

The Harris Center for Mental Health and IDD 9401 Southwest Freeway Houston, TX 77074 Board Room# 109

> Resource Committee Meeting November 07, 2023 8:30 am

#### I. DECLARATION OF A QUORUM

#### II. PUBLIC COMMENTS

#### III. APPROVAL OF MINUTES

A. Approve Minutes of the Board of Trustees Resource Committee Meeting Held on Tuesday, October 17, 2023 (EXHBIT R-1)

#### IV. CONSIDER AND RECOMMEND ACTION

- A. Approve FY'24 Year-to-Date Budget Report-October (Vanessa McKeown)
- B. November 2023 Contracts Amendments Over 250K (EXHIBIT R-2 Belinda Stude)
- C. November 2023 Interlocal Agreements (EXHIBIT R-3 Belinda Stude)

#### V. EXECUTIVE SESSION-

• As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at anytime during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.

- VI. RECONVENE INTO OPEN SESSION
- VII. CONSIDER AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION
- VIII. INFORMATION ONLY
  - A. November 2023 Contract Renewals 100K-250K (EXHIBIT R-4)
  - B. November 2023 Contract Renewals Under 100K (EXHIBIT R-5)
  - C. November 2023 Contract Amendments Under 100K (EXHIBIT R-6)
  - D. TMC LAZ Parking (EXHIBIT R-7)

IX. ADJOURN

hours

Veronica Franco, Board Liaison Gerald Womack, Chairman Resource Committee THE HARRIS CENTER for Mental Health and IDD Board of Trustees



# **EXHIBIT R-1**

#### BOARD OF TRUSTEES THE HARRIS CENTER for MENTAL HEALTH AND IDD RESOURCE COMMITTEE MEETING TUESDAY, OCTOBER 17, 2023 MINUTES

Mr. Gerald Womack, Chairman, called the meeting to order at 8:30 a.m. in the Room 109, 9401 Southwest Freeway, noting a quorum of the Committee was present.

#### **RECORD OF ATTENDANCE**

Committee Members in Attendance: Mr. G. Womack, Dr. G. Santos, Mr. J. Lykes

Committee Member Absent: Dr. M. Miller, Jr.

Other Board Member Present: Mr. S. Zakaria, Mrs. B. Hellums, Dr. R. Gearing

#### 1. CALL TO ORDER

Mr. Gerald Womack called the Resource Committee meeting to order at 8:30am.

2. DESIGNATION OF BOARD MEMBERS AS VOTING COMMITTEE MEMBERS Mr. Womack designated Mrs. B. Hellums and Dr. Gearing as voting members of the committee.

#### 3. DECLARATION OF QUORUM Mr. Womack declared a quorum was present.

4. PUBLIC COMMENTS

There were no Public Comments.

#### MINUTES Approve Minutes of the Board of Trustees Resource Committee Meeting Held on Tuesday September 19, 2023.

MOTION: SANTOS SECOND: LYKES

#### With unanimous affirmative votes,

**BE IT RESOLVED** that the Minutes of the Board of Trustees Resource Committee Meeting Held on Tuesday, September 19, 2023, as presented under Exhibit R-1, are approved and recommended to the Full Board.

6. CONSIDER AND RECOMMEND ACTION

A. FY'23 Year-to-Date Budget Report-September

MOTION: SANTOS SECOND: HELLUMS

Board of Trustees Resource Committee Meeting (10/17/2023) MINUTES Page 1 of 3

#### With unanimous affirmative votes,

**BE IT RESOLVED** FY'23 Year-to-Date Budget Report-September, is approved under exhibit R-2 and recommended to the Full Board.

B. October 2023 Contract Amendments Over 250K

#### MOTION: SANTOS SECOND: LYKES

#### With unanimous affirmative votes,

**BE IT RESOLVED** October 2023 Contract Amendments Over 250K, under Exhibit R-3 are approved and recommended to the Full Board.

C. October 2023 Interlocal Agreements

#### MOTION: SANTOS SECOND: LYKES

Dr. Gearing recused himself from discussion on voting on the Interlocal Agreements:

**INTERLOCAL AGREEMENT #8:** University of Houston Social Work (MH-RITES) **INTERLOCAL AGREEMENT #9:** University of Houston-Clear Lake

Mr. Zakaria abstain himself from discussion on voting on the Interlocal Agreements:

#### With unanimous affirmative votes,

BE IT RESOLVED October 2023 Interlocal Agreements are approved.

D. Foreign and Sign Language Translation/Interpretation Services

MOTION: SANTOS SECOND: LYKES

#### With unanimous affirmative votes,

**BE IT RESOLVED** Foreign and Sign Language Translation/Interpretation Services, under Exhibit R-5 are approved and recommended to the Full Board.

#### 7. REVIEW AND COMMENT

- A. Clinical/Financial KPI Review-Ms. McKeown presented Clinical/Financial KPI Review to the Resource Committee
- **B.** October 2023 New Contracts 100K-250K-Ms. Stude presented the October 2023 New Contracts 100K-250K to the Resource Committee
- C. October 2023 Amendments 100K-250K-Ms. Stude presented the October 2023 Amendments 100K-250K

#### 8. EXECUTIVE SESSION -No executive session is required.

#### 9. RECOVENE INTO OPEN SESSION

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#### 10. CONSIDER AND TAKE ACTION AS A RESULT OF EXECUTIVE SESSION

#### 11. ADJOURN

MOTION: ZAKARIA SECOND: LYKES With unanimous affirmative voted and there being no further business, the meeting was adjourned at 9:15 am.

> Veronica Franco, Board Liaison Gerald W. Womack, Chairman Resource Committee THE HARRIS CENTER for Mental Health and IDD Board of Trustees

Board of Trustees Resource Committee Meeting (10/17/2023) MINUTES Page 3 of 3

# **EXHIBIT R-2**

# NOVEMBER 2023 AMENDMENTS OVER 250k

### THE HARRIS CENTER FOR MENTAL HEALTH AND IDD 10/6/2023

#### SNAPSHOT SUMMARY CONTRACT AMENDMENTS MORE THAN \$250,000

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	PREVIOUS AMOUNT	INCREASE AMOUNT	NTE AMOUNT	CONTRACT PERIOD	FUNDING	BID/TAG-ON	COMMENTS
	ADMINISTRATION		and an and the				States and the		
1	Translation and Interpretation Master Pool Contract	Agency Wide Translation and Interpretation Services	\$732,130.39	\$65,384.00	\$797,514.39	9/1/2023 - 8/31/2024	(GR)	Request for Proposal	Amendment to increase the NTE for funding to cover interpretation services for various departments.
2	UKG Kronos Systems, LLC	HRMS Software Agency Wide including Time and Attendance	\$300,000.00	\$4,000.00	\$304,000.00	9/1/2023 - 8/31/2024	General Revenue (GR)	Tag-On	Amendment to increase the NTE for additional professional services to assist with creating a SFTP for mass ingestion of documents from non- HRIS system into UKG Pro Document Manager.
	FORENSICS								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES								
	MENTAL HEALTH								
	CPEP/CRISIS SERVICES								
3	Texas West Oaks Hospital, LP d/b/a West Oaks Hospital	Community Inpatient Psychiatric Hospital Beds.	\$2,885,246.67	\$360,655.84	\$3,245,902.51	9/1/2023 - 2/29/2024	General Revenue (GR)	Request for Proposal	Amendment to extend the term and increase the NTE to allow additional time needed to complete the RFP process.
	LEASES								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI								

## **B**ECONTRACT Summary

#### **Contract Section**

#### Contractor\*

Translation and Interpretation Master Pool Contract

Contract ID #\*

7212

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

10/17/2023

Parties\* (?)

The Harris Center, Language Line, Nightingale, Visual LP, Universe Technical Translation, Crabtree/Globo

Agenda Item Submitted For: \* (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

New Contract 
Amendment

Contract Term Start Date\* (?)

9/1/2023

If contract is off-cycle, specify the contract term (?)

Current Contract Amount\* \$ 95,439.43

Increase Not to Exceed\* \$ 65,384.00

Revised Total Not to Exceed (NTE)\* \$ 160,823.43

- Competitive Proposal
- Sole Source
- Request for Qualification
- Tag-On
- Consumer Driven
- Other

Contract Term End Date \* (?) 8/31/2024

Fiscal Year* (?)	Amount <sup>*</sup> (?)
2024	\$ 160,823.43
Funding Source*	
General Revenue (GR)	
Contract Description / Type* (?)	
Personal/Professional Services	Consultant
Consumer Driven Contract	New Contract/Agreement
Memorandum of Understanding	Amendment to Existing Contract
Affiliation or Preceptor	Service/Maintenance
BAA/DUA	IT/Software License Agreement
Pooled Contract	Lease
Renewal of Existing Contract	Cther
	*
Justification/Purpose of Contract/Descripti	
Funding needs to be increased to cover interp PO CT143163	retation services for units listed below under
Units Increase By 3360 \$41,384	
6601 \$3,000	
4325 1,000	
4913 10,000	
4323 10,000	
Total \$65,384	
Contract Owner*	
Kendra Thomas	
Previous History of Contracting with Vende	or/Contractor*
Yes No Unknown	
Please add previous contract dates and wh	nat services were provided *
interpretation services provided by multiple ve	
past 4+ year	
	* (2)
Vendor/Contractor a Historically Underutili	zed Business (HUB) " (2)
Yes No  Unknown	
Community Partnership* (?)	
Yes No Inknown	
Yes No Inknown	
<ul> <li>Yes No          <ul> <li>Unknown</li> <li>Supporting Documentation Upload (?)</li> </ul> </li> </ul>	on
Yes No Inknown	on
<ul> <li>Yes No          <ul> <li>Unknown</li> <li>Supporting Documentation Upload (?)</li> </ul> </li> </ul>	on
<ul> <li>Yes No Unknown</li> <li>Supporting Documentation Upload (?)</li> <li>Vendor/Contractor Contact Pers</li> </ul>	on

Address*			
treet Address			
Lower Ragsdale Drive			
ddress Line 2			
y		State / Province / R	Region
nterey		CA	
stal / Zip Code		Country	
40-5749		US	
none Number* 1-648-5404			
nail*			
oma@languageline.com			
udget Section			
idget Units and Amo	unts Charged to ea	ach Budge	t Unit
dget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*
02	\$ 50.00		543018
dget Manager		Secondary B	udget Manager
own, Erica		Campbell, Rica	
			Expense/GL Code No.*
dget Unit Number*	Amount Charged	to Unit	
0	\$ 50.00		543018
dget Manager		Secondary B	udget Manager
lby, Debbie		Hooper Jr., Mi	chael
udget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*
12	\$ 7,132.89		543018
		Secondary B	udget Manager
dget Manager elby, Debbie		Hooper Jr., Mi	
ıdget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*
13	\$ 1,542.71		543018
udget Manager		Secondary B	udget Manager
elby, Debbie		Hooper Jr., Mi	ichael
udget Unit Number*	Amount Charged	I to Unit*	Expense/GL Code No.*
214	\$ 5,172.73		543018
		Secondary D	udgot Managor
dget Manager		1000 N. 1000	udget Manager
elby, Debbie		Hooper Jr., Mi	
udget Unit Number*	Amount Charged	I to Unit*	Expense/GL Code No.*
15	\$ 19,547.20		543018

Secondary Budget Manager

Hooper Jr., Michael

Budget Manager Shelby, Debbie

Budget Unit Number* 2299	Amount Charged to \$ 522.20	Unit*	Expense/GL Code No.* 543018	
Budget Manager Shelby, Debbie		condary Bu	dget Manager hael	
Budget Unit Number* 2301	Amount Charged to \$ 1,832.69	Unit*	Expense/GL Code No.* 543018	
Budget Manager Shelby, Debbie		condary Bu	dget Manager hael	
Budget Unit Number* 2379	Amount Charged to \$ 119.54	Unit*	Expense/GL Code No.* 543018	
Budget Manager Shelby, Debbie		condary Bu	<b>dget Manager</b> hael	
Budget Unit Number* 2802	Amount Charged to \$ 10.09	Unit*	Expense/GL Code No.* 543018	
Budget Manager Campbell, Ricardo		econdary Bu own, Erica	dget Manager	
Budget Unit Number* 3350	Amount Charged to \$ 11,809.56	Unit <sup>*</sup>	Expense/GL Code No.* 543018	
Budget Manager Shelby, Debbie		econdary Bu	dget Manager hael	
Budget Unit Number* 3360	Amount Charged to \$ 60,960.19	Unit <sup>*</sup>	Expense/GL Code No.* 543018	
Budget Manager Adams-Austin, Mamie		econdary Bu erlegon, Char	dget Manager les	
Budget Unit Number* 4323	Amount Charged to \$ 19,851.21	Unit*	Expense/GL Code No.* 543018	
Budget Manager Smith, Janai		econdary Bu Doper Jr., Mic	ld <b>get Manager</b> Shael	
Budget Unit Number* 4325	Amount Charged to \$ 2,091.75	Unit <sup>*</sup>	Expense/GL Code No.* 543018	
Budget Manager Smith, Janai		econdary Bu ooper Jr., Mic	i <b>dget Manager</b> Shael	
Budget Unit Number* 4736	Amount Charged to \$ 3,644.70	Unit*	Expense/GL Code No.* 543018	
Budget Manager Smith, Janai		econdary Bu ooper Jr., Mic	idget Manager shael	
Budget Unit Number* 4913	Amount Charged to \$ 10,831.42	Unit*	Expense/GL Code No.* 543018	
Budget Manager Smith, Janai		econdary Bu ooper Jr., Mic	idget Manager chael	

Budget Unit Number* 6201	Amount Charged \$ 359.25	to Unit"	Expense/GL Code No.* 543018	
Budget Manager		Secondary Bu	ldget Manager	
Smith, Janai		Hooper Jr., Michael		
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
6204	\$ 274.00		543018	
Budget Manager		Secondary Bu	idget Manager	
Williams-Wesley, Sheenia		Jiles, Monalisa		
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
6205	\$ 1,557.50		543018	
Budget Manager		Secondary Bu	ldget Manager	
Williams-Wesley, Sheenia		Jiles, Monalisa	l	
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
6302	\$ 650.40		543018	
Budget Manager		Secondary Bu	ldget Manager	
Williams-Wesley, Sheenia		Jiles, Monalisa	l	
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
6401	\$ 334.00		543018	
Budget Manager		Secondary Bu	udget Manager	
Williams-Wesley, Sheenia		Jiles, Monalisa		
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
6601	\$ 3,863.72		543018	
Budget Manager		Secondary Bu	udget Manager	
Williams-Wesley, Sheenia		Jiles, Monalisa	la series de la serie de la	
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
7001	\$ 3,606.11		543018	
Budget Manager		Secondary Bu	udget Manager	
Smith, Janai		Hooper Jr., Mic	chael	
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
7110	\$ 1,117.14		543018	
Budget Manager		Secondary Bu	udget Manager	
llejay, Kevin		Campbell, Ricardo		
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
9206	\$ 1,015.38		543018	
Budget Manager		Secondary Bu	udget Manager	
llejay, Kevin		Campbell, Rica	ardo	
Budget Unit Number*	Amount Charged	to Unit*	Expense/GL Code No.*	
9208	\$ 2,385.00		543018	
Budget Manager		Secondary Bu	udget Manager	
Oshman, Jodel		Ramirez, Prisc		

Budget Unit Number*	Amount Charged to	Unit*	Expense/GL Code No.*			
9210	\$ 5.61		543018			
Budget Manager			dget Manager			
Oshman, Jodel	R	amirez, Priscil	la			
Budget Unit Number*	Amount Charged to	Unit*	Expense/GL Code No.*			
9244	\$ 50.00		543018			
Budget Manager	Se	econdary Bud	dget Manager			
Oshman, Jodel	R	amirez, Priscil	la			
Budget Unit Number*	Amount Charged to	Unit*	Expense/GL Code No.*			
9247	\$ 50.00		543018			
Budget Manager	Se	econdary Bud	dget Manager			
Ramirez, Priscilla		shman, Jodel				
Budget Unit Number*	Amount Charged to	Unit*	Expense/GL Code No.*			
9403	\$ 304.81		543018			
Budget Manager	Si	econdary Bud	dget Manager			
Oshman, Jodel		Secondary Budget Manager Ramirez, Priscilla				
	Amount Charged to	llnit*	Expense/GL Code No.*			
Budget Unit Number* 9505	\$ 60.00	, onit	543018			
Budget Manager		Secondary Budget Manager Puente, Giovanni				
Ramirez, Priscilla						
Budget Unit Number*	Amount Charged to	o Unit*	Expense/GL Code No.*			
9810	\$ 21.63		543018			
Budget Manager	S	econdary Bu	dget Manager			
Ramirez, Priscilla	P	uente, Giovan	ni			
Provide Rate and Rate Descrip	otions if applicable * (?)					
Rates remain the same as FY23	until the new contract is					
drafted. See rates below: In-Person – 2 hr. minimum - \$90	2					
In-Person – Intake 4 hrs \$180						
Over the Phone Interpretation -	per min – Spanish \$0.70					
Over the Phone Interpretation-p	er min–Other Languages					
\$1.24 Video – 1 hr. minimum - \$47						
See contract for additional rates	for sign language					
	n Structure) <sup>*</sup> (?)					
Project WBS (Work Breakdow						
Project WBS (Work Breakdow n/a						
	S	ubmission D	ate			
n/a		ubmission D 0/10/2023	ate			

~

>

#### Approved by

Erica Brown

Approved by

Debbie Chambers Shelby

Approved by

Ricardo Campbell

Approved by

Mamie Adams-Austin

Approved by

Janai Lynnette Smith

Approved by

Priscilla M. Ramirez

Approved by

Jodel Oshman

Approval Date 10/11/2023

Approval Date 10/12/2023

Approval Date 10/12/2023

Procurement Approval

File Upload (?)

Approved by

Approval Date

Contract Owner Approval

Sign

Approved by

Kendra Thomas

Approval Date 10/18/2023

Contracts Approval

#### Approve\*

Yes

- No, reject entire submission
- Return for correction

Approved by \*

Belinda Stude

Approval Date\* 10/18/2023

#### **H**IARRIS Executive Contract Summary

**Contract Section** Contractor\* UKG Kronos Systems, LLC Contract ID #\* 6685 Presented To\* Resource Committee Full Board Date Presented\* 11/21/2023 Parties\* (?) UKG Kronos Systems, LLC and The Harris Center for Mental Health and IDD Agenda Item Submitted For: \* (?) Information Only (Total NTE Amount is Less than \$250,000.00) Board Approval (Total NTE Amount is \$250,000.00 or more) Grant Proposal Revenue SOW-Change Order-Amendment# Other Procurement Method(s)\* Check all that Apply Competitive Proposal Competitive Bid Request for Proposal Sole Source Request for Qualification Request for Application Tag-On Request for Quote Consumer Driven Interlocal Other Not Applicable (If there are no funds required) Funding Information\* New Contract 
Amendment Contract Term End Date\* (?) Contract Term Start Date \* (?) 8/31/2024 9/1/2023 If contract is off-cycle, specify the contract term (?) Current Contract Amount\*

\$ 300,000.00

Increase Not to Exceed\* \$ 14,560.00

Revised Total Not to Exceed (NTE)\* \$ 314,560.00

Fiscal Year <sup>* (?)</sup>	Amount <sup>*</sup> (?)
2024	\$ 14,560.00
Funding Source*	
General Revenue (GR)	
Contract Description / Type* (?)	
Personal/Professional Services	Consultant
Consumer Driven Contract	New Contract/Agreement
Memorandum of Understanding	Amendment to Existing Contract
Affiliation or Preceptor	Service/Maintenance
BAA/DUA	IT/Software License Agreement
Pooled Contract	Lease
Renewal of Existing Contract	Other
The intent of the amendment is to increase th	e existing contract by \$10,560.00 for
professional services a UKG consultant to con assessment to review the requirements of Bu- changes, manager changes, cost center char releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding.
assessment to review the requirements of Bu- changes, manager changes, cost center char releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bu- changes, manager changes, cost center char releasing or receiving manager), Terminations resignations, retirement, promotions and curro Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. Contract Owner*	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bu- changes, manager changes, cost center chan- releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. <b>Contract Owner*</b> Mustafa Cochinwala <b>Previous History of Contracting with Vend</b> See No Subknown	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bu- changes, manager changes, cost center chan releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. <b>Contract Owner*</b> Mustafa Cochinwala <b>Previous History of Contracting with Vend</b>	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bucchanges, manager changes, cost center chan releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. <b>Contract Owner</b> * Mustafa Cochinwala <b>Previous History of Contracting with Vend</b> Yes No Inknown <b>Vendor/Contractor a Historically Underutil</b> Yes No Inknown	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bu- changes, manager changes, cost center chan- releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. <b>Contract Owner*</b> Mustafa Cochinwala <b>Previous History of Contracting with Vend</b> Yes No Inknown <b>Vendor/Contractor a Historically Underutil</b> Yes No Inknown <b>Community Partnership*</b> (?)	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bucchanges, manager changes, cost center chan releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vend Yes No  Unknown Vendor/Contractor a Historically Underutil Yes No  Unknown Community Partnership* (?) Yes No  Unknown	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS
assessment to review the requirements of Bu- changes, manager changes, cost center chan releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. <b>Contract Owner</b> * Mustafa Cochinwala <b>Previous History of Contracting with Vend</b> Yes No Inknown <b>Vendor/Contractor a Historically Underutil</b> Yes No Inknown <b>Community Partnership</b> * (?) Yes No Inknown <b>Supporting Documentation Upload</b> (?)	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS for/Contractor * ized Business (HUB) * (?)
assessment to review the requirements of Bucchanges, manager changes, cost center chan releasing or receiving manager), Terminations resignations, retirement, promotions and curre Assist with creating a SFTP transfer for mass system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vend Yes No  Unknown Vendor/Contractor a Historically Underutil Yes No  Unknown Community Partnership* (?) Yes No  Unknown	nduct an siness Structure Modifications, position nges, transfers (can be initiated by s-Voluntary (e.g. voluntary ent system to confirm understanding. ingestion of documents from non-HRIS

Name\*

Kevin Bruggeman

Address*		
Street Address		
900 Chelmsford Street Address Line 2		
City	State / Province	/ Region
Lowell	MA	r region
Postal / Zip Code	Country	
01851	US	
Phone Number*		
317.558.8630		
Email*		
kevin.bruggeman@ukg.com		
Budget Section		
Budget Units and Amo	unts Charged to each Budg	et Unit
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
1147	\$ 14,560.00	900060
Budget Manager	Secondary	Budget Manager
Brown, Erica	Campbell, R	
Project Manager @ \$220.00 x 8 Flat rate of \$4.000.00 Project WBS (Work Breakdow		
IT21.1147.08		
Requester Name	Submission	n Date
Jones, Anthony	10/16/2023	
Budget Manager Appr	oval(s)	(
Approved by		
	Approval D	ate
Erica Brown	10/17/2023	
Procurement Approval		
File Upload (?)		
Approved by	Approval D	ate
Sign	. ipperial b	
Contract Owner Appro	val	
oontrade owner Appro		

Approved by	Approval Date 10/18/2023
Contracts Approval	
Approve*	
Yes	
No, reject entire submission	
Return for correction	
Approved by *	
(pprocess)	Approval Date*
Belinda Stude	10/20/2023

### **H**<sup>TENER</sup> Executive Contract Summary

#### **Contract Section**

#### Contractor\*

Texas West Oaks Hospital, LP d/b/a West Oaks Hospital

Contract ID #\*

7563

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

11/7/2023

Parties\* (?)

Texas West Oaks Hospital and The Harris Center for Mental Health and IDD

#### Agenda Item Submitted For: \* (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

New Contract 
Amendment

Contract Term Start Date \* (?) 1/1/2024

If contract is off-cycle, specify the contract term (?)

Current Contract Amount\* \$ 2,885,246.67

Increase Not to Exceed\* \$ 360,655.84

Revised Total Not to Exceed (NTE)\* \$ 3,245,902.51 Competitive Proposal

- Sole Source
- Request for Qualification
- Tag-On
- Consumer Driven

Other

Contract Term End Date\* (?) 2/29/2024

		Amount* (?)
2024		\$ 360,655.84
Funding Source*		
General Revenue (GR)		
Contract Description / 1	(?)	
Personal/Professional	Services	Consultant
Consumer Driven Cor	ntract	New Contract/Agreement
Memorandum of Unde	erstanding	Amendment to Existing Contract
Affiliation or Preceptor	r	Service/Maintenance
BAA/DUA		IT/Software License Agreement
Pooled Contract		Lease
Renewal of Existing C	Contract	Other
lustification/Durnage o	f Contract/Decorinti	on of Services Being Provided * (?)
lospital Beds.	e term with an increas	se for Community Inpatient Psychiatric
Contract Owner*		
Kim Kornmayer		
Previous History of Cor	ntracting with Vendo	or/Contractor*
Ves 🔍 No 🔍 Unkno		
Currently under contract		rat services were provided* zed Business (HUB)* (?)
) Yes () No () Unkno		
	* (2)	
Community Partnershi	p (.)	
🛛 Yes 💮 No 💿 Unkno	own	
Community Partnershi Ves I No I Unkno Supporting Documenta	own	
● Yes ● No ● Unkno Supporting Documenta	own ation Upload (?)	son
● Yes ● No ● Unkno Supporting Documenta Vendor/Contracto	own ation Upload (?)	son
● Yes ● No ● Unkno Supporting Documenta Vendor/Contracto Name*	own ation Upload (?)	son
● Yes ● No ● Unkno Supporting Documenta Vendor/Contracto Name* Mandy Westerman	own ation Upload (?)	son
Yes ○ No ○ Unknot Supporting Documenta Vendor/Contracto Name* Mandy Westerman Address*	own ation Upload (?)	son
<ul> <li>Yes ○ No ○ Unknot</li> <li>Supporting Documenta</li> <li>Vendor/Contractor</li> <li>Name*</li> <li>Mandy Westerman</li> <li>Address*</li> <li>Street Address</li> </ul>	own ation Upload (?)	son
<ul> <li>Yes <ul> <li>No <ul> <li>● Unknows</li> </ul> </li> <li>Supporting Documental</li> <li>Vendor/Contractor</li> <li>Name*</li> <li>Mandy Westerman</li> <li>Address*</li> <li>Street Address</li> <li>6500 Hornwood Drive</li> </ul></li></ul>	own ation Upload (?)	son
<ul> <li>Yes ○ No ○ Unknot</li> <li>Supporting Documentation</li> <li>Vendor/Contractor</li> <li>Name*</li> <li>Mandy Westerman</li> <li>Address *</li> <li>Street Address</li> <li>6500 Hornwood Drive</li> <li>Address Line 2</li> </ul>	own ation Upload (?)	son
<ul> <li>Yes ○ No ○ Unknot</li> <li>Supporting Documenta</li> <li>Vendor/Contractor</li> <li>Name*</li> <li>Mandy Westerman</li> <li>Address *</li> <li>Street Address</li> <li>6500 Hornwood Drive</li> <li>Address Line 2</li> <li>City</li> </ul>	own ation Upload (?)	
🛛 Yes 💮 No 💿 Unkno	own ation Upload (?)	State / Province / Region

7137785210

Email*			
mandy.westerman@uhsinc.com			
Budget Section			
Budget Units and Amo	unts Charged to e	each Budget U	nit
Budget Unit Number* 9223	Amount Charge \$ 360,655.84	ed to Unit*	Expense/GL Code No.* 543044
Budget Manager Oshman, Jodel		Secondary Budge Ramirez, Priscilla	et Manager
Provide Rate and Rate Descrip	tions if applicable * (?)		
na			
Project WBS (Work Breakdowr	Structure) * (?)		
na			
Requester Name		Submission Date	
Singh, Patricia		10/16/2023	
Budget Manager Appro	oval(s)		$\bigcirc$
Approved by			
d. A.		Approval Date	
Todel Oshman		10/16/2023	
Procurement Approval			
File Upload (?)			
Approved by		Approval Date	
Sign			
Contract Owner Approv	val		$\odot$
Approved by			
Vin Kab In anth		Approval Date	
Kin KOPNMAYEP		10/18/2023	
Contracts Approval			
Approve*			

- Yes
- No, reject entire submission
- Return for correction

Page 23 of 79

Approved by \*

Belinda Studo

10.00 A 10.00

Approval Date\* 10/18/2023

# **EXHIBIT R-3**

# NOVEMBER 2023 INTERLOCAL AGREEMENTS

#### THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

#### SNAPSHOT SUMMARY INTERLOCALS

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	Action Type	CONTRACT PERIOD	FUNDING	COMMENTS
1	Texas A&M School of Public Health	New Affiliation Agreement	New Contract	10/1/2023 - 10/31/2029	General Revenue (GR)	New Affiliation Agreement will allow students enrolled in Texas A&M School of Public Health to complete placements as part of their degree requirements.
2	The University of Texas Health Science Center at San Antonio	Renewal	Renewal	9/1/2023 - 8/31/2024	State Grant	Renewal of the Be Well Texas ILA which was awarded to The Harris Center for Medication Assisted Treatment for Alcohol and other Substance Use Disorders (MAT AUD). Revenue: \$301,150.00.
3	University of Houston	New Affiliation Agreement	New Contract	10/16/2023 - 9/30/2028	General Revenue (GR)	New Affiliation Agreement will allow students enrolled in the University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders to complete clinical field placements as part of their degree requirements for speech-language pathology.

HIARRIS	Executive	Contract Summary
---------	-----------	------------------

#### **Contract Section**

#### Contractor\*

Texas A&M School of Public Health

Contract ID #\*

NA

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

10/13/2023

#### Parties\* (?)

The Harris Center for Mental Health and IDD and Texas A&M School of Public Health

#### Agenda Item Submitted For:\* (?)

- ✓ Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

Contract Term Start Date\* (?) 10/1/2023 Contract Term End Date\* (?) 10/31/2029

Competitive Proposal

Request for Qualification

Sole Source

Consumer Driven

Tag-On

Other

If contract is off-cycle, specify the contract term (?)

Fiscal Year* (?)	Amount* (?)
2024	\$ 0.00

Funding Source\* General Revenue (GR)

#### Contract Description / Type\* (?)

- Personal/Professional Services
- Consumer Driven Contract
- Memorandum of Understanding
- Affiliation or Preceptor
- BAA/DUA
- Pooled Contract
- Renewal of Existing Contract

- Consultant
- New Contract/Agreement
- Amendment to Existing Contract
- Service/Maintenance
- IT/Software License Agreement
- Lease
- Other

#### Justification/Purpose of Contract/Description of Services Being Provided \* (?)

This agreement will allow students enrolled in Texas A&M School of Public Health to complete placements as part of their degree requirements. The students will utilize the skills gained through education while adhering to agency policy and procedures.

Contract Owner\*

Ninfa Escobar

Previous History of Contracting with Vendor/Contractor\*

🕘 Yes 🖲 No 🕘 Unknown

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

🔘 Yes 🔘 No 🖲 Unknown

Community Partnership\* (?)

🖲 Yes 🕘 No 💮 Unknown

Specify Name\*

Texas A&M School of Public Health

Supporting Documentation Upload (?)

#### Vendor/Contractor Contact Person

State / Province / Region
ТХ
Country
US

Budget Unit Number* 1108	Amount Charged \$ 0.00	to Unit*	Expense/GL Code No.* NA
Budget Manager	\$ 0.00	Secondary Budge	
Brown, Erica		Campbell, Ricardo	
Provide Rate and Rate Descri	ptions if applicable * (?)		
Project WBS (Work Breakdow NA	n Structure) <sup>* (?)</sup>		
Requester Name		Submission Date	
Daswani, Bianca		10/13/2023	And a second second
Budget Manager Appr	oval(s)		(
Approved by		Approval Date	
Ehica Bhown		10/13/2023	
Procurement Approva			(
File Upload (?)			
Approved by		Approval Date	
Sign			
Contract Owner Appro	oval		(
Approved by			
M. C. E. J.		Approval Date	
Minfa Escobar		10/13/2023	
Contracts Approval			
Approve*			
<ul> <li>Yes</li> <li>No, reject entire submission</li> </ul>			
<ul> <li>Return for correction</li> </ul>			
Approved by *			
Belinda Stude		Approval Date*	
Delinda Stude		10/19/2023	

## Renewal Evaluation

Mental Health and 100			
Current Fiscal Year Contract Informatio	n		
Current Fiscal Year			
2023			
Contract ID#*			
2022-0568			
	Contractor Name*		
The University of Texas Health Science Center at San A	Antonio		
Service Provided * (?)			
Be Well Texas awarded The Harris Center funding for M Alcohol and other Substance Use Disorders (MAT AUD) clients acquired through outreach engagement, and refe with linkage and retention in substance use, mental hear residents living with a Substance Use Disorder.	) to be used for The Harris Center erral, to assist The Harris Center		
Renewal Term Start Date*	Renewal Term End Date*		
9/1/2023	8/31/2024		
Term for Off-Cycle Only (For Reference Only)			
term for on-cycle only (For Reference only)			
Agenda Item Submitted For: (?)			
Information Only (Total NTE Amount is Less than \$2			
Board Approval (Total NTE Amount is \$250,000.00 or more)			
	Grant Proposal		
Revenue			
SOW-Change Order-Amendment#			
Other			
Procurement Method(s)*			
Check all that Apply			
Competitive Bid	Competitive Proposal		
Request for Proposal	Sole Source		
Request for Application	Request for Qualification		
Request for Quote	Tag-On		
Interlocal	Consumer Driven		
Not Applicable (If there are no funds required)	Other		
Contract Description / Type			
Personal/Professional Services	Consultant		
Consumer Driven Contract	New Contract/Agreement		
Memorandum of Understanding	Amendment to Existing Contract		
Affiliation or Preceptor	Service/Maintenance		
BAA/DUA	IT/Software License Agreement		
Pooled Contract	Lease		
Renewal of Existing Contract	Other		

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

Yes

- No
- Unknown

Contract NTE\* (?) \$ 0.00

Rate(s)/Rate(s) Description

Unit(s) Served\* 9263

G/L Code(s)\* 543075

Current Fiscal Year Purchase Order Number\*

Contract Requestor\* Patricia Singh

.

Contract Owner\* Kim Kornmayer

File Upload (?)

#### Evaluation of Current Fiscal Year Performance

6

Have there been any significant performance deficiencies within the current fiscal year?\*

Yes No

Were Services delivered as specified in the contract?\*

🖲 Yes 💮 No

Did Contractor perform duties in a manner consistent with standards of the profession?\*

🖲 Yes 🔘 No

Did Contractor adhere to the contracted schedule?\* (?)

🖲 Yes 🔘 No

Were reports, billing and/or invoices submitted in a timely manner?\* (?)

```
🖲 Yes 🔘 No
```

Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?)

Yes No

Did Contractor render services consistent with Agency policy and procedures?\* (?)

🖲 Yes 💮 No

Maintained legally required standards for certification, licensure, and/or training?\* (?)

🖲 Yes 🔘 No

Renewal Determination

Is the contract being renewed for next fiscal year with this Contractor?  $\ensuremath{^{(?)}}$ 

🖲 Yes 🔵 No

Renewal Information for Next Fiscal Year			
Budget Units and Amo	unts Charged to each Budge	et Unit	
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*	
9263	\$ 0.00	543075	
Budget Manager*	Secondary B	udget Manager*	
Oshman, Jodel	Ramirez, Pris		
Provide Rate and Rate Descrip	tions if applicable * (?)		
NA			
Project WBS (Work Breakdown	h Structure)* (?)		
NA			
Fiscal Year* (?)	Amount* (?)		
2024	\$ 0.00		
Contract Content Char Are there any required change	nges es to the contract language? <sup>* (?)</sup>		۵
Yes  No			
Will the scope of the Services	change?*		
Is the payment deadline different	ent than net (45)?*		
Yes No			
Are there any changes in the Performance Targets?*			
Yes      No			
Are there any changes to the S	Submission deadlines for notes or su	oporting documentation?*	
File Upload (?)			
Contract Owner			$\odot$
Contract Owner* (?)			

Please Select Contract Owner Kim Kornmayer

Budget Manager Approval(s)	$\mathbf{S}$
Approved by	
Todel Oshman	
Contract Owner Approval	0
Approved by	
Kim Kop NMAYER	
Contracts Approval	
Approve*	
Yes	
<ul> <li>No, reject entire submission</li> <li>Return for correction</li> </ul>	
Approved by*	
<i><i><b>a</b>a</i>.</i>	Approval Date*
Belinda Stude	10/12/2023

### Harris Executive Contract Summary

#### **Contract Section**

Select Header For This Contract\*

Interlocal

#### Contractor\*

University of Houston

#### Contract ID #\*

NA

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

11/7/2023

#### Parties\* (?)

The Harris Center for Mental Health and IDD and University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders

#### Agenda Item Submitted For: \* (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

Contract Term Start Date\* (?) 10/16/2023 Competitive Proposal

- Sole Source
- Request for Qualification
- Tag-On
- Consumer Driven
- Other

Contract Term End Date\* (?) 9/30/2028

If contract is off-cycle, specify the contract term (?)

Fiscal	Year*	(?)
2024		

Amount\* (?) \$ 0.00

#### Funding Source\*

General Revenue (GR)

#### Contract Description / Type\* (?)

- Personal/Professional Services
- Consumer Driven Contract
- Memorandum of Understanding
- Affiliation or Preceptor
- BAA/DUA
- Pooled Contract
- Renewal of Existing Contract
- Contract Owner\*

Ninfa Escobar

Previous History of Contracting with Vendor/Contractor\*

Yes No Unknown

Vendor/Contractor a Historically Underutilized Business (HUB)\* (?)

Yes No Gunknown

Community Partnership\* (?)

🖲 Yes 🔘 No 🔍 Unknown

Specify Name\* University of Houston College of Liberal Arts and Social Sciences

Supporting Documentation Upload (?)

#### Vendor/Contractor Contact Person

Name*	
Janet Eckert	
Address*	
Street Address	
University of Houston Melcher Life Sciences	
Address Line 2	
3871 Holman St. Room M242	
City	State / Province / Region
Houston	ТХ
Postal / Zip Code	Country
77204-6018	US
Phone Number*	
(713) 743-0909	
Email*	
jfeckert@central.uh.edu	
Budget Section	

Budget Units and Amounts Charged to each Budget Unit

- Consultant
- New Contract/Agreement
- Amendment to Existing Contract
- Service/Maintenance
- IT/Software License Agreement

LeaseOther

Budget Unit Number* 1108	Amount Charged to Ur \$ 0.00	it* Expense/GL Code No.* NA
Budget Manager Brown, Erica		ndary Budget Manager bell, Ricardo
Provide Rate and Rate Descriptio	ons if applicable <sup>*</sup> (?)	
Project WBS (Work Breakdown S NA	tructure) * (?)	
Requester Name	Subn	nission Date
Daswani, Bianca	9/19/2	2023
Budget Manager Approv	al(s)	$\circ$
Approved by		
Files Blue	Appr 9/20/	oval Date
Erica Brown	9/20/.	2023
Procurement Approval		$\circ$
File Upload (?)		
Approved by	Appr	oval Date
Sign		
Contract Owner Approva	1	٥
Approved by		
Ninfa Escobar	Appr 9/21/	oval Date
Aunja Oscovar	9/21/	2023
Contracts Approval		0
Approved by		
Du , C. I		oval Date
Belinda Stude	10/9/	2023
Final Board Report Com	ments	0
Justification / Purpose of Contra	ct / Description of Services	Being Provided (?)
This agreement will allow students		
Arts and Social Sciences, Departme complete clinical field placements a		
pathology. The students will utilize t agency policy and procedures.		
Product/Service Description		
New Affiliation Agreement		

#### Revised Comments For Board Report\*

New Affiliation Agreement will allow students enrolled in the University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders to complete clinical field placements as part of their degree requirements for speech-language pathology.

والاستان المحمد مستحد والمحد والمتنائية والمحمول محمو والمحمو والمحمو والمحمول والمحمول والمحمد والمحمد المحمو

#### Exclude this ECS from Board Report?\*

🕀 Yes 💌 No

# **EXHIBIT R-4**

# NOVEMBER 2023 RENEWALS 100k - 250k

#### THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

#### SNAPSHOT SUMMARY CONTRACT RENEWALS BETWEEN \$100,000 AND \$250,000

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	FY 2023 NTE AMOUNT	FY 2024 NTE AMOUNT	CONTRACT PERIOD	FUNDING	BID/TAG-ON	COMMENTS
	ADMINISTRATION					and the second second second		
1	CyberOne, LLC (Okta)	Identity and Access Management Software, Licensing, Implementation and Support Services (Okta IT Products)	\$211,002.51	\$215,000.00	2/1/2024 - 1/31/2025	General Revenue (GR)	Tag-On	Annual renewal of Software, Licensing and Support Services (Okta IT Products) to provide Identity and Access Management needed to ensure user and patient data is secure.
2	VC5 Partners d/b/a Rekruiters	Temporary IT Recruitment and Placement Services	\$489,000.00	\$100,000.00	9/1/2023 - 8/31/2024	General Revenue (GR)		Annual renewal of Agreement for Temporary IT Recruitment and Placement Services.
	FORENSICS							
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES							
_	MENTAL HEALTH	a participante de la construcción d						
	CPEP/CRISIS SERVICES							
	LEASES							
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI							
_								
_								
_								
_								

#### HARRIS **Annual Renewal Evaluation Current Fiscal Year Contract Information Current Fiscal Year** 2024 Contract ID#\* 2022-0597 Contractor Name\* CyberOne, LLC (Okta) Service Provided \* (?) Identity and Access Management Software, Licensing, Implementation and Support Services (Okta IT Products) needed to help ensure user and patient data is kept secure. Renewal Term End Date\* Renewal Term Start Date\* 1/31/2025 2/1/2024 Term for Off-Cycle Only (For Reference Only) Agenda Item Submitted For: (?) Information Only (Total NTE Amount is Less than \$250,000.00) Board Approval (Total NTE Amount is \$250,000.00 or more) Grant Proposal Revenue SOW-Change Order-Amendment# Other Procurement Method(s)\* Check all that Apply Competitive Proposal Competitive Bid Sole Source Request for Proposal Request for Qualification Request for Application Tag-On Request for Quote Consumer Driven Interlocal Not Applicable (If there are no funds required) Other Contract Description / Type Consultant Personal/Professional Services New Contract/Agreement Consumer Driven Contract Memorandum of Understanding Amendment to Existing Contract Service/Maintenance Affiliation or Preceptor IT/Software License Agreement BAA/DUA Lease Pooled Contract

Renewal of Existing Contract

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

- Yes
- No
- Unknown

- Other

Contract NTE\* (?) \$ 211,002.51

Rate(s)/Rate(s) Description

Unit(s) Served\* 1130

G/L Code(s)\*

Current Fiscal Year Purchase Order Number\* FY23 CT142674

Contract Requestor\* Rick Hurst

Contract Owner\* Mustafa Cochinwala

File Upload (?)

Evaluation of Current Fiscal Year Performance

Yes No
Were Services delivered as specified in the contract?\*
Yes No
Did Contractor perform duties in a manner consistent with standards of the profession?\*
Yes No
Did Contractor adhere to the contracted schedule?\* (?)
Yes No
Were reports, billing and/or invoices submitted in a timely manner?\* (?)

Have there been any significant performance deficiencies within the current fiscal year?\*

Yes No

Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?)

🖲 Yes 🔘 No

Did Contractor render services consistent with Agency policy and procedures?\* (?)

🖲 Yes 💮 No

Maintained legally required standards for certification, licensure, and/or training?\* (?)

🖲 Yes 🔘 No

Renewal Determination

Is the contract being renewed for next fiscal year with this Contractor?\* (?)

🖲 Yes 🕘 No

Budget Unit Number*		mount Charged to	Unit*	Expense/GL Code N 553002	o.*
1130	¢	215,000.00			
Budget Manager*			condary Budg	et Manager*	
Campbell, Ricardo		Ы	own, Erica		
Provide Rate and Rate D N/A	escriptions if a	pplicable <sup>* (?)</sup>			
Project WBS (Work Brea	kdown Structu	re)* (?)			
N/A					
Fiscal Year* (?)		A	nount* (?)		
2024		\$	215,000.00		
Seneral Revenue (GR)		In the second second second			
Contract Funding Source					
	Changes				
Contract Content (			* 0		
Contract Content ( Are there any required c		contract language	<b>?*</b> (?)		
Contract Content ( Are there any required c Yes  No	hanges to the o		<b>?*</b> (?)		
Contract Content ( Are there any required c Yes  No Will the scope of the Ser	hanges to the o		?* (?)		
Contract Content ( Are there any required c Yes  No Will the scope of the Ser Yes  No	hanges to the orvices change?	*	<b>?*</b> (?)		
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline	hanges to the orvices change?	*	?* (?)		
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No	hanges to the o rvices change? different than t	* net (45)? <sup>*</sup>	?* (?)		
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>			
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No Are there any changes t	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No Are there any changes t Yes No	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No Are there any changes t Yes No	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No Are there any changes t Yes No File Upload (?)	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	
Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes it Yes No Are there any changes t Yes No File Upload (?) Contract Owner	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	
General Revenue (GR) Contract Content ( Are there any required c Yes No Will the scope of the Ser Yes No Is the payment deadline Yes No Are there any changes in Yes No Are there any changes in Yes No Are there any changes t Yes No File Upload (?) Contract Owner* (?) Please Select Contract Owner Mustafa Cochinwala	hanges to the orvices change? different than n n the Performa	* net (45)? <sup>*</sup> nce Targets? <sup>*</sup>		rting documentation?*	

()

#### Approved by

Ricardo Campbell

#### Contract Owner Approval

Approved by

Mustafa Cochinwala

#### Contracts Approval

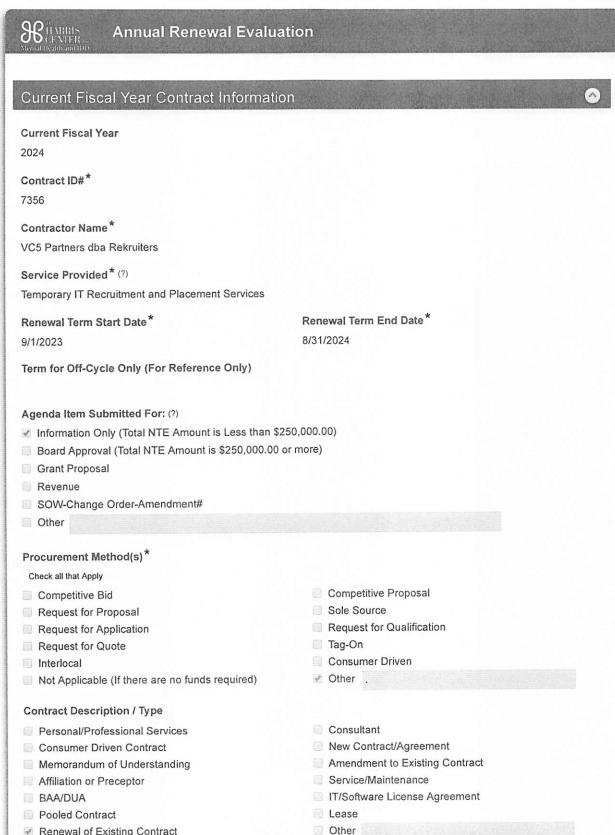
#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by \*

Belinda Stude

Approval Date\* 10/18/2023



- Renewal of Existing Contract
- Vendor/Contractor a Historically Underutilized Business (HUB) (?)
  - Yes
  - No
  - Unknown

~

~

Contract NTE\* (?)

\$ 489,000.00

Rate(s)/Rate(s) Description

Unit(s) Served\* 1158

G/L Code(s)\* 900060

Current Fiscal Year Purchase Order Number\* FY23 CT142391

Contract Requestor\* Rick Hurst

Contract Owner\* Mustafa Cochinwala

File Upload (?)

Evaluation of Current Fiscal Year Performance

Have there been any significant performance deficiencies within the current fiscal year?\* 🔘 Yes 🖲 No Were Services delivered as specified in the contract?\* Yes No Did Contractor perform duties in a manner consistent with standards of the profession?\* Yes No Did Contractor adhere to the contracted schedule?\* (?) 🖲 Yes 🔘 No Were reports, billing and/or invoices submitted in a timely manner?\* (?) Yes No Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?) Yes No Did Contractor render services consistent with Agency policy and procedures?\* (?) Yes No Maintained legally required standards for certification, licensure, and/or training?\* (?) Yes No **Renewal Determination** Is the contract being renewed for next fiscal year with this Contractor?  $^{*}$  (?) 🖲 Yes 🔘 No

Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
1130	\$ 100,000.00	542000
Budget Manager*		dget Manager*
Campbell, Ricardo	Brown, Erica	
Provide Rate and Rate Descri	ptions if applicable * (?)	
N/A		
Project WBS (Work Breakdow	n Structure)* (?)	
N/A		
Fiscal Year <sup>* (?)</sup>	Amount <sup>*</sup> (?)	
2024	\$ 100,000.00	
Next Fiscal Year Not to Excee	d Amount for Master Pooled Contracts	
Contract Funding Source*		
General Revenue (GR)		
Contract Content Cha	nges	
Are there any required chang	es to the contract language?* (?)	
Are there any required chang O Yes     No	es to the contract language?* (?)	
Are there any required chang ● Yes ● No Will the scope of the Services	es to the contract language?* (?)	
Are there any required chang ● Yes ● No Will the scope of the Services ● Yes ● No	es to the contract language?* (?) change?*	
Are there any required chang Yes  No Will the scope of the Services Yes  No Is the payment deadline differ	es to the contract language?* (?) change?*	
Are there any required chang Yes  No Will the scope of the Services Yes  No Is the payment deadline differ Yes  No	es to the contract language?* (?) change?* rent than net (45)?*	
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the	es to the contract language?* (?) change?* rent than net (45)?*	
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	norting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the	es to the contract language?* (?) change?* rent than net (45)?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?)	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner* (?)	es to the contract language?* <sup>(?)</sup> c change?* rent than net (45)?* Performance Targets?*	borting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner* (?) Please Select Contract Owner	es to the contract language?* (?) s change?* rent than net (45)?* Performance Targets?* Submission deadlines for notes or supp	porting documentation?*

(1)

#### Approved by

Ricardo Campbell

#### Contract Owner Approval

Approved by

#### Contracts Approval

#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by\*

Belinda Stude

Approval Date\* 10/10/2023

# **EXHIBIT R-5**

# NOVEMBER 2023 RENEWALS UNDER 100k

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

#### SNAPSHOT SUMMARY CONTRACT RENEWALS LESS THAN \$100,000

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	FY 2023 NTE AMOUNT	FY 2024 NTE AMOUNT	CONTRACT PERIOD	FUNDING	BID/TAG-ON	COMMENTS
1	ADMINISTRATION	The second s	AND STREET					
	BoardBookIt, Inc. d/b/a Govenda	Board Portal Software	\$10,700.00	\$11,450.00	1/15/2024 - 1/15/2025	General Revenue (GR)	Request for Quote	Annual renewal of the software Agreement to provide electronic access to Board documents for Board members.
	Doximity, Inc.	Doximity Dialer Pro Subscription Services	\$15,000.00	\$15,000.00	1/1/2024 - 12/31/2024	General Revenue (GR)	Consumer Driven	Annual renewal of Doximity Dialer Pro Subscription Services (Telehealth software used to expand video conferencing options from patients' homes),
	P-Agency Wide Appraisal Services	Agency Wide Property Appraisal and Valuation Services	\$30,000.00	\$30,000.00	9/1/2023 - 8/31/2024	General Revenue (GR)	Request for Qualification	Annual renewal of funding only for the Master Pool of Agency Wide Property Appraisal and Valuation Services.
	Sun Coast Resources	Generator Maintenance Services	\$20,000.00	\$20,000.00	9/1/2023 - 8/31/2024	General Revenue (GR)	Request for Quote	Annual renewal of Generator Maintenance Services at the following locations: 3737 Dacoma 5901 Long Drive and 9401 SW Freeway.
-	FORENSICS							
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES							
-	MENTAL HEALTH							
-	CPEP/CRISIS SERVICES							
5	TC Practice Management, LLC	Medication-Assisted Treatment Services for the Be-Well Texas Program (MAT-AUD)	\$135,000.00	\$90,000.00	9/1/2023 - 8/31/2024	State Grant	Consumer Driven	Annual renewal of Agreement to provide Medication-Assisted Treatment Services for the Be-Well Texas Program (MAT-AUD).
	LEASES							
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI							
_								
_								
_								

## HINGRIS Annual Renewal Evaluation

Current Fiscal Year Contract Informatio	on
Current Fiscal Year	
2024	
2024	
Contract ID#*	
2021-0047	
Contractor Name*	
BoardBookIt, Inc. d/b/a Govenda	
Service Provided * (?)	
Board Portal to make Board Process easier and materi	ials easily accessible
Renewal Term Start Date*	Renewal Term End Date*
1/15/2024	1/15/2025
Term for Off Cuelo Only (For Deference Only)	
Term for Off-Cycle Only (For Reference Only)	
Agenda Item Submitted For: (?)	
Information Only (Total NTE Amount is Less than \$2	
<ul> <li>Information Only (Total NTE Amount is Less than \$2</li> <li>Board Approval (Total NTE Amount is \$250,000.00</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul>	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)*	
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply Competitive Bid	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal	or more) Competitive Proposal Sole Source
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> </ul>	or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> </ul>	or more) Competitive Proposal Sole Source Request for Qualification Tag-On
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> </ul>	or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul>	or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul> Contract Description / Type	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> </ul>	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> <li>Memorandum of Understanding</li> <li>Affiliation or Preceptor</li> </ul>	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> <li>Memorandum of Understanding</li> <li>Affiliation or Preceptor</li> <li>BAA/DUA</li> </ul>	or more)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* <ul> <li>Check all that Apply</li> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds required)</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> <li>Memorandum of Understanding</li> <li>Affiliation or Preceptor</li> </ul>	or more)

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

- Yes
- No
- Unknown

Contract NTE\* (?) Rate(s)/Rate(s) Description 7% or less increase for FY24 Unit(s) Served\* G/L Code(s)\* Current Fiscal Year Purchase Order Number\* FY23 PO CT142558 Contract Requestor\* Veronica Franco

Contract Owner\* Wayne Young

File Upload (?)

\$ 10,700.00

1130

551003

Evaluation of Current Fiscal Year Performance

Have there been any significant performance deficiencies within the current fiscal year?\* Yes No Were Services delivered as specified in the contract?\* Yes No Did Contractor perform duties in a manner consistent with standards of the profession?\* Yes No Did Contractor adhere to the contracted schedule?\* (?) Yes No Were reports, billing and/or invoices submitted in a timely manner?\* (?) Yes No Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?) 🖲 Yes 🔘 No Did Contractor render services consistent with Agency policy and procedures?\* (?) Yes No Maintained legally required standards for certification, licensure, and/or training?\* (?) Yes No ~ **Renewal Determination** Is the contract being renewed for next fiscal year with this Contractor?\* (?) Yes No

Budget Unit Number* 1130	Amount Charged to Unit* \$ 11,450.00	Expense/GL Code No.* 551003
Budget Manager*		dget Manager*
Campbell, Ricardo	Brown, Erica	
Provide Rate and Rate Descri	ptions if applicable * (?)	
7% or less increase for FY24		
Project WBS (Work Breakdow n/a	/n Structure) <sup>* (?)</sup>	
Fiscal Year <sup>* (?)</sup>	Amount* (?)	
2024	\$ 11,450.00	
Next Fiscal Year Not to Excee	d Amount for Master Pooled Contracts	
Contract Funding Source* General Revenue (GR)		
Contract Content Cha		
Contract Content Cha	es to the contract language? <sup>*</sup> (?)	
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ	es to the contract language?* <sup>(?)</sup> change?*	
Contract Content Char Are there any required change Yes  No Will the scope of the Services Yes  No	es to the contract language?* (?) s change?* rent than net (45)?*	
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No	es to the contract language?* (?) s change?* rent than net (45)?*	
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No	es to the contract language?* (?) s change?* rent than net (45)?*	porting documentation?*
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the	es to the contract language?* (?) s change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No	es to the contract language?* (?) s change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner* (?)	es to the contract language?* (?) s change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Contract Content Char Are there any required change Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner	es to the contract language?* (?) s change?* rent than net (45)?* Performance Targets?*	porting documentation?*

Approved by		
Ricardo Campbell		
Contract Owner Approval		0
Approved by		
(		
60		
Contracts Approval		
Approve*		
Yes		
No, reject entire submission		
Return for correction		
Approved by *		
2	Approval Date*	
Belinda Stude	10/10/2023	

## Renewal Evaluation

	ion
Fiscal Year	
ID#*	
or Name*	
Inc.	
Provided <sup>* (?)</sup>	
Dialer Pro Subscription Services (Telehealth	software used to expand video
cing options from patients' homes)	
Term Start Date*	Renewal Term End Date *
	12/31/2024
Off-Cycle Only (For Reference Only)	
Item Submitted For: (?)	
nation Only (Total NTE Amount is Less than S	\$250,000.00)
Approval (Total NTE Amount is \$250,000.00	0 or more)
Proposal	
nue	
Change Order-Amendment#	
ment Method(s)*	
that Apply	
	Competitive Proposal
etitive Bid est for Proposal	Sole Source
	Request for Qualification
est for Application	
est for Application	Tag-On
est for Quote	Tag-On Consumer Driven
	<ul> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> </ul>
est for Quote ocal pplicable (If there are no funds required)	Consumer Driven
est for Quote ocal pplicable (If there are no funds required) t Description / Type	Consumer Driven Other
est for Quote ocal pplicable (If there are no funds required) t Description / Type mal/Professional Services	<ul> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> </ul>
est for Quote ocal pplicable (If there are no funds required) t Description / Type nal/Professional Services umer Driven Contract	<ul> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> </ul>
est for Quote ocal pplicable (If there are no funds required) t Description / Type mal/Professional Services umer Driven Contract orandum of Understanding	<ul> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> </ul>
est for Quote ocal pplicable (If there are no funds required) t Description / Type mal/Professional Services umer Driven Contract orandum of Understanding tion or Preceptor	<ul> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> <li>Service/Maintenance</li> </ul>
est for Quote ocal pplicable (If there are no funds required) t Description / Type mal/Professional Services umer Driven Contract orandum of Understanding	<ul> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> </ul>

- No
- Unknown

Contract NTE\* (?) \$ 15,000.00 Rate(s)/Rate(s) Description Unit(s) Served\* 2200 G/L Code(s)\* 551002 Current Fiscal Year Purchase Order Number\* FY23 CT142559 Contract Requestor\* **Rick Hurst** Contract Owner\* Mustafa Cochinwala File Upload (?) Evaluation of Current Fiscal Year Performance Have there been any significant performance deficiencies within the current fiscal year?\* Yes No Were Services delivered as specified in the contract?\* Yes No Did Contractor perform duties in a manner consistent with standards of the profession?\* Yes No Did Contractor adhere to the contracted schedule?\* (?) Yes No Were reports, billing and/or invoices submitted in a timely manner?\* (?) 🖲 Yes 🔘 No Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?) Yes No Did Contractor render services consistent with Agency policy and procedures?\* (?)🖲 Yes 💮 No Maintained legally required standards for certification, licensure, and/or training?\* (?) Yes No **Renewal Determination** Is the contract being renewed for next fiscal year with this Contractor?  $\ensuremath{^{(?)}}$ Yes No

Budget Manager* Campbell, Ricardo Brown, Erica Provide Rate and Rate Descriptions if applicable*(*) S15000 per year Project WBS (Work Breakdown Structure)*(*) NA Fiscal Year*(*) Amount*(*) 2024 S 15,000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(*) Yes % No S1 the payment deadline different than net (45)?* Yes % No Are there any changes in the Performance Targets?* Yes % No Are there any changes to the Submission deadlines for notes or supporting documentation?* Yes % No File Upload (?) Contract Owner	Budget Unit Number*	Amount Charged to Unit* \$ 15,000.00	Expense/GL Code No.* 553002
Campbell, Ricardo Brown, Erica Provide Rate and Rate Descriptions if applicable*(*) \$15000 per year Project WBS (Work Breakdown Structure)*(*) N/A Fiscal Year*(*) Amount*(*) 2024 \$15,000,00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(*) Yes @ No Will the scope of the Services change?* Yes @ No Ste the payment deadline different than net (45)?* Yes @ No Are there any changes in the Performance Targets?* Yes @ No Are there any changes to the Submission deadlines for notes or supporting documentation?* Yes @ No Are there any changes to the Submission deadlines for notes or supporting documentation?* Yes @ No File Upload (*) Contract Owner	1130		
Provide Rate and Rate Descriptions if applicable*(?) \$15000 per year Project WBS (Work Breakdown Structure)*(?) N/A Fiscal Year*(?) Amount*(?) 2024 \$ 15.000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes = No Will the scope of the Services change?* • Yes = No Ste payment deadline different than net (45)?* • Yes = No Are there any changes in the Performance Targets?* • Yes = No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes = No File Upload (?) Contract Owner			ıdget Manager
S15000 per year Project WBS (Work Breakdown Structure)* (?) N/A Fiscal Year*(?) Amount*(?) 2024 \$ 15,000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes ® No Will the scope of the Services change?* • Yes ® No Will the scope of the Services change?* • Yes ® No Is the payment deadline different than net (45)?* • Yes ® No Are there any changes in the Performance Targets?* • Yes ® No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes ® No File Upload (?) Contract Owner	Campbell, Ricardo	Brown, Erica	
S15000 per year Project WBS (Work Breakdown Structure)* (?) NA Fiscal Year*(?) Amount*(?) 2024 \$ 15,000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes ® No Will the scope of the Services change?* • Yes ® No Will the scope of the Services change?* • Yes ® No Is the payment deadline different than net (45)?* • Yes ® No Are there any changes in the Performance Targets?* • Yes ® No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes ® No File Upload (?) Contract Owner	Provide Rate and Rate Desc	criptions if applicable * (?)	
N/A Fiscal Year*(?) Amount*(?) 2024 \$ 15,000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes • No Will the scope of the Services change?* • Yes • No Will the scope of the Services change?* • Yes • No Are there any changes in the Performance Targets?* • Yes • No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes • No File Upload (?) Contract Owner			
N/A Fiscal Year*(?) Amount*(?) 2024 \$ 15,000.00 Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes • No Will the scope of the Services change?* • Yes • No Will the scope of the Services change?* • Yes • No Are there any changes in the Performance Targets?* • Yes • No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes • No File Upload (?) Contract Owner	Project WBS (Work Breakd	own Structure)* (?)	
2024       \$ 15,000.00         Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts         Contract Funding Source*         General Revenue (GR)       Contract Content Changes         Contract Content Changes         Are there any required changes to the contract language?* (?)         Yes ® No       Will the scope of the Services change?*         Yes ® No       S the payment deadline different than net (45)?*         Yes ® No       Are there any changes in the Performance Targets?*         Yes ® No       Are there any changes to the Submission deadlines for notes or supporting documentation?*         Yes ® No       File Upload (?)         Contract Owner			
Next Fiscal Year Not to Exceed Amount for Master Pooled Contracts Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) • Yes • No Will the scope of the Services change?* • Yes • No Is the payment deadline different than net (45)?* • Yes • No Are there any changes in the Performance Targets?* • Yes • No Are there any changes to the Submission deadlines for notes or supporting documentation?* • Yes • No File Upload (?) Contract Owner	Fiscal Year* (?)	Amount* (?)	
Contract Funding Source* General Revenue (GR) Contract Content Changes Are there any required changes to the contract language?*(?) () Yes (® No Will the scope of the Services change?* () Yes (® No Is the payment deadline different than net (45)?* () Yes (® No Are there any changes in the Performance Targets?* () Yes (® No Are there any changes to the Submission deadlines for notes or supporting documentation?* () Yes (® No File Upload (?)	2024	\$ 15,000.00	
General Revenue (GR)  Contract Content Changes  Are there any required changes to the contract language?* (?)  Yes No  Will the scope of the Services change?* Yes No  Is the payment deadline different than net (45)?* Yes No  Are there any changes in the Performance Targets?* Yes No  Are there any changes to the Submission deadlines for notes or supporting documentation?* Yes No  File Upload (?)  Contract Owner	Next Fiscal Year Not to Exc	eed Amount for Master Pooled Contracts	
General Revenue (GR)  Contract Content Changes  Are there any required changes to the contract language?* (?)  Yes No  Will the scope of the Services change?* Yes No  Is the payment deadline different than net (45)?* Yes No  Are there any changes in the Performance Targets?* Yes No  Are there any changes to the Submission deadlines for notes or supporting documentation?* Yes No  File Upload (?)  Contract Owner			
Contract Content Changes         Are there any required changes to the contract language?* (?)         Yes         Yes         Will the scope of the Services change?*         Yes         No         File Upload (?)         Contract Owner	Contract Funding Source*		
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<ul> <li>Yes No</li> <li>Is the payment deadline different than net (45)?*</li> <li>Yes No</li> <li>Are there any changes in the Performance Targets?*</li> <li>Yes No</li> <li>Are there any changes to the Submission deadlines for notes or supporting documentation?*</li> <li>Yes No</li> <li>File Upload (?)</li> </ul>	Contract Content Ch Are there any required char		(
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<ul> <li>Yes No</li> <li>Are there any changes in the Performance Targets?*</li> <li>Yes No</li> <li>Are there any changes to the Submission deadlines for notes or supporting documentation?*</li> <li>Yes No</li> <li>File Upload (?)</li> </ul>	Contract Content Ch Are there any required char Yes I No Will the scope of the Service	nges to the contract language? <sup>*</sup> (?)	C
Are there any changes in the Performance Targets?* <ul> <li>Yes</li> <li>No</li> </ul> <li>Are there any changes to the Submission deadlines for notes or supporting documentation?* <ul> <li>Yes</li> <li>No</li> </ul> </li> <li>File Upload (?)</li> <li>Contract Owner</li>	Contract Content Ch Are there any required char Yes No Will the scope of the Servic Yes No	nges to the contract language?* (?) ses change?*	6
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Budget Manager Approval(s)	Contract Content Ch Are there any required char Yes No Will the scope of the Servic Yes No Is the payment deadline dif Yes No Are there any changes in th Yes No Are there any changes to th Yes No File Upload (?) Contract Owner* (?) Please Select Contract Owner	nges to the contract language?* (?) ees change?* ferent than net (45)?* ne Performance Targets?*	porting documentation?*

#### Approved by

Ricardo Campbell

#### Contract Owner Approval

Approved by

wh

#### Contracts Approval

#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by\*

Belinda Stude

Approval Date\* 10/10/2023 1

### Annual Renewal Evaluation

#### **Current Fiscal Year Contract Information Current Fiscal Year** 2024 Contract ID#\* 2022-0404 Contractor Name\* P-Agency Wide Appraisal Services Service Provided\* (?) To Provide Agency Wide Property Appraisal and Valuation Services for large and small Properties, Acquisition, or Sales on an as-needed basis. Renewal Term End Date\* Renewal Term Start Date\* 9/1/2023 8/31/2024 Term for Off-Cycle Only (For Reference Only) Agenda Item Submitted For: (?) Information Only (Total NTE Amount is Less than \$250,000.00) Board Approval (Total NTE Amount is \$250,000.00 or more) Grant Proposal Revenue SOW-Change Order-Amendment# Other Procurement Method(s)\* Check all that Apply Competitive Proposal Competitive Bid Sole Source Request for Proposal Request for Qualification Request for Application Request for Quote Tag-On Consumer Driven Interlocal Other Not Applicable (If there are no funds required) **Contract Description / Type** Consultant Personal/Professional Services New Contract/Agreement Consumer Driven Contract Amendment to Existing Contract Memorandum of Understanding Service/Maintenance Affiliation or Preceptor IT/Software License Agreement BAA/DUA Lease Pooled Contract Renewal of Existing Contract Other Vendor/Contractor a Historically Underutilized Business (HUB) (?)

- Yes
- No
- Unknown

Contract NTE\* (?) \$ 30,000.00 Rate(s)/Rate(s) Description Unit(s) Served\* 1899 G/L Code(s)\* 557001 Current Fiscal Year Purchase Order Number\* CT142972 Contract Requestor\* Sarah Harper Contract Owner\* Todd McCorquodale File Upload (?) Evaluation of Current Fiscal Year Performance Have there been any significant performance deficiencies within the current fiscal year?\* Yes No Were Services delivered as specified in the contract?\* Yes No Did Contractor perform duties in a manner consistent with standards of the profession?\* Yes No Did Contractor adhere to the contracted schedule?\* (?) Yes No Were reports, billing and/or invoices submitted in a timely manner?\* (?) Yes No Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?) 🖲 Yes 🔘 No Did Contractor render services consistent with Agency policy and procedures?\* (?)Yes No Maintained legally required standards for certification, licensure, and/or training?\* (?) Yes No **Renewal Determination** Is the contract being renewed for next fiscal year with this Contractor? (?)Yes No

Budget Unit Number* 1899	Amount Charged to Unit* \$ 30,000.00	Expense/GL Code No.* 557001
Budget Manager* Brown, Erica	Secondary Buc Campbell, Ricar	
Provide Rate and Rate Descri	ptions if applicable * (?)	
see RFP info from previous yea	r	
Project WBS (Work Breakdow n/a	n Structure)* (?)	
Fiscal Year* (?)	Amount* (?)	
2024	\$ 30,000.00	
Contract Funding Source* General Revenue (GR)		
General Revenue (GR) Contract Content Cha	es to the contract language? <sup>*</sup> (?)	
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#### Approved by

Erica Brown

#### Contract Owner Approval

Approved by

Fodd McCorquedale

#### Contracts Approval

#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by \*

Belinda Stude

Approval Date\* 10/18/2023

## Menal Tredition Annual Renewal Evaluation

Current Fiscal Year Contract Info	JIMAIION
Current Fiscal Year	
2024	
Contract ID#*	
6475	
Contractor Name*	
Sun Coast Resources	
Service Provided * (?)	
Generator Maintenance at the following location 19401 SW Freeway.	ons: 3737 Dacoma, 5901 Long Drive and
Renewal Term Start Date*	Renewal Term End Date*
9/1/2023	8/31/2024
for off Quelo Only (For Deferring On	1.A
Ferm for Off-Cycle Only (For Reference On	19)
Agenda Item Submitted For: (?)	
Agenda Item Submitted For: (?)  Information Only (Total NTE Amount is Les	ss than \$250,000.00)
Information Only (Total NTE Amount is Les	
<ul> <li>Information Only (Total NTE Amount is Les</li> <li>Board Approval (Total NTE Amount is \$250)</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Les</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Les</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul>	
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply	
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply Competitive Bid	0,000.00 or more)
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> </ul>	0,000.00 or more)
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply Competitive Bid	0,000.00 or more)  Competitive Proposal Sole Source Request for Qualification
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> </ul>	0,000.00 or more)  Competitive Proposal Sole Source Request for Qualification
<ul> <li>Information Only (Total NTE Amount is Less</li> <li>Board Approval (Total NTE Amount is \$250</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> </ul>	0,000.00 or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> </ul>	0,000.00 or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds require</li> </ul>	0,000.00 or more) Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds require</li> </ul>	0,000.00 or more)  Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven red) Other
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds require</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> </ul>	0,000.00 or more)  Competitive Proposal Sole Source Request for Qualification Tag-On Consumer Driven red) Consultant Consultant
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds require</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> </ul>	0,000.00 or more)
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds require</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> <li>Memorandum of Understanding</li> </ul>	0,000.00 or more)
<ul> <li>Information Only (Total NTE Amount is Less Board Approval (Total NTE Amount is \$250)</li> <li>Grant Proposal</li> <li>Revenue</li> <li>SOW-Change Order-Amendment#</li> <li>Other</li> </ul> Procurement Method(s)* Check all that Apply <ul> <li>Competitive Bid</li> <li>Request for Proposal</li> <li>Request for Application</li> <li>Request for Quote</li> <li>Interlocal</li> <li>Not Applicable (If there are no funds requine</li> </ul> Contract Description / Type <ul> <li>Personal/Professional Services</li> <li>Consumer Driven Contract</li> <li>Memorandum of Understanding</li> <li>Affiliation or Preceptor</li> </ul>	0,000.00 or more)

- No
- Unknown

Contract NTE\* (?) \$ 20,000.00

Rate(s)/Rate(s) Description

Unit(s) Served\* 1899

G/L Code(s)\* 569022

Current Fiscal Year Purchase Order Number\* FY23 CT142336

Contract Requestor\* Sarah Harper

Contract Owner\* Todd McCorquodale

File Upload (?)

Evaluation of Current Fiscal Year Performance

```
Have there been any significant performance deficiencies within the current fiscal year?*
Yes No
Were Services delivered as specified in the contract?*
Yes No
Did Contractor perform duties in a manner consistent with standards of the profession?*
Yes No
Did Contractor adhere to the contracted schedule?* (?)
Yes ONO
Were reports, billing and/or invoices submitted in a timely manner?* (?)
Yes No
Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the
Agency?* (?)
🖲 Yes 🔘 No
Did Contractor render services consistent with Agency policy and procedures?* (?)
Yes No
Maintained legally required standards for certification, licensure, and/or training?* (?)
Yes No
                                                                                             Renewal Determination
🖲 Yes 🕘 No
```

Budget Unit Number* 1899	Amount Charged to Unit* \$ 20,000.00	Expense/GL Code No.* 569022
Budget Manager*		dget Manager*
Brown, Erica	Campbell, Rica	
Provide Rate and Rate Descri	otions if applicable * (?)	
n/a Project WBS (Work Breakdow	2( ( ( ) * ( ) )	
n/a	in Structure) (17	
Fiscal Year* (?)	Amount* (?)	
2024	\$ 20,000.00	
Next Fiscal Year Not to Excee	d Amount for Master Pooled Contracts	
Contract Funding Source*		
General Revenue (GR)		
Contract Content Cha	ndes	G
Contract Content Cha		
Are there any required chang	nges es to the contract language? <sup>* (?)</sup>	•
Are there any required chang Yes  No	es to the contract language?* (?)	•
Are there any required chang ● Yes ● No Will the scope of the Services	es to the contract language?* (?)	
Are there any required chang Yes I No Will the scope of the Services Yes I No	es to the contract language? <sup>* (?)</sup> change? <sup>*</sup>	
Are there any required chang Yes  No Will the scope of the Services Yes  No Is the payment deadline differ	es to the contract language? <sup>* (?)</sup> change? <sup>*</sup>	
Are there any required chang Yes  No Will the scope of the Services Yes  No Is the payment deadline differ Yes  No	es to the contract language?* (?) • change?* rent than net (45)?*	
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Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	Porting documentation <sup>2</sup> *
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the	es to the contract language?* (?) • change?* rent than net (45)?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?)	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner * (?) Please Select Contract Owner	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*
Are there any required chang Yes No Will the scope of the Services Yes No Is the payment deadline differ Yes No Are there any changes in the Yes No Are there any changes to the Yes No File Upload (?) Contract Owner* (?)	es to the contract language?* <sup>(?)</sup> change?* rent than net (45)?* Performance Targets?*	porting documentation?*

5

#### Approved by

Erica Brown

#### Contract Owner Approval

Approved by

Fodd McCorquedale

#### Contracts Approval

#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by \*

Belinda Stude

Approval Date\* 10/6/2023

## Annual Renewal Evaluation

Unknown

lirrent Fiscal Year	
Current Fiscal Year	
2023	
Contract ID#*	
2022-0456	
Contractor Name*	
TC Practice Management, LLC	
Service Provided * (?)	
Medication-Assisted Treatment Services for the Be-We	II Texas Program (MAT-AUD).
Renewal Term Start Date *	Renewal Term End Date*
9/1/2023	8/31/2024
Term for Off-Cycle Only (For Reference Only)	
Agenda Item Submitted For: (?)	
Information Only (Total NTE Amount is Less than \$2	250,000,00)
<ul> <li>Board Approval (Total NTE Amount is \$250,000.00</li> </ul>	
Revenue	
SOW-Change Order-Amendment#	
Other	
Other	
Procurement Method(s)*	
Procurement Method(s)*	Competitive Proposal
Procurement Method(s)* Check all that Apply	<ul> <li>Competitive Proposal</li> <li>Sole Source</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid	
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal	Sole Source
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application	<ul> <li>Sole Source</li> <li>Request for Qualification</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required)	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract Memorandum of Understanding	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> <li>Service/Maintenance</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> </ul>
Procurement Method(s)* Check all that Apply Competitive Bid Request for Proposal Request for Application Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract Memorandum of Understanding Affiliation or Preceptor	<ul> <li>Sole Source</li> <li>Request for Qualification</li> <li>Tag-On</li> <li>Consumer Driven</li> <li>Other</li> <li>Other</li> <li>Consultant</li> <li>New Contract/Agreement</li> <li>Amendment to Existing Contract</li> <li>Service/Maintenance</li> </ul>

Contract NTE\* (?)

\$ 135,000.00

Rate(s)/Rate(s) Description N/A

Unit(s) Served\* 9363

G/L Code(s)\* 543075

Current Fiscal Year Purchase Order Number\* CT142643

Contract Requestor\*

Patricia Singh

Contract Owner\*

Kim Kornmayer

File Upload (?)

Evaluation of Current Fiscal Year Performance

Have there been any significant performance deficiencies within the current fiscal year?\*

Yes No Were Services delivered as specified in the contract?\* Yes No Did Contractor perform duties in a manner consistent with standards of the profession?\* Yes No Did Contractor adhere to the contracted schedule?\* (?) Yes No Were reports, billing and/or invoices submitted in a timely manner?\* (?) Yes No Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?\* (?) Yes No Did Contractor render services consistent with Agency policy and procedures?\* (?) Yes No Maintained legally required standards for certification, licensure, and/or training?\* (?) Yes No **Renewal Determination** Is the contract being renewed for next fiscal year with this Contractor? (?)Yes No

Oshman, Jodel     Ra       Provide Rate and Rate Descriptions if applicable* (?)     NA       Project WBS (Work Breakdown Structure)* (?)     NA       Fiscal Year* (?)     An	
NA Project WBS (Work Breakdown Structure)* (?) NA Fiscal Year*(?) Arr 2024 S Next Fiscal Year Not to Exceed Amount for Master Pooled Contract Funding Source* State Grant Contract Content Changes Are there any required changes to the contract language Yes  No Will the scope of the Services change?* Yes  No	90,000.00 d Contracts
NA Project WBS (Work Breakdown Structure)* (?) NA Fiscal Year*(?) Arr 2024 S Next Fiscal Year Not to Exceed Amount for Master Pooled Contract Funding Source* State Grant Contract Content Changes Are there any required changes to the contract language Yes  No Will the scope of the Services change?* Yes  No	90,000.00 d Contracts
NA Fiscal Year* (?) Ar 2024 \$3 Next Fiscal Year Not to Exceed Amount for Master Pooled Contract Funding Source* State Grant Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	90,000.00 d Contracts
Fiscal Year*(?)       An         2024       \$ 9         Next Fiscal Year Not to Exceed Amount for Master Pooled         Contract Funding Source*         State Grant         Contract Content Changes         Are there any required changes to the contract language?         Yes         Will the scope of the Services change?*         Yes         Yes         No	90,000.00 d Contracts
2024 \$3 Next Fiscal Year Not to Exceed Amount for Master Pooled Contract Funding Source* State Grant Contract Content Changes Are there any required changes to the contract language Yes  No Will the scope of the Services change?* Yes  No	90,000.00 d Contracts
Next Fiscal Year Not to Exceed Amount for Master Pooled Contract Funding Source * State Grant Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes No	d Contracts
Contract Funding Source* State Grant Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	
State Grant Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	<b>?</b> *(?)
State Grant Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	<b>? *</b> (?)
Contract Content Changes Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	<b>?</b> *(?)
Are there any required changes to the contract language? Yes  No Will the scope of the Services change?* Yes  No	<b>? *</b> (?)
<ul> <li>Yes <ul> <li>No</li> </ul> </li> <li>Will the scope of the Services change?*</li> <li>Yes <ul> <li>No</li> </ul> </li> </ul>	<b>? ^ (</b> ?)
Will the scope of the Services change?*	
Yes Mo	
Is the payment deadline different than net (45)? $^{st}$	
Yes No	
Are there any changes in the Performance Targets?*	
Yes No	
Are there any changes to the Submission deadlines for n	notes or supporting documentation?
File Upload (?)	
Contract Owner	
Contract Owner* (?)	
Please Select Contract Owner	
Kim Kornmayer Budget Manager Approval(s)	

(~)

#### Approved by

Priscilla M. Ramirez

Contract Owner Approval

Approved by

Kim KOPNMAYER

Contracts Approval

#### Approve\*

- Yes
- No, reject entire submission
- Return for correction

Approved by \*

Belinda Stude

Approval Date\* 10/12/2023

# **EXHIBIT R-6**

# NOVEMBER 2023 AMENDMENTS UNDER 100k

#### THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

#### SNAPSHOT SUMMARY CONTRACT AMENDMENTS LESS THAN \$100,000

#### NOVEMBER 2023

FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	PREVIOUS	INCREASE AMOUNT	NTE AMOUNT	CONTRACT PERIOD	FUNDING	BID/TAG-ON	COMMENTS
	ADMINISTRATION						Charles and the second		
1		Medical Refrigeration Equipment Preventive Maintenance and Calibration Services for the Pharmacy Department.	\$2,953.00	\$328.00	\$3,281.00	9/1/2023 - 8/31/2024	(GR)	Quote	Amendment to increase the NTE due to rate increase by vendor.
2	Tejas Health Management Association	MCO Managed Care Generator Software and Support Services	\$63,475.00	\$31,000.00	\$94,475.00	9/1/2023 - 8/31/2024	General Revenue (GR)	Tag-On	Amendment to increase the NTE to complete FY23 capital projects # IT23.1147.03 for support services to assist The Harris Center in the implementation of the provider credentialing software.
	FORENSICS								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES								
	MENTAL HEALTH								
	CPEP/CRISIS SERVICES		All Property						
	LEASES								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI								

### **B**

#### **Contract Section**

#### Contractor\*

CAVU Service LLC d/b/a Centigrade Service

### Contract ID #\*

2022-0391

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

11/7/2023

Parties\* (?)

The Harris Center and Centigrade Service

#### Agenda Item Submitted For: \* (?)

- ✓ Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

New Contract 
Amendment

Contract Term Start Date \* (?)

9/1/2023

Contract Term End Date\* (?) 8/31/2024

Competitive Proposal

Consumer Driven

Request for Qualification

Sole Source

Tag-On

Other

If contract is off-cycle, specify the contract term (?)

Current Contract Amount\* \$ 2,953.00

Increase Not to Exceed\* \$ 328.00

Revised Total Not to Exceed (NTE)\* \$ 3,281.00

Fiscal Year* (?)	Amount <sup>* (?)</sup>
2024	\$ 3,281.00
Funding Source*	
General Revenue (GR)	
Contract Description / Type* (?)	
Personal/Professional Services	
Consumer Driven Contract	New Contract/Agreement
Memorandum of Understanding	<ul> <li>Amendment to Existing Contract</li> <li>Service/Maintenance</li> </ul>
Affiliation or Preceptor BAA/DUA	<ul> <li>IT/Software License Agreement</li> </ul>
Pooled Contract	Lease
Renewal of Existing Contract	Other
	cription of Services Being Provided * (?)
Medical Refrigeration Equipment Preven Pharmacy Department. Increase due to r	tive Maintenance and Calibration Services for the rate increase by vendor.
Contract Owner*	
Angela Babin	
Previous History of Contracting with \	Vendor/Contractor*
🖲 Yes 🔍 No 🔍 Unknown	
Please add previous contract dates ar	nd what services were provided*
FY2022-2023 Medical Refrigeration Equ	
Maintenance and Calibration Services fo	
Pharmacy Department.	
Vendor/Contractor a Historically Unde	erutilized Business (HUB)* (?)
🕘 Yes 🔍 No 💿 Unknown	
Community Partnership* (?)	
🕘 Yes 🌒 No 💿 Unknown	
Supporting Documentation Upload (?)	
oupporting boouncharten oproud (.)	
Vendor/Contractor Contact F	Person
Name*	
Austin Mihalik	
Address*	
Street Address	
8560 Freeland Street	
Address Line 2	
City	State / Province / Region
Houston	ТХ
Postal / Zip Code	Country

Phone Number*			
281-498-8686			
Email *			
am@centigradeservice.com			
Budget Section			ć
Budget Units and Amou	ints Charged to ea	ach Budget Un	it
Budget Unit Number* 1135	Amount Charged \$ 3,281.00	to Unit*	Expense/GL Code No.* 553001
Budget Manager Campbell, Ricardo		Secondary Budget Brown, Erica	Manager
Provide Rate and Rate Descript N/A	tions if applicable * (?)		
Project WBS (Work Breakdown N/A	Structure)* (?)		
Requester Name		Submission Date	
White, Tanya		10/3/2023	
Budget Manager Appro	val(s)		
Approved by		Annual Data	
Ricardo Campbell		Approval Date 10/3/2023	
Procurement Approval			
File Upload (?)			
Approved by		Approval Date	
Sign			
Contract Owner Approv	/al		
Approved by			
		Approval Date	
Approved by ANGELA BABIN		Approval Date 10/3/2023	
ANGELA BABIN			
<i>ANGELA နဲAþin</i> Contracts Approval			

Page 74 of 79

Approved by \*



Approval Date\* 10/6/2023

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## HINRIS Executive Contract Summary

#### **Contract Section**

#### Contractor\*

Tejas Health Management Association

Contract ID #\* 7739

#### Presented To\*

- Resource Committee
- Full Board

#### Date Presented\*

10/17/2023

Parties\* (?)

Tejas and The Harris Center for Mental health and IDD

#### Agenda Item Submitted For: \* (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

#### Procurement Method(s)\*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

#### Funding Information\*

New Contract 
Amendment

Contract Term Start Date\* (?)

9/1/2023

Contract Term End Date \* (?) 8/31/2024

Competitive Proposal

Consumer Driven

Request for Qualification

Sole Source

🕑 Tag-On

Other

If contract is off-cycle, specify the contract term (?)

Current Contract Amount\* \$ 63,475.00

Increase Not to Exceed\* \$ 31,000.00

Revised Total Not to Exceed (NTE)\* \$ 94,475.00

	Amount* (?)					
2024	\$ 31,000.00					
Funding Source*						
•						
General Revenue (GR)						
Contract Description / Type* (?)						
Personal/Professional Services	Consultant					
Consumer Driven Contract	New Contract/Agreement					
Memorandum of Understanding	Amendment to Existing Contract					
Affiliation or Preceptor	Service/Maintenance					
BAA/DUA	IT/Software License Agreement					
Pooled Contract						
Renewal of Existing Contract	Other					
Justification/Purpose of Contract/Descripti	ion of Services Being Provided * (?)					
This is a carry over from FY23 capital projects						
to assist The Harris Center in the implementat						
Contract Owner*						
Mustafa Cochinwala						
Previous History of Contracting with Vendo	or/Contractor*					
🔍 Yes 🌑 No 💿 Unknown						
	<b>*</b>					
Vendor/Contractor a Historically Underutili	zed Business (HUB) (7)					
💚 Yes 🌑 No 🖲 Unknown						
S Yes S No S Unknown						
Community Partnership* (?)						
Community Partnership* (?)						
Community Partnership <sup>* (?)</sup> Yes No Oluknown						
Community Partnership <sup>*</sup> (?) Yes No Inknown Supporting Documentation Upload (?)	on					
Community Partnership <sup>*</sup> (?) Yes No  Unknown Supporting Documentation Upload (?)	son					
Community Partnership <sup>* (?)</sup> Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers	son					
Community Partnership <sup>*</sup> (?) Yes No Olynchrown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name <sup>*</sup>	son					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name <sup>*</sup> Scott Trap	son					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name <sup>*</sup> Scott Trap	son					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address	son					
Community Partnership <sup>* (?)</sup> Yes No Oluknown	son					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35						
Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City	State / Province / Region					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City						
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City	State / Province / Region					
Community Partnership <sup>*</sup> (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City Round Rock	State / Province / Region TX					
Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City Round Rock Postal / Zip Code 78664	State / Province / Region TX Country					
Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City Round Rock Postal / Zip Code 78664 Phone Number*	State / Province / Region TX Country					
Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City Round Rock Postal / Zip Code 78664	State / Province / Region TX Country					
Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Scott Trap Address* Street Address 893 N Interstate Hwy 35 Address Line 2 City Round Rock Postal / Zip Code 78664 Phone Number*	State / Province / Region TX Country					

own, Erica Campbell,   ovide Rate and Rate Descriptions if applicable* (?)   40.0 per hour for 129.17 hours = 31,000.00   object WBS (Work Breakdown Structure)* (?)   12.1147.03   quester Name   nes, Anthony   10/2/2023   udget Manager Approval(s)   proved by   Etica Bunn   10/4/2023   roccurement Approval   e Upload (?)   ontract Owner Approval   oproved by   Approval   10/4/2023	Expense/GL Code No.* 900022 Budget Manager Ricardo
idget Manager own, Erica     Secondar Campbell,       ovide Rate and Rate Descriptions if applicable*(?) 40.0 per hour for 129.17 hours = 31,000.00 oject WBS (Work Breakdown Structure)*(?) 33.1147.03     Submission (?) 33.1147.03       quester Name nes, Anthony     Submission 10/2/2023       udget Manager Approval(s)     Approval 10/2/2023       udget Manager Approval(s)     Approval 10/4/2023       oncurement Approval sign     Approval 10/4/2023       ontract Owner Approval oproved by     Approval 10/4/2023       ontract Approval sign     Approval 10/4/2023	Budget Manager
own, Erica Campbell,   ovide Rate and Rate Descriptions if applicable* (?)   40.0 per hour for 129.17 hours = 31,000.00   object WBS (Work Breakdown Structure)* (?)   12.1147.03   quester Name   nes, Anthony   10/2/2023   udget Manager Approval(s)   proved by   Etica Bunn   10/4/2023   roccurement Approval   e Upload (?)   ontract Owner Approval   oproved by   Approval   10/4/2023	
40.0 per hour for 129.17 hours = 31,000.00 oject WBS (Work Breakdown Structure)* (?) 23.1147.03 quester Name Submission hes, Anthony 10/2/2023 udget Manager Approval(s) approved by Approval file Bunn 10/4/2023 roccurement Approval e Upload (?) oproved by Approval Sign Approval proved by Approval ontract Owner Approval ontracts Approval oprove* Yes	
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Index, Anthony 10/2/2023   udget Manager Approval(s) Approval   ipproved by Approval   Index of the second	
Index, Anthony 10/2/2023   udget Manager Approval(s) Approval   ipproved by Approval   Index of the second	n Date
Approval <i>Enica bum</i> <i>Enica bum</i> rocurement Approval e Upload (?) pproved by Approval Sign ontract Owner Approval oproved by Approval 10/4/2023	
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Exica button     Approval       10/4/2023       rocurement Approval       e Upload (?)       oproved by       Sign       ontract Owner Approval       oproved by       Approval       10/4/2023       ontract Approval       ontracts Approval       oprove*       Yes	
rocurement Approval e Upload (?) oproved by Approval Sign ontract Owner Approval oproved by Approval 10/4/2023 ontracts Approval oprove* Yes	Jate
e Upload (?)  pproved by  Approval  Sign  ontract Owner Approval  pproved by  Approval 10/4/2023  ontracts Approval  pprove* Yes	
pproved by Approval Sign Ontract Owner Approval pproved by Approval 10/4/2023 Ontracts Approval oprove* Yes	•
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oproved by Approval 10/4/2023 ontracts Approval oprove* Yes	
Approval 10/4/2023 ontracts Approval	•
ontracts Approval	
ontracts Approval pprove* Yes	Date
oprove* Yes	
Yes	
No, reject entire submission Return for correction	
pproved by *	
Approval	
Belinda Stude 10/10/202	Date*

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# **EXHIBIT R-7**



#### Authorization to create FY24 Open PO to pay for CPEP/HCPI/Admin Employee Surface Parking at the Texas Medical Center

The Harris Center's Purchasing Department is requesting approval of an Open PO to cover staff parking fees for a NTE amount of \$240,165.

Vendor	Service Description	FY 2024 NTE \$Amount	Funding	Comments
Texas Medical Center/LAZ	Employee Parking Fees NPC	\$157,265	FY 2024 Budget	Funds are required to cover Employee Parking Expense for the following units: 9206, 9209, 9211
Texas Medical Center/LAZ	MH Admin Employee Parking Fees	\$82,900	FY 2024 Budget	1131, 2180, 1135

**Surface and Garage Parking**: Direct pay to Texas Medical Center (TMC/LAZ Parking) for staff parking at NPC. This pays for contract parking for staff that park at NPC. NPC staff park at the SMITH LANDS Lot and Garage 4.

**Parking Reimbursement:** pays for individuals who work at NPC but choose to get reimbursed for their parking. They may choose to ride the bus or Uber but get reimbursed at the same rate as if the agency paid directly for their parking.

Projected cost includes 10% increase in costs for anticipated rate increase in January.

#### Submitted By:

—DocuSigned by: Sharon Brauner

Sharon Brauner, C.P.M., A.P.P. Purchasing Manager

Docusigned by: Wayne Young Wayne Brager **Recommended By:** 

-DocuSigned by:

Mra (ook 5163E40913774C8.

Nina M. Cook, MBA, CTCM, CTCD Director of Purchasing

—DocuSigned by: Vanissa McLeown —040589EFE5CB4CA

Vanessa McKeown, CPA Chief Financial Officer