SB 1)
  - Property Tax Relief (SB 3, SB 4, and SB 5)
  - Keeping Schools Safe and Secure (SB 11)
  - New Scholarships for Registered Nurses (SB 25)
  - Expanding Mental Health Care Beds (SB 26)
- Office of the Speaker
  - Extending Medicaid to new Mothers for 12 months (HB 12)
  - Securing Children Online through Parental Empowerment (SCOPE) Act (HB 18)
  - Sales Tax Exemption for Certain Personal Items (HB 300)

Unwinding of Continuous Medicaid Coverage

- Continuous Medicaid coverage requirement ends on March 31, 2023
- On April 1, 2023, states may begin disenrolling members who are no longer eligible
- From April 1 to December 31, 2023, the enhanced federal medical assistance percentage (FMAP) will be phased out.

Article II Subcommittees Appointments

- Senate Finance
  - Lois Kolhorst, Chair
  - Bob Hall
  - Bryan Hughes
  - Angela Paxton
- House Appropriations
  - Rep. Jacey Jetton, Chair
  - Rep. Tom Rose, Vice Chair
  - Rep. Gary Gates
  - Rep. Donna Howard
  - Rep. Angelia Orr
  - Rep. Gene Wu
  - Rep. Lynn Stucky

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

March 7, 2023

PAGE 4

**New Annual Mental Health Funding in SB 1 and HB 1**

- Expansion of Community Beds
  - State Hospital Contracts Beds (10M for 40 beds)
  - Purchased Psych Beds (\$126M for 234 new beds)
  - \$28M for 150 competency restoration beds
- Expand Mental Health Matching Grants
  - \$15M increase for Mental Health Grant Program for Justice-involved individuals
  - \$7.5M increase for Community Mental Health Grant Program
  - New Innovation Grants (7.5M)
- Crisis Services
  - Crisis Stabilization Units (18M for 6 units)
  - CRUs for Youth (5.7M for 4 units and 3 peer-run pilot units)
  - Youth mobile crisis outreach teams (\$4M)
- Expanded Services for High-Risk Youth
  - Multisystemic Therapy (\$15M)
  - Coordinated Specialty Care (\$2M)
  - Uvalde Community (\$5M)
- Step-down
  - \$8.5M for step-down housing
  - \$2.5M for state hospital transition teams

**Inpatient Facilities Expansion/Improvements in Supplemental Appropriations**

- New Panhandle Capacity (\$477M)
- Rio Grande State Center (\$452M)
  - Increase capacity by 148 beds
- Terrell State Hospital (\$696M)
  - Replacement campus
- North Texas State Hospital
  - Wichita Falls
  - Replacement

**Biennial Workforce Investments in HB 1 and SB 1**

- \$238.3M to maintain 2022-23 salary increases for staff at the state hospitals and state supported living centers
- Loan Repayment Program for Mental Health Profession (\$49.6M)

Mary Jane Williams informed members that Family to Family Network developed two template emails for those who would like to reach out to the Article II Subcommittees representatives. There are two template email options that talk about staff raises and the interest list. Both templates can be modified.

**VII New Business**

There was no new business brought forward.

**VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations**

Ms. Williams expressed concern about the waiver slots and urged all to reach out to legislators.

Dr. Collins advised attendees to not only express concern to legislators about the waiver lists but also request for General Revenue funding so that individuals can receive General Revenue funded services while they wait for their waiver slots (18-year wait). GR include community-based supports services such as respite, Coffeehouse, employment services, and other supports that assist to stabilize families. There has not been an increase in General Revenue funding for the past decade.

Judy Blake asked about the mental health professionals in the schools. Amanda Jones stated that there are different proposals regarding this. One being the TCHAT program which is a telehealth program partnering with the universities. There is also talk about expanding grant programs including the Innovation Grant (new) and it's specifically targeted to help families and youth with mental health and IDD. There are many bills that have been introduced that are addressing the mental health issue in many ways.

Kevin Kern (The Center for Pursuit) expressed concern underpaid providers that serve the IDD population.

**IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr. Robin Gearng, Board Liaison, The Hays Center Board of Trustees**

Dr. Gearng thanked the IDD-PAC members for their commitment to the IDD population. Dr. Gearng stated that he is not new to the Board, however, he is new to the IDD-PAC and will provide updates as he becomes acclimated to the IDD-PAC.

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X Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts  
 Dr. Collins gave the following updates:

- Per HHSC, The Hams Center will be receiving a one-time \$319k (ARPA funding). These funds will be utilized towards
  - Eligibility Services
    - Increase list of external contractors to assist with DIDs
    - start running a weekend DID clinic (March 18<sup>th</sup> and 25<sup>th</sup>)
  - Increase service coordination
  - Internal General Revenue services – increase external contractors
- ISS began as of March 1<sup>st</sup>
  - Charles Kelegon, Director of IDD Services Division, will present on ISS at the next IDD-PAC meeting
  - The three former Day Habilitation sites have obtained ISS license
  - Coffeehouse did not apply for an ISS license. Coffeehouse will continue to provide day habilitation
- The Hams Center has developed an online intake packet and families and individuals can access the e-packet via a link and/or a QR code
- The IDD Division has hired two Peer Navigators
- The IDD Division (with The Center of Pursuit's guidance) will be applying to the Nutcracker Market so that the individuals from the Coffeehouse Co-Op Academy can be selected to partake in the market

Dr. Huckleberry was asked to provide a walk through the DID process:

1. HCS slot releases
2. Eligibility Department determines if a DID needs to be updated
  - If updated DID is needed, staff schedules with families to be completed within 30 days
3. Individual is assigned an HCS services coordinator so that he/she may start receiving services

XI Call for Announcements

Shelley Townsend announced that University of Houston – Parent Education Project FamiliesCAN Program will have the following Virtual Transition Workshops:

- Kim Hegwood, Attorney from Hegwood Law Group will present on *Life after 18* on Thursday, March 23<sup>rd</sup> from 3:30pm to 5pm. Spanish language interpreters will be available upon request. Ava Fletcher may be contacted at 713-743-0608 or via email at [acfletc2@central.uh.edu](mailto:acfletc2@central.uh.edu) for more information.
- Jacqueline Carter and LaToya Casimere from Texas Workforce Commission will present on *Texas Workforce Services* on Thursday, April 20<sup>th</sup> from 3pm – 4:30pm. Spanish language interpreters will be available upon request. Ava Fletcher may be contacted at 713-743-0608 or via email at [acfletc2@central.uh.edu](mailto:acfletc2@central.uh.edu) for more information.

Judy Blake announced that Family to Family Network is offering Autism Academy 101 and Resource Fair on Saturday, April 29<sup>th</sup> from 9am – 12:30pm at United Way, 50 Waugh Drive, Houston, TX 77007. Presenters are:

- Dr. Ken Montfort, Ph.D. and Dr. Natalie Montfort, Ph.D. from Montfort Psychological Associates
- Jacqui Anas, MA, CCC-SLP from Habla Cadabra SLP
- Susan M. Catlett, Ph.D., BCBA-D, LBA from Catlett Consulting

Free registration is available for the first 100 family members by pre-registration only. Cost is \$40 for family members and \$60 for professionals. Registration is open online until April 24<sup>th</sup> at <https://bit.ly/F2FAutism>.

Dory Cayten announced that The Arc of Harris County has added a new camp called Camp Challenger which is a barrier-free camp experience for youth ages 12 – 17 with IDD and Autism. Camp Challenger is scheduled on July 16 – 20, 2023 at 5420 Loop 1781 Rockport, TX 78382.

Ms. Cayten announced that The Arc of Harris County is accepting registrations for Camp Champions. This camp will take place at Burton, TX and is for adults 18+ with IDD and Autism. The camp is scheduled for July 23 – 28, 2023. Those who are interested can seek more information at [arcprograms@aogh.org](mailto:arcprograms@aogh.org).

Ms. Cayten also referred attendees to The Arc of Texas website.

Cindy Hernandez will send all flyers via email.

XII Call for Public Questions Pertaining to Agenda Items

There were no questions pertaining to agenda items.

The next IDD-PAC meeting will be virtual via Zoom and is scheduled on April 4<sup>th</sup>.

There being no further business before the Council, Mary Jane Williams, Co-Chair, called for a motion to adjourn.

MOTION BY: Kennitha Jenkins

SECOND BY: Janice Jackson

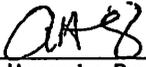
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Mary Jane Williams, Co-Chair, adjourned the meeting at 11:17 AM

APPROVED ON THIS THE 4<sup>th</sup> DAY OF April, 202~~2~~<sup>3</sup>

PREPARED BY.

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Janice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-8**

THE HARRIS CENTER  
INTELLECTUAL AND DEVELOPMENTAL DISABILITIES  
PLANNING ADVISORY COUNCIL

Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services

April 4, 2023

**MEMBERS IN ATTENDANCE:** Judy Blake (Advocate), Camille Boudreaux for Kevin Kern (The Center for Pursuit), Dory Cayten (Advocate), Charles Davis (Harris County Psychiatric Center), Tashera Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Paola Jimenez Rodriguez (Advocate), Ellen Goudeau (Advocate), Naila Ibrahim (Dar-us-Sakina), Janice Jackson (Humble Independent School District), Kennitha Jenkins (Consumer Advocate), Eileen Lam (Consumer Advocate), Ins Lewis (Harris County Juvenile Probation Department), Elworth Lusk (Consumer Advocate), Kassandra Malveaux (Harris Co Protective Services), Kayla Melcho for Angel Ponce (Mayor’s Office for People w/ Disabilities), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry), Gene Rowe (Advocate), Janniece Sleigh (The Arc of Harris County), Kim Torres (Advocate), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate) Albert Williamson (Spring Independent School District)

**MEMBERS ABSENT** Elva Caballero (Advocate), Cynthia Fannin (Richmond State Supported Living Center), VACANT (Community Care Services Eligibility – HHSC), VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District), VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE**

**The Harris Center Staff** Margo Childs, Dr Evanthe Collins, Annie Cuba., Randi Garza, Chekesha Govan, Francisco Hernandez Deandra Hines, Dr Huckleberry, Kenyonika Johnson, Amanda Jones, Charles Kerlegon, David Long, Consuelo Martinez, Samor Sherrod-Haynes, Dana Sobers Ben, Anna Speight, Kia Walker, Katnna Ware, Amanda Willis

**Public Attendees** Mercedes Alejandro, Jeff Furth (Waller Independent School District), Nonne Gill (Imagine Enterprises), Michelle Howard-Herben (Summerhouse Houston), Megan Maradiago (Summerhouse Houston), Cassie Miller (Maximus)

I **Call to Order**  
The General (Virtual) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 01 AM by Mary Jane Williams, Co-Chair, there being a quorum present. An interpreter was not due to Spanish-speaking guests not being present.

II **Approval of Notes**  
Approval of the minutes taken on March 7, 2023 and brought before the Council

MOTION BY Albert Williamson SECOND BY Kennitha Jenkins  
The minutes from March 7, 2023 were approved as submitted

III **Call for Public Comment**  
There was no public comment brought forward

IV **Council Training**  
Charles Kerlegon, Director of IDD Services Division The Harris Center for Mental Health and IDD presented on *Individualized Skills and Socialization (ISS)*

**What is Individualized Skills and Socialization (ISS)?**  
Individualized Skills and Socialization is designed to increase individuals access to the community and provide more person-centered activities than what was available through day habilitation. Texas Health and Human Services Commission (HHSC) replaced day habilitation services in three waiver programs: Home and Community-based Services (HCS), Texas Home Living (TxHML) and Deaf Blind with Multiple Disabilities (DBMD)

As of March 1, 2023, day habilitation was no longer a Medicaid-billable service in the mentioned waiver programs

Families and/or individuals with IDD can seek ISS a licensed ISS provider at <https://www.hhs.texas.gov/providers/long-term-care-providers/day-activity-health-services-daahs>

The Harris Center for Mental Health and IDD has three DAHS-ISS on-site / off-site locations  
1 Hillcroft Empowerment Center, 6125 Hillcroft Ave, Houston, TX 77081

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

April 4, 2023

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- 2 Humble Service Center, 6805 Oak Village Drive, Humble, TX 77396
- 3 Pasadena Enrichment Center, 817 Souhmore Suite 150, Pasadena TX 77504

How does ISS impact providers?

- Must have DAHS License to provide ISS to the three waiver programs HCS, TxHmL and DBMD
- Each location requires DAHS License
  - On-site/Off-site locations
  - Off-site ONLY locations
  - In-home location – do not require a license
- Person Directed Plans (PDPs), Individualized Plan of Care (IPCs), and Ips must be updated by December 31, 2023
- Hourly payment rates as opposed to daily payment rates
- There is no requirement for an on-site nurse
- ISS licensed facility must provide a capacity to serve
- Staffing ratios
- Surveys are unannounced

Mr Kerlegon followed up with a Q&A at the end of his presentation

V Call for Subcommittee Reports

- A Adult and Juvenile Justice Subcommittee – Iris Lewis, Chair  
The AJJ Subcommittee did not meet this morning Per Judy Blake, the subcommittee will meet later this week
- B Public Outreach  
Social Engagement Subcommittee – Janniece Sleigh, Chair  
The subcommittee did not have any current updates

V Old Business

A Meeting Dates and Locations

December 13	January	February 7
Harris Center	Cancelled	Zoom
March 7	April 4	May 2
Harris Center	Zoom	Zoom
June 6	July 4	August 1
Harris Center	Cancelled	Zoom
Sept. 12	Oct. 3	Nov. 7
Harris Center	Zoom	Zoom

B Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs

Ms Jones presented on *Legislative Updates Appropriations and Selected Bills*

Unwinding of Continuous Medicaid Coverage

- Continuous Medicaid coverage requirement ends on March 31, 2023
- On April 1, 2023, states may begin disenrolling members who are no longer eligible
- From April 1 to December 31, 2023, the enhanced federal Medical Assistance percentage (FMAP) will be phased out

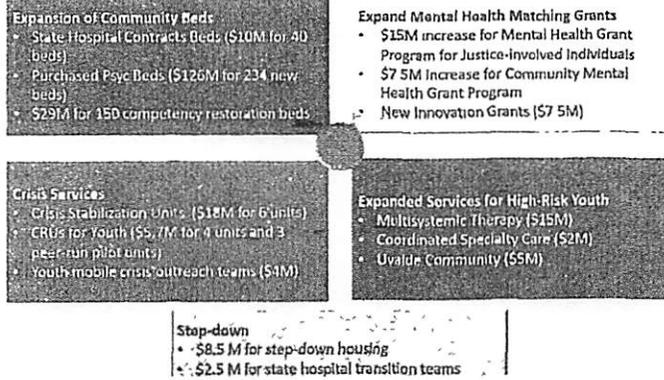
Transition Period	FMAP Enhancement
Through March 31, 2023	6.2 percentage points
April 1, 2023 through June 30, 2023	5.0 percentage points
July 1, 2023 through September 30, 2023	2.5 percentage points
October 1, 2023 through December 31, 2023	1.5 percentage points
January 1, 2024	No enhancement

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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## New Annual Mental Health Funding in Introduced SB1 and HB1



Judy Blake asked what Multisystemic Therapy Ms Jones answered that it is a very high level of care from a team for individuals who are generally involved in multiple systems

## Inpatient Facilities Expansion/Improvements

- Operational funding for the Dunn Center
- New Panhandle Capacity (\$477M)
- Rio Grande State Center (\$425M) – increase capacity by 148 beds
- Terrell State Hospital (\$696M) – replacement campus
- North Texas State Hospital – Wichita Falls (\$696M) – replacement campus

## HB 1 (Committee Sub)

- Workforce - \$63M per year to Local Mental Health Authorities to address workforce capacity/inflation
- Two thousand New Waiver Slots
- Waiver Provider Rates increases for direct care staff wages
- Community Attendants – increase of 4¢ for each level of Attendant Compensation Rate Enhancement programs
- Texas Correctional Office on Offenders with Medical or Mental Impairments – 15% increase for LMHA staff
- Innovation Grant for Children and Families – additional funding

Ms Jones went over some recent dropped bills that are up for hearing this week but were not included in a slide

- HB3009 – allows advanced practice registered nurses to conduct in capacity in capacity determinations for guardianship if they're under the supervision of a position
- SB55 – requires the Texas Higher Education Coordinating Board to develop best practices for students with autism spectrum disorder
- HB4356 – dissolves the Texas Juvenile Justice Department and replaces it with Office of Youth Safety and Rehabilitation under Health and Human Services Commission (HHSC)

Mary Jane Williams asked how to guide families when they receive a letter from the State stating that his/her Medicaid coverage will be expiring, and they are receiving waiver services Ms Williams asked if families should be directed to their service coordinator for further assistance Mr Kerlegon agreed

VII New Business

Ms Williams informed the members that the PAC Executive Members are in process of updating the bylaws for the Advisory Council The updated bylaws will be proposed to members on next month's meeting

VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time

IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr Robin Gearing, Board Liaison, The Harns Center Board of Trustees

Dr Gearing was not present for an update

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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X Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts

Dr. Collins shared that the IDD Division is moving forward in terms of developing an IDD Step Down program. This would be a program for adults with IDD and co-occurring disorders. Within a Step Down program, intensive types of treatment are typically provided to try to better stabilize an individual and get him/her accustomed to being able to live successfully independently in the community.

The IDD Step Down program is an inpatient 24/7 residential setting located at The Harris Center's Southmore location.

Dr. Collins assured members that the IDD Division is actively planning to be able to address the needs of youth because there is a significant need for the at population as well. Details are soon to come.

The Harris Center has taken an aggressive approach as to re-engaging with State agencies. Charles Kerlegon is attending the IDD Systems Redesign Advisory Council (IDD SRAC). Also, Dr. Evanthe Collins will be part of the Local Authority Law Workgroup that is a part of the Texas Council of Community Centers. This is a statewide group that sits at the Austin level and includes the charge to be able to address issues impacting LIDDAs. It is an 8-member community center. They had two vacancies across Texas, Harris County was able to obtain a seat. Four Consortia representatives (executive directors or CEO level) sit on this committee as well.

XI Call for Announcements

Dr. Deborah Pearson announced that the LoneStar LEND program is recruiting for 2023 through 2024. Flyers will be sent after the meeting.

Judy Blake announced that Family to Family Network is offering Autism Academy 101 and Resource Fair on Saturday, April 29<sup>th</sup> from 9am – 12:30pm at United Way, 50 Waugh Drive, Houston, TX 77007. Presenters are:

- Dr. Ken Montfort, Ph.D. and Dr. Natalie Montfort, Ph.D. From Montfort Psychological Associates
- Jacqui Anas, MA, CCC-SLP from Habla Cadabra SLP
- Susan M. Catlett, Ph.D., BCBA-D, LBA from Catlett Consulting

Free registration is available for the first 100 family members by pre-registration only. Cost is \$40 for family members and \$60 for professionals. Registration is open online until April 24<sup>th</sup> at <https://bit.ly/F2FAutism>.

Shelley Townsend announced that University of Houston – Parent Education Project FamiliesCAN Program will be the following Virtual Transition Workshop:

- Jacqueline Carter and LaToya Casimere from Texas Workforce Commission will present on *Texas Workforce Services* on Thursday, April 20<sup>th</sup> from 3pm – 4:30pm. Spanish language interpreters will be available upon request. Ava Fletcher may be contacted at 713-743-0608 or via email at [acflelc2@central.uh.edu](mailto:acflelc2@central.uh.edu) for more information.

Cheksha Govan, Recording Secretary of the Behavioral Health Advisory Committee, announced that the BHAC is currently seeking members to join. The committee meets quarterly and the next meeting is scheduled for June 13<sup>th</sup>. Cindy Hernandez will email the flyer to all PAC members. There is a QR code on the flyer to access the membership application.

Kayla Melcho from the Mayor's Office for People with Disabilities made the following announcements:

- Texas Workforce Solutions is there on a bi-weekly basis from 10am – noon at the West Gray location. Next event will be on April 5<sup>th</sup> and 19<sup>th</sup>.
- Free legal clinic (South Texas College of Law). Representatives are taking civil cases (i.e., guardianship matters). Referrals are available on more complicated cases.
- MOPD is seeking to hire for two positions:
  - o Senior Communication Specialist that handles MOPD's social media
  - o Community Liaison position

XII Call for Public Questions Pertaining to Agenda Items

There were no questions pertaining to agenda items.

The next IDD-PAC meeting will be virtual via Zoom and is scheduled on May 2<sup>nd</sup>.

There being no further business before the Council, Mary Jane Williams, Co-Chair, called for a motion to adjourn.

MOTION BY Dr. Deborah Pearson

SECOND BY Eileen Lam

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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Mary Jane Williams, Co-Chair, adjourned the meeting at 11:09 AM

APPROVED ON THIS THE 2nd DAY OF May, 2023

PREPARED BY.

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Ja'rice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-9**

**THE HARRIS CENTER**  
**INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**  
**PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**May 2, 2023**

**MEMBERS IN ATTENDANCE** Judy Blake (Advocate), Dory Cayten (Advocate), Cynthia Fannin (Richmond State Supported Living Center), Stephanie Haechten for Angel Ponce (Mayor's Office for People w/ Disabilities), Naila Ibrahim (Dar-us-Sakina), Janice Jackson (Humble Independent School District), Kennitha Jenkins (Consumer Advocate), Tasheara Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Paola Jimenez Rodnguez (Advocate), Kevin Kern (The Center for Pursuit), Eileen Lam (Consumer Advocate), Ins Lewis (Harris County Juvenile Probation Department), Elworth Lusk (Consumer Advocate), Kassandra Malveaux (Harris Co Protective Services), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry); Janniece Sleight (The Arc of Harris County), Kim Torres (Advocate), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate)

**MEMBERS ABSENT** Elva Caballero (Advocate), Charles Davis (Harris County Psychiatric Center), Eilen Goudeau (Advocate), Gene Rowe (Advocate), Albert Williamson (Spring Independent School District), VACANT (Community Care Services Eligibility – HHSC), VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District), VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Margo Childs, Dr Evanthe Collins, Annie Cuba, Randi Garza, Dr Robin Gearng, Cindy Hernandez, Francisco Hernandez, Deandra Hines, Kenyonika Johnson, Charles Kerlegon, David Long, Consuelo Martinez, Stephanie Meads, Vanessa Miller, Lily Pan; Samor Sherrod-Haynes, Dana Sobers Ben, Anna Speight, Kia Walker, Katrina Ware, Lauren Wiggins, Amanda Willis

**Public Attendees** Dava Feuer, Cassie Miller (Maximus)

**I Call to Order**

The General (Virtual) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 01 AM by Mary Jane Williams, Co-Chair, there being a quorum present. An Interpreter was not due to Spanish-speaking guests not being present.

**II. Approval of Notes**

Approval of the minutes taken on April 4, 2023 and brought before the Council

**MOTION BY:** Dr. Deborah Pearson

**SECOND BY:** Janice Jackson

The minutes from April 4, 2023 were approved after attendance is corrected

**III Call for Public Comment**

There was no public comment brought forward

**IV Council Training**

Annie Cuba, Program Director of Service Coordination, IDD Services Division, The Harris Center for Mental Health and IDD presented on *Home and Community Based Services (HCBS) Settings Rule – Federal and State Requirements*

**History and Alignment**

- Texas' Medicaid IDD waiver programs have a long history of providing community-based care as an alternative to institutional placement
- Many requirements in the Final Rule were already required in the state's Medicaid IDD waiver programs
- Updated Medicaid IDD waiver program rules include a lot of clarification and refinement of existing requirements, as well as some substantive changes

**Key Activities**

- **IDD Waiver Program Rules**
  - Updated Medicaid rules for HCS and TxHmL Waiver Programs
- **On-Site Assessments to Determine Compliance with Federal HCBS Settings Rule**

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL  
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- Assessments of all provider-owned and controlled residential setting (3-person / 4-person residences and Host Home/Companion Care (HH/CC) to access compliance with certain requirements of the Final Rule and identify and needed remediation before March 17, 2023,
  - Heightened Scrutiny
    - Detailed onsite review of settings that are presumed to have institutional or isolating qualities

Timeline

- November 2022 – January 2023
  - On-Site Assessments
- November 2022 – Mid-February 2023
  - HHSC Finalizes TAC Rules
- November 2022 – March 17, 2023
  - Remediation to comply with Federal HCBS Settings Rule
- March 17, 2023
  - New TAC Rules go into effect
  - Providers are to be compliant with Federal HCBS Setting Rules
    - Residential agreement
      - An individual's program provider must ensure that an individual or LAR has a written residential agreement or a lease
    - Locks on bedroom(s)
      - The federal regulation and HCS program rules require an individual has privacy in the individual's bedroom
      - Requires a program provider to provide an operable lock on an individual's bedroom door at no cost to the individual
      - Only the individual, individual's roommate, and staff designated by the program provider have keys to the individual's bedroom door
    - Access to food at any time
      - The federal regulation and proposed HCS program rules require an individual to have access to food at any time
      - Requires the kitchen, pantry and refrigerator area free of obstacles (locks/bars)

Ms Cuba followed up with a Q&A at the end of her presentation

V Call for Subcommittee Reports

- A Adult and Juvenile Justice Subcommittee – Iris Lewis, Chair  
 The AJJ Subcommittee did not meet this month Per Judy Blake, the subcommittee will meet soon Ms Lewis added that she will schedule a meeting to begin to discuss the upcoming conference
- B Public Outreach  
Social Engagement Subcommittee – Janniece Sleigh, Chair  
 The subcommittee did not have any updates

V Old Business

- A Meeting Dates and Locations  
 Ms Williams reminded all that the meeting in June will be in-person at 9401 Southwest Freeway in conference room 104 at 10am

December 13 Harris Center	January Cancelled	February 7 Zoom
March 7 Harris Center	April 4 Zoom	May 2 Zoom
June 6 Harris Center	July 4 Cancelled	August 1 Zoom
Sept. 12 Harris Center	Oct. 3 Zoom	Nov. 7 Zoom

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL  
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- B Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs  
 Ms. Jones was not present, however, Dr. Collins gave a legislative update during the *Vice President's Report*

VI New Business

- A Approval of Dr. Bill Schnapp's IDD-PAC membership as a Community Member  
 Approval of Dr. Bill Schnapp's application was brought forward. Dr. Schnapp applied for IDD-PAC membership as a Community Member.

MOTION BY: Dr. Deborah Pearson

SECOND BY: Iris Lewis

Dr. Bill Schnapp's application was approved by the IDD-PAC members and will be forwarded to The Harns Center's Board of Trustees for their review and approval.

- B Approval of Updated IDD-PAC By-Laws  
 Approval of the updated IDD-PAC By-Laws was brought forward.

MOTION BY: Kim Torres

SECOND BY: Kevin Kern

Approved the updated IDD-PAC By-Laws were approved by the IDD-PAC members and will be presented to The Harns Center's Board of Trustees for their review and approval.

VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time.

IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr. Robin Gearing, Board Liaison, The Harns Center Board of Trustees

Dr. Gearing assured the PAC members that the Board is looking for ways to improve issues involving the insufficient funding that is needed to meet the needs of the IDD population.

X Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts

Dr. Collins shared that The Harns Center has onboarded a Digital Communication Specialist (videographer), Lee Beckmann. Mr. Beckmann has developed a series of videos highlighting the IDD Division's supports and services, and individuals that the IDD Division serves. Dr. Collins plans on showing some of these videos to the PAC members during next month's in-person meeting. Attendees were also informed that the videos may be viewed via social media platforms.

Dr. Collins briefed members over some of the flyers/announcements within the e-packet that went out to members on last week via email.

- Gap Survey Analysis – Dr. Collins reminded members about the survey that went out to IDD-PAC members, individuals that The Harns Center serves, and the general public throughout the Harns County last August/September 2022. The survey is scheduled to be sent out again during pre-summer and staff can analyze the collected data during the summer season. The Harns Center uses the data as a blueprint when developing supports and services for the upcoming fiscal year. Data is also used to request funding from the State.
- May IDD Learning Opportunities flyer – sessions will be held on May 9<sup>th</sup>, May 11<sup>th</sup>, May 15<sup>th</sup>, May 18<sup>th</sup>, May 19<sup>th</sup>, and May 31<sup>st</sup>.
- IDD Summer Enrichment Program flyer – the program will run for seven weeks (June 12, 2023 – July 28, 2023), Monday – Thursday from 9am – 1pm at 6125 Hillcroft, Houston, 77081. The program will be for individuals within the ages of 13 and 17.
- 88<sup>th</sup> Legislative Session: IDD Bill Watch.

As of May 1, 2023, The IDD Division has started an IDD Step-Down program. The IDD Step-Down program is an inpatient, 24/7 residential setting located at The Harns Center's Southmore location (currently housing CPEP's Crisis Residential Unit (CRU)). The IDD Step-Down will have four beds for adults with IDD and co-occurring disorders. Amanda Willis and her Crisis team will be able to provide some crisis clinical interventions. Psych techs will be available to provide 24/7 care. Amanda Willis is the point of contact for the Step-Down program.

Dr. Collins assured members that the IDD Division is actively planning to be able to address the needs of youth because there is a significant need for the at population as well. Planning of the IDD Step-Down program for children will begin as of today, May 2<sup>nd</sup>.

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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Samor Sherrod-Haynes, Employment Specialist from The Harris Center, announced that they are currently accepting applications from individuals with IDD for the Vocational Apprenticeship Program Ms Sherrod-Haynes also informed members that The Harris Center is currently seeking organizations to potentially become host sites to offer the Vocational Apprenticeship Program A host site will allow individuals 12 hours per week for 20 weeks to work and gain job skills that are transferable and marketable The host site is expected to provide a liaison or mentor

XI Call for Announcements

Dr Deborah Pearson announced that the LoneStar LEND program is recruiting for 2023 through 2024 The mission of the program is to develop leaders in the field of autism spectrum and other neurodevelopmental disorders (ASD/DD) through a 10-month interdisciplinary training program focusing on leadership development, cultural competence and evidence-based practice It is a 10-month program from September 1<sup>st</sup> to June 30<sup>th</sup> Long-term trainees commit to an average of 20 hours/week and will receive a monthly stipend A flyer was provided within the e-packet

Kevin Kern announced that The Center for Pursuit will host their very first job fair on May 23<sup>rd</sup> from 10am – 1pm for individuals with IDD and Autism Eleven employers have confirmed to attend the event The event will be held at the The Center for Pursuit s Welcome Center A flyer was provided within the e-packet

Shelley Townsend announced that University of Houston – Parent Education Project FamiliesCAN Program will the following Virtual Transition Workshop on May 18<sup>th</sup> from 3pm – 4 30pm Anna Lambert from Social Security Administration will present on Social Security Services Link to register is <https://uh-edu-cougarnet.zoom.us/j/9101d-yur7liHd381V6zcdzlrQN54Up1kLG> A flyer was provided within the e-packet

Samor Sherrod-Haynes announced that The Harris Center will also have Social Security Administration provide virtual sessions on May 15<sup>th</sup> and May 31<sup>st</sup> Both virtual sessions will be held at 10am

XII Call for Public Questions Pertaining to Agenda Items

There were no questions pertaining to agenda items

The next IDD-PAC meeting will be in-person on June 6<sup>th</sup> at 9401 Southwest Freeway, Conference Room 104 at 10am

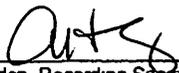
There being no further business before the Council, Mary Jane Williams, Co-Chair, called for a motion to adjourn

MOTION BY Dr Deborah Pearson SECOND BY Eileen Lam

Mary Jane Williams, Co-Chair, adjourned the meeting at 11 03 AM

APPROVED ON THIS THE 16<sup>th</sup> DAY OF June, 2022

PREPARED BY:

  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
Janice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-10**

**THE HARRIS CENTER**  
**INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**  
**PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**June 6, 2023**

**MEMBERS IN ATTENDANCE:** Judy Blake (Advocate), Dory Cayten (Advocate), Marilyn Gilbreath for Tasheara Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Stephanie Haechten for Angel Ponce (Mayor’s Office for People w/ Disabilities), Ellen Goudeau (Advocate), Janica Jackson (Humble Independent School District), Kennitha Jenkins (Consumer Advocate); Elworth Lusk (Consumer Advocate), Kassandra Malveaux (Harris Co Protective Services), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry); Dr Bill Schnapp (Community Member), Kim Torres (Advocate), Shelley Townsend (University of Houston)

**MEMBERS ABSENT:** Charles Davis (Harris County Psychiatric Center), Cynthia Fannin (Richmond State Supported Living Center); Naila Ibrahim (Dar-us-Sakina), Paola Jimenez Rodriguez (Advocate), Kevin Kern (The Center for Pursuit), Eileen Lam (Consumer Advocate), Ins Lewis (Harris County Juvenile Probation Department), Gene Rowe (Advocate), Janniece Sleigh (The Arc of Harris County), Mary Jane Williams (Advocate) Albert Williamson (Spring Independent School District), VACANT (Community Care Services Eligibility – HHSC); VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District); VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Mamie Adams, Dr Evanthe Collins, Annie Cuba, Randi Garza, Francisco Hernandez, Dr Dionne Hill, Daandra Hines, Amanda Jones, Kenyonika Johnson, Consuelo Martinez, Stephanie Meads, Vanessa Miller, Lily Pan, Samor Sherrod-Haynes, Dana Sobers Ben, Kia Walker, Katrina Ware, Amanda Willis

**Public Attendees** Dr Daniel Doyle (UTHealth), Jeff Furrh (Waller ISD); Cassie Miller (Maximus)

**I Call to Order**

The General (In-Person) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 01 AM by Judy Blake, Co-Chair, there being a quorum present An Interpreter was not due to Spanish-speaking guests not being present

**II Approval of Notes**

Approval of the minutes taken on May 2, 2023 and brought before the Council

**MOTION BY:** Ellen Goudeau

**SECOND BY:** Dory Cayten

The minutes from May 2, 2023 were approved as submitted

**III Call for Public Comment**

There was no public comment brought forward

**IV Council Training**

Dr Daniel Doyle, Chief Operating Officer at The University of Texas Health Science Center at Houston (UTHealth) presented on *UTHealth Houston Behavioral Sciences*

Dr. Doyle allowed attendees to ask questions during his presentation He also provided a Q & A session following his presentation

IDD-PAC members and public attendees were provided with a hard copy of Dr Doyle’s PowerPoint presentation

**V Call for Subcommittee Reports**

**A Adult and Juvenile Justice Subcommittee – Ins Lewis, Chair**

The AJJ Subcommittee did not meet this month Per Judy Blake, the subcommittee will meet soon.

**B Public Outreach**

**Social Engagement Subcommittee – Dory Cayten, Co-Chair**

Ms Cayten informed the members that the subcommittee has started planning for the Candy Cane Ball in December 2023

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

June 6, 2023

PAGE 2

V Old BusinessA Approval of IDD-PAC Applications

Ms Blake announced that the following applications were officially approved by The Harns Center Board of Trustees

- Dr Bill Schnapp (Community Member)
- Eileen Lam (Self-Advocate Member)

B Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs

Ms Jones gave a preliminary review of the bills that have been passed by the legislature. Ms Jones added that these bills have not yet been signed by the governor and informed attendees that she will not be able to answer questions until the next PAC meeting.

VI New Business

There was no new business brought forward.

VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time.

IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr. Robin Gearing, Board Liaison, The Harns Center Board of Trustees

Dr. Gearing was not in attendance to provide a report.

X Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts

Dr. Collins briefed members over some of the flyers/announcements within the e-packet that went out to members on last week via email.

- *Texas Health and Human Services End of Continuous Medicaid Coverage FAQ – April 2023*  
Dr. Collins asked members to share this document with constituents.

- *IDD Local Plan 2014 - 2015*

Historically, The Harns Center (formerly MHMRA) had the IDD Local Plan which was a guide for the PAC to provide strategic recommendations to The Harns Center Board of Trustees around priorities for the upcoming fiscal year. The four strategic priorities identified are:

- o Issue 1: Services and support for individuals with co-occurring IDD (including Autism) and mental illness,
- o Issue 2: Transition services and supports for individuals with IDD (including Autism) post-secondary education,
- o Issue 3: Services and supports for individuals with IDD (including Autism) who are aging, and
- o Issue 4: Services and supports for individuals with IDD (including Autism) in the Criminal Justice System.

The IDD Local Plan process will be re-instated for FY24. A survey has been emailed to all IDD-PAC members to start the process. More details are soon to come.

XI Call for Announcements

Dory Cayten announced that The Arc of Greater Houston and Comcast Universal's free tech class, "Let's Get Tech." The deadline to register is June 14<sup>th</sup>. A flyer was provided within the e-packet.

Judy Blake announced that the LoneStar LEND program is recruiting for 2023 through 2024. The mission of the program is to develop leaders in the field of autism spectrum and other neurodevelopmental disorders (ASD/DD) through a 10-month interdisciplinary training program focusing on leadership development, cultural competence and evidence-based practice. It is a 10-month program from September 1<sup>st</sup> to June 30<sup>th</sup>. Long-term trainees commit to an average of 20 hours/week and will receive a monthly stipend. A flyer was provided within the e-packet.

Shelley Townsend announced that University of Houston – Parent Education Project Families CAN Program will be the following Virtual Transition Workshop on June 15<sup>th</sup> from 3pm – 4:30pm in English and Spanish. Alex Edwards from United Way of Greater Houston will present on "Emergency Preparedness." Link to register is <https://uh-edu-cougarnet.zoom.us/j/95749181414>. A flyer was provided within the e-packet.

Consuelo Martinez announced that The Harns Center will be hosting an IDD Resource and Disaster Preparedness Event on August 12<sup>th</sup> from 9am – 1pm at 9401 Southwest Freeway.

XII Call for Public Questions Pertaining to Agenda Items

There were no questions pertaining to agenda items.

The next IDD-PAC meeting will be virtual on August 1<sup>st</sup> via Zoom.

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL  
June 6, 2023  
PAGE 3

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There being no further business before the Council, Judy Blake, Co-Chair, called for a motion to adjourn

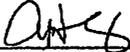
MOTION BY Kim Torres

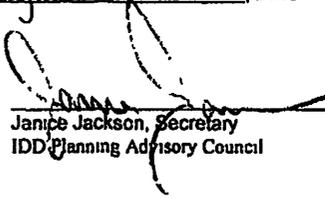
SECOND BY: Kennitha Jenkins

Judy Blake, Co-Chair, adjourned the meeting at 11:25 AM

APPROVED ON THIS THE 13<sup>th</sup> DAY OF August, 2023

PREPARED BY:

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Janice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-11**

**THE HARRIS CENTER**  
**INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**  
**PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**August 1, 2023**

**MEMBERS IN ATTENDANCE:** Judy Blake (Advocate), Dory Cayten (Advocate), Charles Davis (Harris County Psychiatric Center), Cynthia Fannin (Richmond State Supported Living Center), Ellen Goudeau (Advocate), Janice Jackson (Humble Independent School District), Kennitha Jenkins (Consumer Advocate), Tashara Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Kevin Kern (The Center for Pursuit), Eileen Lam (Consumer Advocate), Elworth Lusk (Consumer Advocate), Kassandra Malveaux (Harris Co Protective Services), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry), Angel Ponce (Mayor’s Office for People w/ Disabilities); Paola Jimenez Rodriguez (Advocate), Dr Bill Schnapp (Community Member), Jennifer Singletary (Region 4 Education Service Center) Kim Torres (Advocate), Janniece Sleigh (The Arc of Harris County), Kim Torres (Advocate), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate), Albert Williamson (Spring Independent School District).

**MEMBERS ABSENT:** Naila Ibrahim (Dar-us-Sakina), Ins Lewis (Harris County Juvenile Probation Department), Gene Rowe (Advocate), **VACANT** (Community Care Services Eligibility – HHSC), **VACANT** (Down Syndrome Association of Houston), **VACANT** (Houston Independent School District)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Mamie Adams, Dr Evanthe Collins, Annie Cuba, Cindy Hernandez, Francisco Hernandez, Dr Trista Huckleberry, Amanda Jones, Kenyonika Johnson, Charles Kerlegon, David Long, Consuelo Martinez, Lily Pan, Dana Sobers Ben, Kaa Walker, Katrina Ware, Amanda Willis

**Public Attendees:** Mercedes Alejandro (Familias Hispanas del Arc), Stephanie Haechten (Mayor’s Office for People with Disabilities), Gabriel Herrera (HHSC), Leslie Lawson (Family to Family Network), Teaya Smith (The Center for Pursuit)

**I Call to Order**

The General (virtual) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 01 AM by Mary Jane, Co-Chair, there being a quorum present. An Interpreter was not due to Spanish-speaking guests not being present.

**II Approval of Notes**

Approval of the minutes taken on August 1, 2023 and brought before the Council

**MOTION BY:** Dr. Deborah Pearson

**SECOND BY** Kennitha Jenkins

The minutes from August 1, 2023 were approved as submitted

Mary Jane Williams welcomed Jennifer Singletary (Region IV) to the IDD-PAC. Ms Singletary will be submitting an application to fill the current vacant position.

**III Call for Public Comment**

There was no public comment brought forward.

**IV Council Training**

Kevin Kern, Chief Operating Officer from The Center for Pursuit presented on The Center for Pursuit’s *Independent Living Academy (ILA)*. Teaya Smith, Director of Admissions & Volunteer Services, went over the admissions process.

Mr Kern provided a Q & A session following his presentation.

IDD-PAC members and public attendees were provided with an electronic copy of Mr Kern’s PowerPoint presentation.

**V Call for Subcommittee Reports**

**A Adult and Juvenile Justice Subcommittee – Ins Lewis, Chair**

The AJJ Subcommittee did not meet this month.

**B Public Outreach**

**Social Engagement Subcommittee – Dory Cayten, Co-Chair**

Ms Cayten reported that registration for participants and volunteers will be open on October 2<sup>nd</sup>. Ms Cayten added that flyers and information pertaining to the Candy Cane Ball will be sent out some time in September.

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

August 1, 2023

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V Old BusinessA Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs

Ms. Jones informed members that The Harns Center's Board of Trustees voted to submit a letter to HHSC regarding the new funding for the Dunn Center's operations. The Board is requesting that twenty-five beds be dedicated to individuals with IDD (children and adults) in crisis.

Dr. Bill Schnapp asked Ms. Jones if UT has the expertise to run an inpatient IDD unit. Ms. Jones stated that UT can become a training facility and a center of excellence.

Dr. Schnapp asked if The Harns Center and UT have been communicating about the letter of request to HHSC. Ms. Jones stated that Dr. George Santos (The Harns Center's Board of Trustees member) and Wayne Young (The Harns Center's Chief Executive Officer) have been in communication with UT.

B Update on the IDD-PAC Bylaws

An update was not available due to technical difficulties; however, it was later communicated that the bylaws are in process of being submitted for review and approval.

C Meeting Dates and Locations

The IDD-PAC meets in-person at 9401 Southwest Freeway, Conference Room 104 on September 12<sup>th</sup>.

VI. New BusinessIDD Survey and IDD Needs Council Report

Dr. Collins clarified that the IDD Survey was generated to help guide our service delivery specific to The Harns Center and the IDD Division. The survey is sent out on an annual basis to understand the gap analysis in terms of what the community needs are. The survey allows people to rank what needs are unmet in Harns County. The collected data is then shared with the IDD-PAC, individuals that The Harns Center serves and the community. Afterwards, strategic decisions about services and what needs to be changed.

Dr. Collins added that the survey is being used this time around to help give some data back to the Planning Advisory Committee around the development of the IDD Local Plan. The IDD Local Plan was done some years ago on an annual basis that was used to feed up to the Board of Trustees around recommendations on where you wanted the agency to focus energy or strategies around IDD specific needs. The data for the survey will be discussed at the PAC Executive session to determine how to proceed with making recommendations to the Board.

Judy Blake informed Dr. Collins about Mercedes Alejandro's question in the Chat feature: *Have staff from The Harns Center's call center been trained to properly handle calls regarding individuals with IDD entering 'prison'?* system? Ms. Alejandro briefed members on the issue that she experienced when her son was taken to jail. Dr. Collins will follow up with the Vice President of the Crisis Line with regard to the issue that Ms. Alejandro experienced that involved her son.

Dr. Collins added that she will be presenting at the next PAC meeting to talk about some of the strategic priorities for IDD. One of these priorities is the involvement with IDD and Forensic. Recently, The Harns Center's Forensic Division has developed an IDD (sort of) pod where there are specific beds that upon intake (performed by the clinicians at the jail) it is determined that someone has a diagnosis of IDD, or suspect of IDD, they are offered one of these beds in a specialty type unit (IDD pod) so that they are not blended in with the general population.

Amanda Jones added and clarified that The Harns Center does not provide services to individuals in prison and that could have been the reason why Ms. Alejandro ran into the issue. Ms. Jones added that The Harns Center is required by state law to abide by the Texas Code of Criminal Procedure 16.22 which provides for a protocol when a person who has been arrested shows signs of mental illness or intellectual disability.

Judy Blake received a private message that requested assistance for an individual with IDD and some mental health challenges. The individual is very aggressive and is in need of inpatient treatment. The family is in crisis. Dr. Collins asked Ms. Blake to follow up with Amanda Willis regarding this matter.

VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time.

IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr. Robin Gearing, Board Liaison, The Harns Center Board of Trustees

Dr. Gearing was not in attendance to provide a report.

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

August 1, 2023

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X Vice President's Report – Dr Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts  
Dr Collins will be presenting next month during the Council Training She will talk about what made it past the legislative session that directly impacts the IDD community and The Harris Center in terms of doing operational business on a day-to-day basis Dr Collins will also talk about The Harris Center's FY24 contract with HHSC

Charles Kerlegon spoke briefly about the upcoming IDD Disaster Preparedness and Resource Event that will be held on August 12, 2023 from 9am – 1pm Consuelo Martinez spearheaded this event

Dr Collins informed members that the IDD Division has developed a 2024 IDD Division calendar

XI Call for Announcements  
Shelley Townsend announced that University of Houston – Parent Education Project Families CAN Program will the following Virtual Transition Workshop on Thursday, August 17<sup>th</sup> from 3pm – 4 30pm in English and Spanish Vanessa Goodson from Texas Comptroller of Public Accounts, Educational Opportunities and Investment Division, will present on Able Account Those that are interested are advised to click on the following link to register <https://uh-edu-cougamel.zoom.us/j/7EudOupq4uHtSpoeRZCcCQy7qMwvFrJYC3>  
The flyer for this event was sent within the e-packet

Angel Ponce announced that Mayor's Office for People with Disabilities will be hosting the annual Mayor Sylvester Turner's Disability Celebration formerly know as the Disability Unity and Prnde Celebration The event will be held on September 13<sup>th</sup> The flyer will be shared at a later time

Judy Blake announced that Family to Family Network will be having some special education training for families The flyer has been sent electronically within the e-packet

Mercedes Alejandro announced that The Arc of Harris County (supporting Familias Hispanas del Arc) in collaboration with Baker Ripley will be hosting an event on the second Saturday of every month at the Navigation location and another one on the third Friday of every month at Harbach location

Janniece Sleigh announced that The Arc of Harris County will be having their tech training session on August 11<sup>th</sup> This training is for caregivers, families and self-advocates at Baker Ripley's Harbach location

Ms Sleigh announced that The Arc of Harris County will be sending out for registration next week for the Spanish Fall Conference The conference will be held on November 17<sup>th</sup> at the Department of Harris County Department of Education

Ms Alejandro informed members that she is currently assisting a family with obtaining guardianship of an individual with IDD (nonverbal) who went missing for five days The individual was at a Harris County facility Ms Alejandro stated the family of this individual did not reach out to The Harris Center for assistance Ms Alejandro wants the public to know that The Harris Center is a viable important place to provide help when in crisis

This will be discussed the PAC's Executive session following the regular PAC meeting in terms of making a recommendation to the Board

XII Call for Public Questions Pertaining to Agenda Items  
There were no questions pertaining to agenda items

The next IDD-PAC meeting will be in-person on September 12<sup>th</sup> at 9401 Southwest Freeway, Conference Room 104

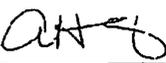
There being no further business before the Council, Mary Jane Williams, Co-Chair, called for a motion to adjourn

MOTION BY Dr Deborah Pearson SECOND BY Tashera Jennings Gobert

Mary Jane Williams, Co-Chair, adjourned the meeting at 11:08 AM

APPROVED ON THIS THE 12<sup>th</sup> DAY OF September, 2023

PREPARED BY.

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Janice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-12**

**THE HARRIS CENTER**  
**INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**  
**PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**September 12, 2023**

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**MEMBERS IN ATTENDANCE** Judy Blake (Advocate), Dory Cayten (Advocate), Naila Ibrahim (Dar-us-Sakina), Janice Jackson (Humble Independent School District), Kassandra Maiveaux (Harris Co Protective Services), Angel Ponce (Mayor's Office for People w/ Disabilities), Eric Pnm for Tasheera Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Dr Bill Schnapp (Community Member), Janniece Sleigh (The Arc of Harris County), Kim Torres (Advocate), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate)

**MEMBERS ABSENT:** Charles Davis (Harris County Psychiatric Center), Cynthia Fannin (Richmond State Supported Living Center), Ellen Goudeau (Advocate); Paola Jimenez Rodriguez (Advocate), Kennitha Jenkins (Consumer Advocate), Kevin Kern (The Center for Pursuit), Eileen Lam (Consumer Advocate), Ins Lewis (Harris County Juvenile Probation Department); Elworth Lusk (Consumer Advocate), Dr. Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry), Gene Rowe (Advocate), Albert Williamson (Spring Independent School District), VACANT (Community Care Services Eligibility – HHSC), VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District), VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Patrnia Anthony Dr Evanthe Collins, Annie Cuba, Randi Garza, Deandra Hines, Kenyonika Johnson, Consuelo Martinez, Vanessa Miller, Keena Pace, Lily Pan, Samor Sherrod-Haynes, Dana Sobers Ben, Amanda Willis, Wayne Young

**Public Attendees** Gerel Ekmege (Family to Family Network), Stephanie Haechten (Mayor's Office for People w/ Disabilities), Sarah Sanchez (Maximus)

**I Call to Order**

The General (In-Person) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 12 AM by Mary Jane Williams, Co-Chair, there being a quorum present. An Interpreter was not due to Spanish-speaking guests not being present.

**II. Approval of Notes**

Approval of the minutes taken on August 1, 2023 and brought before the Council

**MOTION BY** Dory Cayten

**SECOND BY** Janniece Sleigh

The minutes from August 1, 2023 were approved as submitted.

**III Call for Public Comment**

There was no public comment brought forward

**IV Council Training**

Dr Evanthe Collins, Vice President of IDD Services Division/Grants and State Contracts presented on *FY 2024 IDD Services Division*

Dr Collins briefed the Council members on the status of Bills listed on the 88th Legislative Session IDD Bill Watch | September 2023 document that was included in the IDD-PAC e-Packet

Dr Collins updated the Council members on the following

- FY2024 IDD Service array compared to FY2023
- General Revenue (GR) Allocation to Harris County for FY20 through FY2024
- FY2024 IDD Strategic Priorities
  - IDD + Psychiatric Care
  - IDD + Community Supports
  - IDD + Forensic Diversion
- FY 2023 Major Accomplishments with The Harris Center's IDD Division

Dr Collins provided a Q & A session following the presentation

Dr Collins referred Council members to the following links for further information

## MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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- Texas Council for Developmental Disabilities [tcdd.texas.gov](http://tcdd.texas.gov)
- Texas Health and Human Services [hhs.texas.gov](http://hhs.texas.gov)
- Texas Legislature Online [capitol.texas.gov](http://capitol.texas.gov)

IDD-PAC members and public attendees were provided with an electronic copy of Dr Collins' PowerPoint presentation prior to the meeting

Dr Collins presented a video of the first IDD Disaster Preparedness and Resource Event on August 12, 2023 and commended Consuelo Martinez and her planning committee for coordinating the event

V Call for Subcommittee ReportsA Adult and Juvenile Justice Subcommittee – Iris Lewis, Chair

The AJJ Subcommittee did not meet this month Per Judy Blake, the AJJC Conference will be postponed to Spring 2024

B Public OutreachSocial Engagement Subcommittee – Dory Caylen, Co-Chair

Ms Caylen informed the members that the *Save-the-Dates* for the Candy Cane Ball will be sent out at the end of the month The Candy Cane Ball will be held on December 8, 2023

VI Old BusinessLegislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs

Dr Evanthe Collins updated the Council on legislative updates during her Council Training presentation

VII New Business

There was no new business brought forward

VIII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time

IX Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr. Robin Geanng, Board Liaison, The Harris Center Board of Trustees

Dr Geanng was not in attendance to provide a report

X Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts

Dr Collins informed the Council of Lily Pan's decision to retire at the end of October 2023 Dr Collins briefed members of Ms Pan's accomplishments during her 34 years with The Harris Center

Lily Pan gave a short speech following Dr Collins' announcement

Charles Kerlegon commended Ms Pan for her 34 years dedication and commitment to the IDD Division

Mary Jane Williams, on behalf of the IDD-PAC, also thanked Ms Pan for her hard work and dedication

XI Call for Announcements

The following announcements were made

- Families CAN Virtual Educational Workshops 2023-2024
  - Robin Rettie, M Ed, Special Education, Lighthouse Learning Resources will present on "All Things Transition to Prepare for Adulthood" on Thursday, September 14, 2023 from 3pm to 4 30pm
    - Link to register <https://uh-edu-cougarnet.zoom.us/j/900du2uqDksG9WvRQTEfMzOUKRCAX-3eot06#registration>
- Houston Mayor's Office for People with Disabilities
  - Houston Commission on Disabilities will meet virtually on Thursday, September 14<sup>th</sup> This is a monthly meeting that is held on the second Thursday of each month from 4pm – 6pm
    - Link to register <https://bit.ly/HCOD-Registration>
  - The 2<sup>nd</sup> Listening Session about the Metropolitan Multiservice Center will be held on September 20<sup>th</sup> from 6 30pm – 8 30pm at 1475 W Gray St, Houston, TX 77019
  - Mayor Sylvester Turner Disability Celebration will be held on Saturday, September 30<sup>th</sup> at Metropolitan Multiservice Center (1475 W Gray St, Houston, TX 77019) starting at 9 30am
- The Arc of Harris County

MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL

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- o The next Tech class will be held on September 16<sup>th</sup> from 10am – 12pm at Baker Ripley Pasadena The Tech classes are provided in collaboration with Comcast NBC Universal
  - Link to register [www.aqgh.org](http://www.aqgh.org)
- o Tech classes will also be held on October 10<sup>th</sup> and 12<sup>th</sup> from 4 30pm -5 30pm at The Harris Center
- o Spanish Conference *Posibilidades Sin Limites, Rompiendo Barreras 2023* will be held on Friday, November 17<sup>th</sup> from 9am -4pm at Harns County Department of Education located at 6300 Irvington Blvd , Houston, TX 77022 This conference is sponsored by Amengroup, H-E-B, and Telemundo
- Family to Family Network
  - o Bike to the Beach (Houston to Galveston)on Saturday, October 14<sup>th</sup>
    - Link to register <https://bit.ly/F2FB2B23>
  - c Parents' Guide to Special Education sessions
    - Topic 1 – Special Education – What you need to know!
      - Wednesday, September 6<sup>th</sup> at noon (English)
      - Wednesday, September 6<sup>th</sup> at 6pm (English)
      - Wednesday, October 4<sup>th</sup> at 6pm (Spanish)
    - Topic 2 Top Tips for a Successful ARD/IEP Meeting!
      - Wednesday, September 20<sup>th</sup> at noon (English)
      - Wednesday, September 20<sup>th</sup> at 6pm (English)
      - Wednesday, October 18<sup>th</sup> at 6pm (Spanish)
    - Link to register for both topics <https://f2fn.org/intensive-iep-support/>
  - o Creating Possibilities Luncheon on November 14<sup>th</sup> from 11 30am – 1pm at Junior League of Houston located at 1811 Biar Oaks Lane, Houston, TX 77027
    - Link to register <https://bit.ly/F2FNLunch2023>

XII Call for Public Questions Pertaining to Agenda Items  
There were no questions pertaining to agenda items

The next IDD-PAC meeting will be virtual on October 3, 2023 via Zoom

There being no further business before the Council, Judy Blake, Co-Chair, called for a motion to adjourn

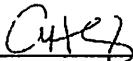
MOTION BY Judy Blake

SECOND BY Janice Jackson

Judy Blake, Co-Chair, adjourned the meeting at 12 15 PM

APPROVED ON THIS THE 3<sup>rd</sup> DAY OF October, 2023

PREPARED BY

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Janice Jackson, Secretary  
IDD Planning Advisory Council

# **EXHIBIT P-13**

**THE HARRIS CENTER**  
**INTELLECTUAL AND DEVELOPMENTAL DISABILITIES**  
**PLANNING ADVISORY COUNCIL**

**Prepared by: The Office of the Vice President for Intellectual and  
Developmental Disabilities Services**

**October 3, 2023**

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**MEMBERS IN ATTENDANCE.** Judy Blake (Advocate), Dory Cayten (Advocate), Charles Davis (Harris County Psychiatric Center), Tasheara Jennings Gobert (Texas Workforce Solutions – Vocational Rehabilitation Services), Naila Ibrahim (Dar-us-Sakina), Janice Jackson (Humble Independent School District), Kennetha Jenkins (Consumer Advocate), Kevin Kern (The Center for Pursuit), Elworth Lusk (Consumer Advocate), Cassandra Malveaux (Harris Co Protective Services), Dr Deborah Pearson (McGovern Medical School, UT Health Science Center – Houston, Dept Psychiatry), Angel Ponce (Mayor's Office for People w/ Disabilities), Paola Jimenez Rodriguez (Advocate), Gene Rowe (Advocate), Dr Bill Schnapp (Community Member), Janniece Sleigh (The Arc of Harris County), Shelley Townsend (University of Houston), Mary Jane Williams (Advocate), Albert Williamson (Spring Independent School District),

**MEMBERS ABSENT:** Cynthia Fannin (Richmond State Supported Living Center), Ellen Goudeau (Advocate), Eileen Lam (Consumer Advocate), Ins Lewis (Harris County Juvenile Probation Department), VACANT (Community Care Services Eligibility – HHSC), VACANT (Down Syndrome Association of Houston), VACANT (Houston Independent School District), VACANT (Region 4 Education Service Center)

**OTHERS IN ATTENDANCE:**

**The Harris Center Staff** Mana Chavarna, Margo Childs, Dr Evanthe Collins, Annie Cuba, Randi Garza, Stacey Gutierrez, Cindy Hernandez, Francisco Hernandez, Dr Trista Huckleberry, Deandra Hines, Kenyonika Johnson, Amanda Jones, Charles Kerlegon, David Long, Consuelo Martinez, Latetra Montgomery, Samor Sherrod-Haynes, Dana Sobers Ben; Katrina Ware, Amanda Willis,

**Public Attendees** Mercedes Alejandro, Deborah Carr; Jeff Furh (Waller Independent School District), Ana Perez (Pasadena Independent School District), Jacqueline St German (McGovern Medical School, UT Health Science Center)

**I Call to Order**

The General (In-Person) Meeting of The Harris Center Planning Advisory Council (IDD-PAC) was called to order at 10 02 AM by Mary Jane Williams, Co-Chair, there being a quorum present. An Interpreter was not due to Spanish-speaking guests not being present.

**II Approval of Notes**

Approval of the minutes taken on September 12, 2023 and brought before the Council.

**MOTION BY:** Janniece Sleigh

**SECOND BY:** Charles Kerlegon

The minutes from September 12, 2023 were approved as submitted.

Ms Williams reminded attendees that the month of October is National Disability Employment Awareness month. The nation is celebrating fifty years of the Rehabilitation Act of 1973.

**II Call for Public Comment**

There was no public comment brought forward.

**III Council Training**

Samor Sherrod-Haynes, Support Services Team Lead, Vocational Apprenticeship Program, The Harris Center for Mental Health and IDD presented on *Vocational Apprenticeship Program* and *Electronic Tablet Program*.

The Harris Center for Mental Health and IDD was presented with a grant from Texas Health and Human Services (HHS) to fund the Vocational Apprenticeship Program (VAP). The VAP officially launched in late April 2023. Funding is slated to pay up to twelve apprentice salaries (12 hours/week), travel expenses for apprentices and staff, supplies, and staff salary.

The Harris Center for Mental Health and IDD was presented with another grant to fund the Electronic Tablet Program which officially launched in late June 2023. The grant allowed The Harris Center to purchase tablets for electronic job coaching for up to eight individuals. Funds were also slated to pay for equipment and software/applications, supplies, travel expenses for staff, and staff salaries.

Ms Sherrod-Haynes invited attendees to join the VAP graduation ceremony of the first group of apprentices. The ceremony will be held on November 1, 2023 at 10am at 9401 Southwest Freeway, Conference Room 104.

Mr Sherrod-Haynes provided a Q&A following her presentation.

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 October 3, 2023  
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IV Call for Subcommittee Reports

- A Adult and Juvenile Justice Subcommittee – Irs Lewis, Chair  
 Per Judy Blake, the AJJC Conference will be postponed to Spring 2024.

The subcommittee is currently seeking members

- B Public Outreach  
Social Engagement Subcommittee – Dory Cayten, Co-Chair

The Candy Cane Ball will be held on December 8, 2023 Registration opens on November 1<sup>st</sup>, or possibly earlier

V Old Business

- Legislative Updates – Amanda Jones, J.D., Director of Government and Public Affairs  
 Amanda Jones did not have any updates to report at this time

VI New Business

Discussion of the Fiscal Year 2024 Strategic Priorities was re-introduced to the IDD-PAC members

- 1 IDD + Psychiatric Care
  - a Increase availability of local beds
  - b IDD Step-Down Adults/Youth
- 2 IDD + Community Supports
  - a Re-establish safety-net services
- 3 IDD + Forensic Diversion
  - a Increase community diversion via safety-net services

Ms Williams shared some of the priorities that were created from the results of the gap analysis survey that was distributed in the Spring Members were asked to rank the priorities how they see fit, however, members experienced trouble with the poll

Dr Collins reminded members that last year, during Charles Kerlegon and her transition to the IDD Division, staff were trying to determine how to go about creating a service array that that would engage and meet the needs of the IDD individuals with a finite amount of money The IDD Division, then, sent out a survey to PAC members, the community and those individuals that are receiving IDD services The survey will be sent out on an annual basis so that The Harns Center's IDD Division will remain relevant to its provision

Dr Collins explained that the poll serves as a two-fold purpose The first one is to make a recommendation to The Harns Center's Board of Trustees around what strategic parties should The Harns Center be focusing on around the IDD community's needs The second purpose of the poll is so that The Harns Center can create a service array

Mercedes Alejandro expressed the need to expand public relations and communication about services that The Harns Center offers

Dr Bill Schnapp expressed concern about the lack of IDD screening in the adult and juvenile justice systems He also expressed concern about the lack of IDD training at the medical school level and residency level Dr Schnapp strongly believes that The Harns Center needs to engage in the adult and juvenile justice systems and the educational system

Ms Williams asked members that perhaps the PAC can submit a recommendation that focuses Ms Alejandro and Dr Schnapp's concerns

The IDD-PAC Executive Committee will meet following the PAC meeting to come up with recommendations to the Board and will forward to members via email Dr Collins added that the recommendations will also go toward the IDD Local Plan which is a contractual requirement through HHSC

VII Call for Consideration of Communication, Advice and Recommendations from Public and Private Agencies and Organizations

No consideration of communication, advice and recommendations were shared at this time

VIII Consideration of Board Requests for Advice Concerning Service Needs and/or Implementation Priorities – Dr Robin Geanng, Board Liaison, The Harns Center Board of Trustees

Dr Geanng was not in attendance to provide a report

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 October 3, 2023  
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- IX Vice President's Report – Dr. Evanthe Collins, Vice President, IDD Service Division/Grants & State Contracts  
 Dr. Collins informed members that the IDD Division leaders attended the IDD Consortium a few weeks back. The IDD Consortium represents all 39 LIDDAs across the state of Texas. Texas Council of Community Centers and HHSC also attend these meetings.

There was some discussion around some of the legislative bills that were passed specifically around the issue with state supported living center admission and the ability to bypass the LIDDA.

Dr. Collins will circle back next month and talk about this more in depth at next month's IDD-PAC meeting.

Dr. Collins reminded members that The Harns Center's Board of Trustees wrote a letter to HHSC requesting that they designate a ward at the Dunn Center specific to IDD and co-occurring disabilities. HHSC did reply to the request, however, the request was denied.

Amanda Jones added that HHSC denied the request because it was not considered to be part of The Harns Center's mission.

X Call for Announcements

The following announcements were made:

- Families CAN Virtual Educational Workshops 2023-2024
  - Tiffany Castenell, LMSW will present *Ten Tips for a Successful Medical Transition* on October 19<sup>th</sup> from 3pm – 4:30pm
    - Link to register <https://uh-edu-cougarnet.zoom.us/j/956VwiaU>
  - Dr. Melisa Rosano Diaz will present *Knowing My Kid with Autism: Emphasis in Behavioral Issues* on October 18<sup>th</sup> from 1pm – 2:30pm. The session will be in Spanish only.
    - Link to register <https://uh-edu-cougarnet.zoom.us/j/956VwiaU>
- The Arc of Harns County
  - Tech classes will also be held on October 10<sup>th</sup> and 12<sup>th</sup> from 4:30pm – 5:30pm at The Harns Center. The Tech classes are provided in collaboration with Comcast NBC Universal.
    - Link to register [www.aogh.org](http://www.aogh.org)
  - Spanish Conference *Posibilidades Sin Limites, Rompiendo Barreras 2023* will be held on Friday, November 17<sup>th</sup> from 9am – 4pm at Harns County Department of Education located at 6300 Irvington Blvd, Houston, TX 77022. This conference is sponsored by Amerigroup, H-E-B, and Telemundo.
- Family to Family Network
  - Bike to the Beach
    - Saturday, October 14<sup>th</sup>
  - Parents' Guide to Special Education sessions
    - Topic 1 – Special Education – What you need to know!
      - Wednesday, October 4<sup>th</sup> at 6pm (Spanish)
    - Topic 2 – Top Tips for a Successful ARD/IEP Meeting!
      - Wednesday, October 18<sup>th</sup> at 6pm (Spanish)
      - Link to register for both topics <https://t2fn.org/intensive-iep-support/>
  - Creating Possibilities Luncheon on November 14<sup>th</sup> from 11:30am – 1pm at Junior League of Houston located at 1811 Biar Oaks Lane, Houston, TX 77027
    - Link to register <https://bit.ly/F2FNLunch2023>
- Texas Workforce Commission – Vocational Rehabilitation Services (TWC-VRS)
  - National Disability Employment Awareness Month Vocational Rehabilitation Business Symposium
    - October 5<sup>th</sup> from 9am – 11:30am at 3555 Trmons Lane, 2<sup>nd</sup> Floor, Houston, TX 77027
  - Workforce Solutions Employment Seminar
    - October 12<sup>th</sup> and 17<sup>th</sup> from 2pm – 5pm at Metropolitan Multi-Service Center, 1475 W Gray St., Houston, TX 77019
- Dar-Us-Sakina
  - Fall Festival
    - October 22<sup>nd</sup> from 4pm – 7pm. Ms. Ibrahim will share the flyer.

XI Call for Public Questions Pertaining to Agenda Items

There were no questions pertaining to agenda items.

The next IDD-PAC meeting will be virtual on November 7, 2023 via Zoom.

**MINUTES FROM INTELLECTUAL AND DEVELOPMENTAL DISABILITIES PLANNING ADVISORY COUNCIL**  
October 3, 2023  
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There being no further business before the Council, Judy Blake, Co-Chair, called for a motion to adjourn

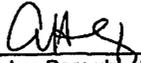
**MOTION BY:** Dr Deborah Pearson

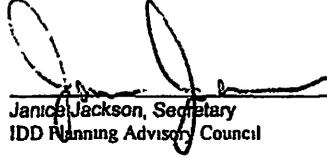
**SECOND BY:** Maria Chavarria

Judy Blake, Co-Chair, adjourned the meeting at 12:46 PM

APPROVED ON THIS THE 1<sup>st</sup> DAY OF November, 2023

PREPARED BY:

  
\_\_\_\_\_  
Cindy Hernandez, Recording Secretary  
IDD Planning Advisory Council

  
\_\_\_\_\_  
Janice Jackson, Secretary  
IDD Planning Advisory Council