

The Harris Center for Mental Health and IDD 9401 Southwest Freeway Houston, TX 77074 Board Room# 109

> Full Board Meeting November 14, 2023 9:30 am

I. DECLARATION OF QUORUM

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

 A. Approve Minutes of the Board of Trustees Meeting Held on Tuesday, October 24, 2023 (EXHIBIT F-1)

IV. CHIEF EXECUTIVE OFFICER'S REPORT

V. COMMITTEE REPORTS AND ACTIONS

- A. Resource Committee Report and/or Action (G. Womack, Chair)
- B. Quality Committee Report and/or Action (G. Santos, Chair)
- C. Program Committee Report and/or Action (B. Hellums, Chair)
- D. Governance Committee Report and/or Action (J. Lykes, Chair)
- E. Foundation Report and/or Action (J. Lykes, Chair)

VI. CONSENT AGENDA

- A. FY'22 Year-to-Date Budget Report-October (EXHIBIT F-2)
- B. November 2023 Contract Amendments Over 250K (EXHIBIT F-3)
- C. November 2023 Interlocal Agreements (EXHIBIT F-4)

VII. REVIEW AND TAKE ACTION

A. Proposed 2024 Board Calendar (EXHIBIT F-5 Wayne Young)

VIII. REVIEW AND COMMENT

A. RDLR Presentation (EXHIBIT F-6)

IX. BOARD CHAIR'S REPORT

X. EXECUTIVE SESSION

As authorized by §551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at anytime during the course of this meeting to seek legal advice from its attorney about any matters listed on the agenda.

In accordance with §§551.071 and 551.076 of the Texas Government Code, to consult with attorney regarding a legal matter and discuss Security Devices and Audit related to a Security Incident. Kendra Thomas, General Counsel, Mustafa Cochinwala, Chief Information Officer, and Wes Farris, Director of Information Security.

As authorized by § 551.074 of the Texas Government Code, performance evaluation of CEO. Mr. James Lykes, Chair of Governance Committee; S. Zakaria, Chair of the Harris Center Board of Trustees

In accordance with §551.074 of the Texas Government Code, Discussion of Personnel Matters related to the Nomination of Individual Board members as Board Officers and the 2024 Slate of Officers. Mr. James Lykes, Chair of Governance Committee; S. Zakaria, Chair of the Harris Center Board of Trustees

- XI. RECONVENE INTO OPEN SESSION
- XII. CONSIDER AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION
- XIII. ADJOURN

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Veronica Franco, Board Liaison Shaukat Zakaria, Chair, Board of Trustees The Harris Center for Mental Health and IDD



EXHIBIT F-1

THE HARRIS CENTER for Mental Health and IDD

MINUTES OF THE BOARD OF TRUSTEES MEETING

This is an official record of the Board of Trustees, The Harris Center for Mental Health and IDD, an Agency of the State, established by the Harris County Commissioners Court under provisions of Chapter 534 of the Health and Safety Code of the State of Texas.

PLACE OF MEETING:	Conference Room 109 9401 Southwest Freeway Houston, Texas 77074
TYPE OF MEETING:	Regular
DATE: TRUSTEES IN ATTENDANCE:	October 24, 2023 Mr. Shaukat Zakaria-Chair Dr. L. Moore, Vice Chairperson Dr. Robin Gearing PhD, Vice Chairperson Dr. George Santos, Secretary (virtual) Mr. Jim Lykes Mrs. B. Hellums Dr. Max Miller (virtual)
TRUSTEES ABSENT:	Sheriff Ed Gonzalez, Mrs. Natali Hurtado, Mr. Gerald Womack

I. Declaration of Quorum

Mr. S. Zakaria, Chair, called the meeting to order at 9:30 a.m. noting that a quorum of the Board was in attendance.

II. Public Comments-

No public comments

III. Approval of Minutes

MOTION BY: MOORE SECOND: GEARING

With unanimous affirmative votes

BE IT RESOLVED the Minutes of the Regular Board of Trustees meeting held on Tuesday, September 26, 2023 as presented under Exhibit F-1, are approved.

IV. Chief Executive Officer's Report was provided by CEO Wayne Young Mr. Young provided a Chief Executive Officer report to the Board.

V. Committee Reports and Action were presented by the respective chairs:

- A. Resource Committee Report and/or Action- G. Womack, Chair Mr. Zakaria provided an overview of the topics discussed and the decisions made at the Resource Committee meeting on October 17, 2023
- B. Quality Committee Report and/or Action-G. Santos, Chair Dr. Santos provided an overview of the topics discussed and the decisions made at the Quality Committee meeting on October 17, 2023.
- C. Audit Committee Report and/or Action-R. Gearing Dr. Santos provided an overview of the topics discussed and the decisions made at the Program Committee meeting on October 17, 2023.
- D. Governance Committee Report and/or Action-J. Lykes, Chair Mr. Lykes provided an overview of the topics discussed and the decisions made at the Governance Committee meeting on October 17, 2023.
- E. Foundation Report and/or Action-J. Lykes, Chair Mr. Lykes provided the Board of Trustees with an update about the Foundation.

VI. Consent Agenda

- A. Approve FY'22 Year-to-Date Budget Report-September
- B. October 2023 Contract Amendments Over 250K
- C. October 2023 Interlocal Agreements Over 250K
- D. Foreign and Sign Language Translation Interpretation Services
- E. Root Cause Analysis Policy
- F. Adding and Receiving Equipment
- G. Agency Abbreviations
- H. Asset Tracking and Depreciation
- I. Breach Notification
- J. Business Associate and Subcontractor
- K. Communication with the Media and Other Entities
- L. Consents and Authorizations

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- M. Content of Patient/Individual Records
- N. Declaration of Mental Health Treatment
- O. Emergency Codes, Alerts, and Responses
- P. Faxing & Emailing Patient Identifying Information
- Q. Harris Center Advisory Committee
- R. IDD-PAC Bylaws
- S. Medication Administration
- T. Nepotism HR SOP
- U. Overtime Compensation
- V. Patient/Individual Access to Medical Records
- W. Performance Improvement Plan
- X. Retention of Patient/Individual Records
- Y. Return to In-Patient Care of Furloughed Patient
- Z. Security of Patient/Individual Identifying Information
- AA. Standardized Patient Record Form
- BB. Subpoenas

MOTION: B. Hellums moved to approve Consent Agenda items A-B, D-V and X-BB excluding agenda items C- October 2023 Interlocal Agreements over \$250,000 and W-Performance Improvement Plan. Agenda Item W was tabled in the Governance Committee.

SECOND: Dr. Moore seconded the motion

BE IT RESOLVED, with unanimous affirmative vote, Consent Agenda items A-B, D-V and X-BB are approved.

Dr. Gearing recused himself from the discussion and vote on agenda item C- October 2023 Interlocal Agreements.

MOTION: Mrs. Hellums moved to approve Consent Agenda item C SECOND: Mr. Lykes seconded the motion

BE IT RESOLVED, with unanimous affirmative vote, Consent Agenda items C is approved.

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VII. REVIEW AND COMMENT

- A. HR Update-Joseph Gorczyca presented the Full Board
- B. FY2022-FY2024 Strategic Plan-Wayne presented to the Full Board
- C. Facilities Year End-Todd McCorquodale presented to the Full Board

VIII. BOARD CHAIR REPORT- Mr. Zakaria announced his resignation from the Harris Center Board of Trustees as Chair and Trustee effective November 30, 2023.

IX. Executive Session-Mr. Zakaria announced the Board would convene into Executive Session at 11:03 am for the following purpose:

• As authorized by § 551.074 of the Texas Government Code, performance evaluation of CEO. Mr. James Lykes, Chair of Governance Committee; S. Zakaria, Chair of the Harris Center Board of Trustees

• In accordance with \$551.074 of the Texas Government Code, Discussion of Personnel Matters related to the Nomination of Individual Board members as Board Officers and the 2024 Slate of Officers. Mr. James Lykes, Chair of Governance Committee; S. Zakaria, Chair of the Harris Center Board of Trustees

X. Reconvene into Open Session – The Board reconvened into Open Session at 11:13 am.

Nomination of Individual Board Members as Board Officers

MOTION: Mr. Zakaria moved to elect Dr. R. Gearing as the Harris Center Board Chairman upon Mr. Zakaria's resignation on November 30, 2023.

SECOND: MOORE

BE IT RESOLVED, with majority affirmative vote, the motion is approved.

MOTION: Mr. Zakaria moved to elect Mr. J. Lykes as the Board's Vice- Chairman once Dr. Gearing assumes his role as Board Chair.

SECOND: HELLUMS

BE IT RESOLVED, with majority affirmative vote, the motion is approved.

XI. ADJOURN MOTION: MOORE SECOND: HELLUMS Motion passed with unanimous affirmative votes. The meeting was adjourned at 11:15 A.M.

Respectfully submitted,

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Veronica Franco, Board Liaison Shaukat Zakaria, Chair, Board of Trustees The HARRIS CENTER for Mental Health and IDD

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EXHIBIT F-2

The Harris Center for Mental Health and IDD

Results of Financial Operations and Comparison to Budget As of October 31, 2023

Fiscal year 2024

11.06.2023 DRAFT

Resource Committee Board of Trustees The Harris Center for Mental Health and IDD (The Center)

The Results of Financial Operations and Comparison to Budget submitted herewith was prepared by The Center's Accounting Department.

Responsibility for the accuracy, completeness and fairness of presentaiton of the presented data rests with the Center, the Chief Financial Officer and the Accounting Department. We believe the data, as presented, is materially accurate and is presented in a manner designed to fairly set forth the financial position and results of operations of The Center.

The Center's accounting records for its general fund are maintained on a modified accrual basis. Under this method, revenues are recognized in the period when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, if measurable. The financial report submitted herewith has not been audited by an independent auditor.

11.06.2023 draft Vanessa McKeown

Chief Financial Officer

11.06.2023 DRAFT

The Harris Center for Mental Health and IDD Results of Financial Operations and Comparison to Original Budget As of October 31, 2023 unaudited/budget-basis reporting

			Fo	or the Month	
	Ori	ginal budget		Actual	Variance
Revenues Expenditures	\$	28,513,457 28,141,706	\$	24,315,917 23,127,029	\$ (4,197,540) 5,014,676
Change in net assets	\$	371,751	\$	1,188,888	\$ 817,137
Use of prior year balances Capital, net Bond payment	\$	- (83,333) 288,418	\$	- (478,288) <u>19,965</u> 730,564	\$ (478,288) 103,298 442,146

			Fisca	al Year to Date	
	Ori	ginal budget		Actual	Variance
Revenues Expenditures	\$	57,061,358 56,308,908	\$	53,033,618 50,773,699	\$ (4,027,740) 5,535,210
Change in net assets, operations	\$	752,450	\$	2,259,920	\$ 1,507,470
Use of prior year balances Capital, net Bond payment	\$	- (166,667)	\$	(483,408) 19,965	\$ (483,408) 186,631
	\$	585,783	\$	1,796,476	\$ 1,210,693

The Harris Center for Mental Health and IDD

Results of Financial Operations and Comparison to Original Budget

As of October 31, 2023

unaudited/budget-basis reporting For the Month

11.06.2023	DRAFT

Fiscal Year to Date

Operating Revenue ORGBUD Actual \$ % orgbud Actual \$ % State General Revenue \$ 9.628.917 \$ 9.289.839 \$ (348.078) -4% \$ 19.292.316 \$ 10.09.821 \$ (282.495) -1% Harris County and Local 5.439.090 4.749.160 (689.930) -13% 10.878.148 6.134.47 (1346.36) -24% State Contract and Grants 1.513.271 (560.018) (2.093.289) -13% 3.202.542 1.028.708 (1397.843) -6680.702 6.680.702 6.680.702 6.680.702 6.680.702 1.685.882 213.380 15% PAP 833.578 833.748 50.206 6% 1.667.157 1.888.900 217.43 1% 450.132.533 15% 53.3161 \$ 4.027.740 -7% Operating Revenue, total \$ 2.6507 57.441 2% \$ 57.061.358 \$ 53.033.618 \$ (4.027.740) -7% Operating Re					Г		Variana		7			Г		Variance	
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Operating Revenue, total \$ 28,513,457 \$ 24,315,917 \$ (4,197,540) -15% \$ 57,061,358 \$ 53,033,618 \$ (4,027,740) -7% Operating expenditures Salaries and Finge Benefits \$ 19,819,456 \$ 16,403,009 \$ 3,416,446 17% \$ 39,638,937 \$ 36,069,510 \$ 3,569,428 9% Contracts and Consultants 2,103,434 2,006,098 2,256,636 11% 4,645,468 4,634,882 10,586 0% Supplies and Drugs 1,525,328 2,249,760 (72,432) -47% 3,051,857 4,121,932 (1,070,075) -35% Purchases, Repairs and Maintenance of: Equipment 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,588 3% 172,740 156,652 15,888 9% Insurance, Legal and Audit 164,451 154,557 10,094	Interest Income		225,066		282,507		57,441	26%						133,805	30%
Salaries and Fringe Benefits \$ 19,819,456 \$ 16,403,009 \$ 3,416,446 17% \$ 39,638,937 \$ 36,069,510 \$ 3,569,428 9% Contracts and Consultants 2,103,434 100,448 2,002,986 95% 4,206,878 2,048,489 2,158,389 51% HCPC Contract 2,322,734 2,066,098 256,636 11% 4,645,468 4,634,882 10,586 0% Supplies and Drugs 1,525,328 2,249,760 (72,432) -47% 3,051,857 4,121,932 (1,070,075) -35% Purchases, Repairs and Maintenance of: Equipment 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Utchilding 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 831,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,698 (11,998) -2% Insurance, Legal and Audit 164,451 154,357	Operating Revenue, total	\$		\$		\$			\$		\$		\$	(4,027,740)	
Salaries and Fringe Benefits \$ 19,819,456 \$ 16,403,009 \$ 3,416,446 17% \$ 39,638,937 \$ 36,069,510 \$ 3,569,428 9% Contracts and Consultants 2,103,434 100,448 2,002,986 95% 4,206,878 2,048,489 2,158,389 51% HCPC Contract 2,322,734 2,066,098 256,636 11% 4,645,468 4,634,882 10,586 0% Supplies and Drugs 1,525,328 2,249,760 (72,432) -47% 3,051,857 4,121,932 (1,070,075) -35% Purchases, Repairs and Maintenance of: Equipment 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Utchilding 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 831,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,698 (11,998) -2% Insurance, Legal and Audit 164,451 154,357	Operating expenditures														
Contracts and Consultants 2,103,434 100,448 2,002,986 95% 4,206,878 2,048,489 2,158,389 51% HCPC Contract 2,322,734 2,066,098 256,636 11% 4,645,468 4,634,882 10,586 0% Supplies and Drugs 1,525,328 2,249,760 (724,432) -4% 3,051,857 4,121,932 (1,070,075) -35% Purchases, Repairs and Maintenance of: 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Other 0ther 528,141,706 \$ 23,127,029 \$ 5,014,676 18%		\$	19,819,456	\$	16,403,009	\$	3,416,446	17%	\$	39,638,937	\$	36,069,510	\$	3,569,428	9%
Supplies and Drugs 1,525,328 2,249,760 (724,432) -47% 3,051,857 4,121,932 (1,070,075) -35% Purchases, Repairs and Maintenance of: 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% \$ 56,308,908 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 \$ 817,137 <t< td=""><td>•</td><td></td><td></td><td></td><td></td><td></td><td>2,002,986</td><td>95%</td><td></td><td></td><td></td><td></td><td></td><td>2,158,389</td><td>51%</td></t<>	•						2,002,986	95%						2,158,389	51%
Purchases, Repairs and Maintenance of: Equipment 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,652 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Change in Net Assets, before Other Sources 371,751 1,188,888 817,137 220% \$ 752,450 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital \$ 478,288 (478,288) (478,288) 478,288<	HCPC Contract		2,322,734		2,066,098		256,636	11%		4,645,468		4,634,882		10,586	0%
Purchases, Repairs and Maintenance of: 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources \$ 371,751 \$ 1,188,888 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital \$ 478,288 (478,288) (478,288) (478,288) (478,288)<	Supplies and Drugs		1,525,328		2,249,760		(724,432)	-47%		3,051,857		4,121,932		(1,070,075)	-35%
Equipment 560,798 634,007 (73,209) -13% 1,121,595 719,471 402,124 36% Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,525,960 1,255,770 277,190 18% Change in Net Assets, before Other Sources 371,751 1,188,888 817,137 220% 5,63,593 63,593 63,593 63,593 63,593 63,593 63,593 63,593 547,001 (547,001) (547,001) (547,001) (547,001) (547,001)					, ,		(, , ,							(, , , ,	
Building 302,065 247,345 54,720 18% 604,127 489,479 114,648 19% Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% \$ 56,308,908 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Capital Expenditures, net \$ 478,288 (478,288) (478,288) (478,288) 547	•		560,798		634,007		(73,209)	-13%		1,121,595		719,471		402,124	36%
Vehicle 86,370 83,772 2,598 3% 172,740 156,852 15,888 9% Telephone and Utilities 311,951 352,992 (41,041) -13% 623,900 635,898 (11,998) -2% Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 50,773,699 \$ 5,555,210 10% Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 56,308,908 \$ 50,773,699 \$ 5,555,210 10% Use of Net Assets, capital \$ - \$ - \$ \$ 563,08,908 \$ 547,001 (443,408) (483,408)								18%							19%
Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% \$ 56,308,908 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 8 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Other Sources 371,751 \$ 1,188,888 8 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital \$ - \$ - \$ 63,593 63,593 63,593 63,593 63,593 63,593 63,593 63,593 63,593 63,593 547,001 (483,408) (483,408) (483,408) - - - - - - - - - - <t< td=""><td></td><td></td><td>86,370</td><td></td><td></td><td></td><td>2,598</td><td>3%</td><td></td><td>172,740</td><td></td><td>156,852</td><td></td><td></td><td>9%</td></t<>			86,370				2,598	3%		172,740		156,852			9%
Insurance, Legal and Audit 164,451 154,357 10,094 6% 343,919 314,284 29,635 9% Travel 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other 771,117 672,717 98,400 13% 1,532,960 1,255,770 277,190 18% Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% \$ 56,308,908 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital \$ - \$ 478,288 (478,288) (478,288) (478,288) 547,001 (547,001) (547,001) Capital Expenditures, net - - - - - - - - - DSRIP - - - - -	Telephone and Utilities		311,951		352,992		(41,041)	-13%		623,900		635,898		(11,998)	-2%
Travel Other 174,002 162,524 11,478 7% 366,527 327,132 39,395 11% Other Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% 1,532,960 1,255,770 277,190 18% Change in Net Assets, before Other Sources \$ 371,751 \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital Capital Outlay \$ 27,191 \$ 1,188,888 \$ 478,288 \$ 478,288 \$ 478,288 \$ 63,593 63,593 547,001 (547,001) DSRIP -	Insurance, Legal and Audit		164,451		154,357		10,094	6%		343,919		314,284			9%
Operating Expenditures, total \$ 28,141,706 \$ 23,127,029 \$ 5,014,676 18% \$ 56,308,908 \$ 50,773,699 \$ 5,535,210 10% Change in Net Assets, before Other Sources 371,751 \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Other Sources \$ 0ther Sources \$ 1,188,888 \$ 817,137 220% \$ 752,450 \$ 2,259,920 \$ 1,507,470 200% Use of Net Assets, capital Capital Outlay \$ - \$ - \$ (478,288) (478,288) \$ 63,593 63,593 63,593 63,593 63,593 63,593 63,593 63,593 547,001 (547,001) 000000000000000000000000000000000000	-						11,478	7%							11%
Change in Net Assets, before Other Sources 371,751 1,188,888 817,137 220% 752,450 2,259,920 \$ 1,507,470 200% Other Sources Use of Net Assets, capital Capital Outlay \$ - \$ 63,593 <td>Other</td> <td></td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td>13%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>18%</td>	Other				-			13%							18%
Other Sources Use of Net Assets, capital \$ - \$ 63,593 63,593 Capital Outlay 478,288 (478,288) 547,001 (547,001) Capital Expenditures, net (478,288) (478,288) (483,408) DSRIP - - - - Covid reserve - - - -	Operating Expenditures, total	\$	28,141,706	\$	23,127,029	\$	5,014,676	18%	\$	56,308,908	\$	50,773,699	\$	5,535,210	10%
Use of Net Assets, capital \$ - \$ \$ 63,593 63,593 Capital Outlay 478,288 (478,288) 547,001 (547,001) Capital Expenditures, net (478,288) (478,288) (483,408) DSRIP - - - - Covid reserve - - - -	Change in Net Assets, before Other Sources	\$	371,751	\$	1,188,888	\$	817,137	220%	\$	752,450	\$	2,259,920	\$	1,507,470	200%
Capital Outlay 478,288 (478,288) 547,001 (547,001) Capital Expenditures, net (478,288) (478,288) (483,408) (483,408) DSRIP - - - - - Covid reserve - - - - -	Other Sources														
Capital Outlay 478,288 (478,288) 547,001 (547,001) Capital Expenditures, net (478,288) (478,288) (483,408) (483,408) DSRIP - - - - - Covid reserve - - - - -	Use of Net Assets, capital	\$		\$	-	\$			\$		\$	63,593		63,593	
Capital Expenditures, net (478,288) (478,288) (483,408) (483,408) DSRIP -	•				478,288		(478,288)					547,001			
DSRIP		:			(478,288)							(483,408)			
	• •		-		-		(· · ·)			-		-			
	Covid reserve											-			
Use of prior year balances	Use of prior year balances	;	-		-		-			-		-			
Insurance proceeds 10,695 10,695 10,695 10,695					10,695		10,695					10,695		10,695	
Bond payment (83,333) - 83,333 -100% (166,667) - 166,667 -100%	•		(83,333)		-			-100%		(166,667)		-			-100%
Proceeds from Sale of Assets 9,270 9,270 9,270 9,270					9,270							9,270			
Change in Net Assets, all Sources \$ 288,418 \$ 730,564 \$ 442,146 \$ 585,783 \$ 1,796,476 \$ 1,210,693	Change in Net Assets, all Sources	\$	288,418	\$		\$			\$	585,783	\$	1,796,476	\$		

The Harris Center for Mental Health and IDD Balance Sheet As of October 31, 2023 unaudited/budget-basis reporting

	September-23	October-23	Change
ASSETS			
Current Assets			
Cash and Petty Cash	\$ 13,854,853	\$ 48,558,072	\$ 34,703,219
Investments	57,922,316	44,504,970	(13,417,346)
Inventory and Prepaid	4,847,801	4,827,798	(20,003)
Accounts Receivable			
Other	37,082,225	39,621,584	2,539,359
Patient, net of allowance	6,159,697	3,974,773	(2,184,925)
Current Assets, Total	\$ 119,866,892	\$ 141,487,197	\$ 21,620,305
Capital Assets			
Land	\$ 12,693,783	\$ 12,693,783	\$-
Building and Building Improvements	46,595,256	46,595,256	-
Furniture, Equipment and Vehicles	9,912,523	9,912,523	-
Construction in Progress	26,154,236	26,154,236	-
Capital Assets, Total	\$ 95,355,798	\$ 95,355,798	\$ -
Total Assets	\$ 215,222,690	\$ 236,842,995	\$ 21,620,305
LIABILITIES AND NET ASSETS			
Unearned Income	\$ 3,964,847	\$ 28,412,490	\$ 24,447,643
Accounts Payable and Accrued Liabilities	31,266,469	\$ 20,412,490 27,717,998	(3,548,471)
Long term Liabilities	910,883	912,533	(3,348,471)
Liabilities, Total	\$ 36,142,199	\$ 57,043,021	\$ 20,900,902
	<u> </u>	<u> </u>	<u> </u>
NET POSITION			
Inventory and Capital Assets	95,728,208	95,762,345	34,138
Assigned (see notes for designated balances)	82,275,290	82,241,152	(34,138)
Change in net assets, <i>budgetary basis</i>	1,076,995	1,796,476	719,481
Net Assets, Total	<u>\$ 179,080,492</u>	<u>\$ 179,799,974</u>	\$ 753,619

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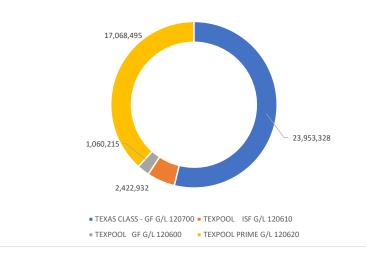
11.06.2023 DRAFT

The Harris Center for Mental Health and IDD Investment Portfolio As of October 31, 2023



Local Government Investment Pools (LGIPs)

	Begi	nning Balance	Transfer In	٦	Fransfer Out	Inte	erest Income	E	nding Value	Portfolio %	Monthly Interest Rate	Monthly Yield
Texas CLASS		-							-			
Texas CLASS General Fund	\$	37,467,056	\$ -	\$	(13,650,000)	\$	136,272	\$	23,953,328	53.8%	5.56%	5.586%
TexPool												
TexPool Prime		16,987,895	-		-		80,601		17,068,495	38.4%	5.59%	4.801%
TexPool General Fund		1,055,412	-		-		4,804		1,060,215	2.4%	5.36%	4.611%
TexPool Internal Service Fund		2,411,954	-		-		10,978		2,422,932	5.4%	5.36%	4.611%
TexPool Sub-Total		20,455,261	-		-		96,382		20,551,642	46.2%		4.768%
Total Investments	\$	57,922,316	\$ -	\$	(13,650,000)	\$	232,654	\$	44,504,970	100%		5.209%
Additional Interest-Checking Accounts							49,853					
Total Interest Earned						\$	282,507					
Investment P	ortfolio V	Veight										



3 Month Weighted Average Maturity (Days)	1.00
3 Month Weighted Average Yield	5.55%
3 Month Rolling Weighted Average Daily Treasury Bill Rate (4 weeks)	5.28%
Interest Rate - Chase Hybrid Checking	3.15%
ECR - Chase	3.25%

This Investment Portfolio Report of The Harris Center for Mental Health and IDD As of September 30, 2023 is in compliance with the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Government Code and the Investment Strategy approved by the Board of Trustees.

Approved:

Hayden Hernandez, Accounting and Treasury Manager

The Harris Center for Mental Health and IDD Monthly Report of Financial Transactions Related to Payments of Liabilities for Employee Benefits

As of October 31, 2023

11.06.2023 DRAFT

Vendor	Description	Monthly Not-To- Exceed*	October	YTD Total Through October
Lincoln Financial Group	Retirement Funds (401a, 403b, 457)	\$3,500,000	\$1,807,058	\$2,742,435
Blue Cross Blue Shield of TX	Health and Dental Insurance	\$3,200,000	\$4,954,010	\$4,954,010
UNUM	Life Insurance	\$300,000	\$0	\$0

* As established by the Board Resolution: Harris Center Board of Trustees Signature Authorization and Delegation Authority for Certain Items effective May 23, 2023.

Notes:

Non-employee portion of October payments of Liabilities for Employee Benefits = 22.0% of Expenditures.

Total payments to Blue Cross Blue Shield exceeded monthly resolution allowance. Second payment made during period approved by Mr. Zakaria.

EXHIBIT F-3

NOVEMBER 2023 AMENDMENTS OVER 250k

Page 16 of 67

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD 10/6/2023

SNAPSHOT SUMMARY CONTRACT AMENDMENTS MORE THAN \$250,000

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	PREVIOUS AMOUNT	INCREASE AMOUNT	NTE AMOUNT	CONTRACT PERIOD	FUNDING	BID/TAG-ON	COMMENTS
	ADMINISTRATION								
1	Translation and Interpretation Master Pool Contract	Agency Wide Translation and Interpretation Services	\$732,130.39	\$65,384.00	\$797,514.39	9/1/2023 - 8/31/2024	General Revenue (GR)	Request for Proposal	Amendment to increase the NTE for funding to cover interpretation services for various departments.
2	UKG Kronos Systems, LLC	HRMS Software Agency Wide including Time and Attendance	\$300,000.00	\$4,000.00	\$304,000.00	9/1/2023 - 8/31/2024	General Revenue (GR)	Tag-On	Amendment to increase the NTE for additional professional services to assist with creating a SFTP for mass ingestion of documents from non- HRIS system into UKG Pro Document Manager.
	FORENSICS								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES								
	MENTAL HEALTH								
	CPEP/CRISIS SERVICES								
3	Texas West Oaks Hospital, LP d/b/a West Oaks Hospital	Community Inpatient Psychiatric Hospital Beds.	\$2,885,246.67	\$360,655.84	\$3,245,902.51	9/1/2023 - 2/29/2024	General Revenue (GR)	Request for Proposal	Amendment to extend the term and increase the NTE to allow additional time needed to complete the RFP process.
	LEASES								
	INTELLECTUAL DEVELOPMENTAL DISABILITY SERVICES-ECI								

B Executive Contract Summary

Contract Section

Contractor*

Translation and Interpretation Master Pool Contract

Contract ID #*

7212

Presented To*

- Resource Committee
- Full Board

Date Presented*

10/17/2023

Parties* (?)

The Harris Center, Language Line, Nightingale, Visual LP, Universe Technical Translation, Crabtree/Globo

Agenda Item Submitted For: * (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

Procurement Method(s)*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

Funding Information*

New Contract
Amendment

Contract Term Start Date* (?)

9/1/2023

Contract Term End Date* (?) 8/31/2024

Competitive Proposal

Request for Qualification

Sole Source

Consumer Driven

Tag-On

Other

If contract is off-cycle, specify the contract term (?)

Current Contract Amount* \$ 95,439.43

Increase Not to Exceed* \$ 65,384.00

Revised Total Not to Exceed (NTE)* \$ 160,823.43

2024 \$ 160,823.43 Funding Source* Consumer Privation (GR) Consumer Driven Contract Consumer Driven Contract Consumer Driven Contract New Contract/Agreement Memorandum of Understanding Service/Maintenance Affiliation or Preceptor Service/Maintenance Adv/DUA Service/Maintenance Pooled Contract Consumer Pooled Contract Lease Pooled Contract Other Justification/Purpose of Contract/Description of Services Being Provided* (?) Funding needs to be increased to cover interpretation services for units listed below under POCT143163 Units increase By 3360 \$13,304 6051 \$3,000 4323 10,000 7041 \$855,384 Contract Owner* Rendra Thomas Previous History of Contract dates and what services were provided* Pose add previous contract dates and what services were provided* Mathematic Pase add previous contract dates and what services were provided* Mathematic Service Service Mathematic Previous History of Lindown <	Fiscal Year* (?)	Amount [*] (?)
Ceneral Revenue (GR) Contract Description / Type*(*) Consumer Driven Contract Consumer Locase Consumer Locase Agreement Consumer Locase Contract/Description of Services Being Provided*(*) Funding needs to be increased to cover interpretation services for units listed below under COCT14413 Units Increase By Contract Owner* Contract Owner* Contract Owner* Contract Owner* Contract Contract dates and what services were provided* Contract Owner* Contract Owner Contract dates and what services were provided* Contract or a Historically Underutilized Business (HUB)*(*) Contract or a Historically Underutilized Business (HUB)*(*) Contract Partnership*(*) Contain Services Provided Dis Contract(*) Contract Owner* Consumer Partnership*(*) Contract Owner Consumer Contract on Distor Contract(*) Contract Owner Consumer Contract on Distor Contract(*) Contract Owner Consumer Contract Distor Contract(*) Contract Owner Contract Contract dates and what services were provided Contract Contract on Historically Underutilized Business (HUB)*(*) Contract Owner Contrac	2024	\$ 160,823.43
Ceneral Revenue (GR) Contract Description / Type*(*) Consumer Driven Contract Consumer Locase Consumer Locase Agreement Consumer Locase Contract/Description of Services Being Provided*(*) Funding needs to be increased to cover interpretation services for units listed below under COCT14413 Units Increase By Contract Owner* Contract Owner* Contract Owner* Contract Owner* Contract Contract dates and what services were provided* Contract Owner* Contract Owner Contract dates and what services were provided* Contract or a Historically Underutilized Business (HUB)*(*) Contract or a Historically Underutilized Business (HUB)*(*) Contract Partnership*(*) Contain Services Provided Dis Contract(*) Contract Owner* Consumer Partnership*(*) Contract Owner Consumer Contract on Distor Contract(*) Contract Owner Consumer Contract on Distor Contract(*) Contract Owner Consumer Contract Distor Contract(*) Contract Owner Contract Contract dates and what services were provided Contract Contract on Historically Underutilized Business (HUB)*(*) Contract Owner Contrac		
Contract Description / Type * (*) Personal/Professional Services Consumer Driven Contract Consumer Driven Contract/Description of Services Being Provided * (*) Contract Deveners Contract Owner * Consumer Driven Contract dates and what services were provided * Contract Deveners Contract Owner * Cont	Funding Source*	
 Personal/Professional Services Consumer Driven Contract Memorandum of Understanding Arfiliation or Preceptor BAA/DUA Pooled Contract Baa/DUA Pooled Contract Consumity Propose of Contract/Description of Services Being Provided * (?) Turding needs to be increased to cover interpretation services for units listed below under PO C143163 Units increase By 3360 \$41,384 6601 \$3,000 4323 10,000 4323 10,000 4323 10,000 4323 10,000 Total \$65,384 Contract Owner* Kendra Thomas Prese in O Unknown Please add previous contract dates and what services were provided * (?) Yes No Unknown PostorContractor a Historically Underutilized Business (HUB)* (?) Yes No Unknown Community Partnership* (?) Yes No Unknown 	General Revenue (GR)	
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Contract Owner* Kendra Thomas Previous History of Contracting with Vendor/Contractor* • Yes No Unknown Please add previous contract dates and what services were provided* interpretation services provided by multiple vendors for the past 4+ year Vendor/Contractor a Historically Underutilized Business (HUB)* (?) • Yes No Unknown Community Partnership* (?) • Yes No Unknown Supporting Documentation Upload (?)		
Kendra Thomas Previous History of Contracting with Vendor/Contractor* • Yes No Unknown Please add previous contract dates and what services were provided * interpretation services provided by multiple vendors for the past 4+ year Vendor/Contractor a Historically Underutilized Business (HUB)* (?) • Yes No • Unknown Community Partnership* (?) • Yes No • Unknown Supporting Documentation Upload (?)	Total \$65,384	
Previous History of Contracting with Vendor/Contractor* Yes No Unknown Please add previous contract dates and what services were provided* interpretation services provided by multiple vendors for the past 4+ year Vendor/Contractor a Historically Underutilized Business (HUB)* (?) Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?)	Contract Owner*	
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Vendor/Contractor a Historically Underutilized Business (HUB)* (?) Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?)		vendors for the
 Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) 		
Community Partnership [*] (?) • Yes • No • Unknown Supporting Documentation Upload (?)	Vendor/Contractor a Historically Underut	ilized Business (HUB)* (?)
 Yes No Unknown Supporting Documentation Upload (?) 	🔍 Yes 🔘 No 🖲 Unknown	
Supporting Documentation Upload (?)	Community Partnership* (?)	
	🕘 Yes 🕘 No 🖲 Unknown	
	Supporting Documentation Upload (2)	
Vendor/Contractor Contact Person		
	Vandar/Cantrastar Contact Da	-
	Vendor/Contractor Contact Per	
Name*	Name*	
Daniel Poma		

Address*			
Street Address			
Lower Ragsdale Drive			
Address Line 2			
City		State / Province / Re	egion
Vionterey		CA	
Postal / Zip Code		Country	
3940-5749		US	
Phone Number*			
331-648-5404			
Email*			
DPoma@languageline.com			
Budget Section			
Budget Units and Amo	unts Charged to	each Budget	Unit
Budget Unit Number*	Amount Charge	ed to Unit*	Expense/GL Code No.*
	\$ 50.00		543018
1102	φ 00.00		
	\$ 55.55	Cocondom: Du	daat Managar
Budget Manager	\$ 56.66	Secondary Bu	
	00.00	Secondary Bu Campbell, Rica	rdo
Budget Manager	Amount Charg	Campbell, Rica	
Budget Manager Brown, Erica		Campbell, Rica	rdo
Budget Manager Brown, Erica Budget Unit Number* 2200	Amount Charg	Campbell, Rica	rdo Expense/GL Code No.* 543018
Budget Manager Brown, Erica Budget Unit Number [*] 2200 Budget Manager	Amount Charg	Campbell, Rica ed to Unit* Secondary Bu	rdo Expense/GL Code No.* 543018 dget Manager
Budget Manager Brown, Erica Budget Unit Number [*] 2200 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00	Campbell, Rica ed to Unit [*] Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael
Budget Manager Brown, Erica Budget Unit Number [*] 2200 Budget Manager	Amount Charg	Campbell, Rica ed to Unit [*] Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.*
Budget Manager Brown, Erica Budget Unit Number [*] 2200 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00	Campbell, Rica ed to Unit [*] Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212	Amount Charge \$ 50.00 Amount Charg	Campbell, Rica ed to Unit [*] Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager	Amount Charge \$ 50.00 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit*	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager	Amount Charge \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.*
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager Shelby, Debbie Budget Unit Number*	Amount Charge \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.*
Budget Manager Brown, Erica Budget Unit Number* 2200 Budget Manager Shelby, Debbie Budget Unit Number* 2212 Budget Manager Shelby, Debbie Budget Unit Number*	Amount Charge \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie Budget Unit Number *	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager thael Expense/GL Code No.*
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie Budget Unit Number *	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager thael Expense/GL Code No.*
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie Budget Unit Number *	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018
Budget Manager Brown, Erica Budget Unit Number * 2200 Budget Manager Shelby, Debbie Budget Unit Number * 2212 Budget Manager Shelby, Debbie Budget Unit Number * 2213 Budget Manager Shelby, Debbie Budget Unit Number * 2214 Budget Manager	Amount Charg \$ 50.00 Amount Charg \$ 7,132.89 Amount Charg \$ 1,542.71 Amount Charg	Campbell, Rica ed to Unit* Secondary Bu Hooper Jr., Mic ed to Unit* Secondary Bu Hooper Jr., Mic red to Unit* Secondary Bu Hooper Jr., Mic red to Unit*	rdo Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018 dget Manager hael Expense/GL Code No.* 543018

Secondary Budget Manager

Hooper Jr., Michael

\$ 19,547.20

Budget Manager Shelby, Debbie

Budget Unit Number*	Amount Charged to Unit	t* Expense/GL Code No.*
2299	\$ 522.20	543018
Budget Manager Shelby, Debbie		dary Budget Manager r Jr., Michael
Budget Unit Number*	Amount Charged to Unit	Expense/GL Code No.*
2301	\$ 1,832.69	543018
Budget Manager Shelby, Debbie		dary Budget Manager r Jr., Michael
Budget Unit Number*	Amount Charged to Unit	t* Expense/GL Code No.*
2379	\$ 119.54	543018
Budget Manager Shelby, Debbie		dary Budget Manager r Jr., Michael
Budget Unit Number*	Amount Charged to Unit	t* Expense/GL Code No.*
2802	\$ 10.09	543018
Budget Manager	Secon	dary Budget Manager
Campbell, Ricardo	Brown,	, Erica
Budget Unit Number*	Amount Charged to Unit	t* Expense/GL Code No.*
3350	\$ 11,809.56	543018
Budget Manager Shelby, Debbie		dary Budget Manager r Jr., Michael
Budget Unit Number*	Amount Charged to Unit	t* Expense/GL Code No.*
3360	\$ 60,960.19	543018
Budget Manager Adams-Austin, Mamie		idary Budget Manager on, Charles
Budget Unit Number*	Amount Charged to Uni	t* Expense/GL Code No.*
4323	\$ 19,851.21	543018
Budget Manager Smith, Janai		ndary Budget Manager er Jr., Michael
Budget Unit Number*	Amount Charged to Uni	t* Expense/GL Code No.*
4325	\$ 2,091.75	543018
Budget Manager Smith, Janai		ndary Budget Manager er Jr., Michael
Budget Unit Number*	Amount Charged to Uni	it [*] Expense/GL Code No. [*]
4736	\$ 3,644.70	543018
Budget Manager Smith, Janai		ndary Budget Manager er Jr., Michael
Budget Unit Number*	Amount Charged to Uni	it* Expense/GL Code No.*
4913	\$ 10,831.42	543018
Budget Manager Smith, Janai		ndary Budget Manager er Jr., Michael

Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6201	\$ 359.25	543018
Budget Manager	Secondar	y Budget Manager
Smith, Janai	Hooper Jr.	, Michael
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6204	\$ 274.00	543018
Budget Manager	Secondar	y Budget Manager
Williams-Wesley, Sheenia	Jiles, Mona	alisa
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6205	\$ 1,557.50	543018
Budget Manager	Secondar	y Budget Manager
Williams-Wesley, Sheenia	Jiles, Mona	alisa
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6302	\$ 650.40	543018
Budget Manager	Secondar	y Budget Manager
Williams-Wesley, Sheenia	Jiles, Mon	alisa
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6401	\$ 334.00	543018
Budget Manager	Secondar	y Budget Manager
Williams-Wesley, Sheenia	Jiles, Mona	alisa
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
6601	\$ 3,863.72	543018
Budget Manager	Secondar	y Budget Manager
Williams-Wesley, Sheenia	Jiles, Mon	alisa
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
7001	\$ 3,606.11	543018
Budget Manager	Secondar	y Budget Manager
Smith, Janai	Hooper Jr.	, Michael
Budget Unit Number*	Amount Charged to Unit [*]	Expense/GL Code No.*
7110	\$ 1,117.14	543018
Budget Manager	Secondar	y Budget Manager
Ilejay, Kevin	Campbell,	Ricardo
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9206	\$ 1,015.38	543018
Budget Manager	Secondar	y Budget Manager
Ilejay, Kevin	Campbell,	Ricardo
Budget Unit Number*	Amount Charged to Unit [*]	Expense/GL Code No.*
9208	\$ 2,385.00	543018
Budget Manager	Secondar	y Budget Manager
Oshman, Jodel	Ramirez, F	Priscilla

Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9210	\$ 5.61	543018
Budget Manager		Budget Manager
Oshman, Jodel	Ramirez, Pri	scilla
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9244	\$ 50.00	543018
Budget Manager	Secondary	Budget Manager
Oshman, Jodel	Ramirez, Pri	scilla
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9247	\$ 50.00	543018
Budget Manager	Secondary	Budget Manager
Ramirez, Priscilla	Oshman, Jo	
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9403	\$ 304.81	543018
Budget Manager		Budget Manager
Oshman, Jodel	Ramirez, Pri	
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.* 543018
9505	\$ 60.00	
Budget Manager		Budget Manager
Ramirez, Priscilla	Puente, Giov	
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*
9810	\$ 21.63	543018
Budget Manager	Secondary	Budget Manager
Ramirez, Priscilla	Puente, Gio	vanni
9810 Budget Manager Ramirez, Priscilla Provide Rate and Rate Descrip Rates remain the same as FY23 drafted. See rates below: In-Person – 2 hr. minimum - \$90 In-Person – 1ntake 4 hrs \$180 Over the Phone Interpretation – p Over the Phone Interpretation – p \$1.24	Puente, Gior tions if applicable * (?) until the new contract is per min – Spanish \$0.70	
Video – 1 hr. minimum - \$47	for size language	
See contract for additional rates		
	n Structure)* (?)	
Project WBS (Work Breakdown n/a Requester Name	Submission	n Date

~

>

Approved by

Erica Brown

Approved by

Debbie Chambers Shelby

Approved by

Ricardo Campbell

Approved by

Mamie Adams-Austin

Approved by

Janai Lynnette Smith

Approved by

Priscilla M. Ramirez

Approved by

Jodel Oshman

Approval Date 10/11/2023

Approval Date 10/12/2023

Approval Date 10/12/2023

Procurement Approval

File Upload (?)

Approved by

Approval Date

Contract Owner Approval

Sign

Approved by

Kendra Thomas

Approval Date 10/18/2023

Contracts Approval

Approve*

Yes

- No, reject entire submission
- Return for correction

Approved by *

Belinda Stude

Approval Date* 10/18/2023

HIARRIS Executive Contract Summary

Contract Section Contractor* UKG Kronos Systems, LLC Contract ID #* 6685 Presented To* Resource Committee Full Board Date Presented* 11/21/2023 Parties* (?) UKG Kronos Systems, LLC and The Harris Center for Mental Health and IDD Agenda Item Submitted For: * (?) Information Only (Total NTE Amount is Less than \$250,000.00) Board Approval (Total NTE Amount is \$250,000.00 or more) Grant Proposal Revenue SOW-Change Order-Amendment# Other Procurement Method(s)* Check all that Apply Competitive Proposal Competitive Bid Request for Proposal Sole Source Request for Qualification Request for Application Tag-On Request for Quote Consumer Driven Interlocal Other Not Applicable (If there are no funds required) Funding Information* New Contract
Amendment Contract Term End Date* (?) Contract Term Start Date * (?) 8/31/2024 9/1/2023 If contract is off-cycle, specify the contract term (?) Current Contract Amount* \$ 300,000.00

Increase Not to Exceed* \$ 14,560.00

Revised Total Not to Exceed (NTE)* \$ 314,560.00

	Amount* (?)	
2024	\$ 14,560.00	
Funding Source*		
General Revenue (GR)		
Contract Description / Type * (?)		
Personal/Professional Services	Consultant	
Consumer Driven Contract	New Contract/Agreement	
Memorandum of Understanding	Amendment to Existing Contract	
Affiliation or Preceptor	Service/Maintenance	
BAA/DUA	IT/Software License Agreement	
Pooled Contract	Lease	
Renewal of Existing Contract	Other	
Justification/Purpose of Contract/Descriptio	n of Services Being Provided [*] (?)	
The intent of the amendment is to increase the		
professional services a UKG consultant to cond		
assessment to review the requirements of Busin		
changes, manager changes, cost center change		
releasing or receiving manager), Terminations-\		
resignations, retirement, promotions and curren	t system to confirm understanding.	
Assist with creating a SFTP transfer for mass in		
Assist with creating a SFTP transfer for mass in		
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner*		
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala	gestion of documents from non-HRIS	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala Previous History of Contracting with Vendor	gestion of documents from non-HRIS	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala Previous History of Contracting with Vendor Yes No () Unknown	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala Previous History of Contracting with Vendor	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala Previous History of Contracting with Vendor Yes No S Unknown Vendor/Contractor a Historically Underutilize	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner [*] Mustafa Cochinwala Previous History of Contracting with Vendor Yes No () Unknown	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vendor Yes No Unknown Vendor/Contractor a Historically Underutilize Yes No Unknown Community Partnership* (?)	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vendor Yes No S Unknown Vendor/Contractor a Historically Underutilize Yes No S Unknown	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vendor Yes No Inknown Vendor/Contractor a Historically Underutilized Yes No Inknown Community Partnership* (?) Yes No Inknown Supporting Documentation Upload (?)	ngestion of documents from non-HRIS r/Contractor*	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vendor Yes No Unknown Vendor/Contractor a Historically Underutilize Yes No Unknown Community Partnership* (?) Yes No Unknown	r/Contractor * ed Business (HUB) * (?)	
Assist with creating a SFTP transfer for mass in system into UKG Pro Document Manager. Contract Owner* Mustafa Cochinwala Previous History of Contracting with Vendor Yes No Unknown Vendor/Contractor a Historically Underutilize Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) ServiceRequestWorkOrderPDF.pdf	r/Contractor* ed Business (HUB)* (?) 14.35KB	

Name*

Kevin Bruggeman

State / Province / Re	egion
MA	
Country	
US	
	$\mathbf{\hat{\mathbf{O}}}$
nts Charged to each Budget	Unit
	Expense/GL Code No.*
	900060
Campbell, Rica	irdo
rs = \$1,760.00 Structure) ^{* (?)}	
Submission D	pate
10/16/2023	
val(s)	U
/al(s)	
∕al(S) Approval Date	
Approval Date	•
Approval Date	e S
Approval Data 10/17/2023	۵
Approval Date	۵
Approval Data 10/17/2023 Approval Data	۵
Approval Data 10/17/2023	۵
	MA Country US Ints Charged to each Budged Amount Charged to Unit* \$ 14,560.00 Secondary Bu Campbell, Rica ons if applicable* (?) 40 hrs = \$8,800.00 rs = \$1,760.00 Structure)* (?) Submission D 10/16/2023

ms	Approval Date 10/18/2023	
Contracts Approval		
Approve*		
Yes		
No, reject entire submission		
Return for correction		
Approved by *		
	Approval Date*	
Belinda Stude	10/20/2023	
ananna Conne		

Recenter Executive Contract Summary

Contract Section

Contractor*

Texas West Oaks Hospital, LP d/b/a West Oaks Hospital

Contract ID #*

7563

Presented To*

- Resource Committee
- Full Board

Date Presented*

11/7/2023

Parties* (?)

Texas West Oaks Hospital and The Harris Center for Mental Health and IDD

Agenda Item Submitted For: * (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

Procurement Method(s)*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

Funding Information*

New Contract
Amendment

Contract Term Start Date * (?) 1/1/2024

If contract is off-cycle, specify the contract term (?)

Current Contract Amount* \$ 2,885,246.67

Increase Not to Exceed* \$ 360,655.84

Revised Total Not to Exceed (NTE)* \$ 3,245,902.51

- Competitive Proposal
- Sole Source
- Request for Qualification
- Tag-On
- Consumer Driven

Other

Contract Term End Date* (?) 2/29/2024

Fiscal Year ^{* (?)}	Amount [*] (?)
2024	\$ 360,655.84
Funding Source*	
General Revenue (GR)	
Contract Description / Type * (?)	
Personal/Professional Services	Consultant
Consumer Driven Contract	New Contract/Agreement
Memorandum of Understanding	Amendment to Existing Contract
Affiliation or Preceptor	Service/Maintenance
BAA/DUA	IT/Software License Agreement
Pooled Contract	Lease
Renewal of Existing Contract	Other
Justification/Purpose of Contract/Descripti	ion of Services Being Provided * (?)
Amendment to extend the term with an increase	
Hospital Beds.	
Contract Owner*	
Kim Kornmayer	
Previous History of Contracting with Vendo	or/Contractor*
Yes No Unknown	
	not services were provided*
Please add previous contract dates and wh	hat services were provided *
	nat services were provided*
Please add previous contract dates and wh Currently under contract	
Please add previous contract dates and wh	
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown	
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership [*] (?)	
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown	
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership [*] (?)	
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership [*] (?) Yes No Unknown Supporting Documentation Upload (?)	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership [*] (?) Yes No Unknown Supporting Documentation Upload (?)	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutilit Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address*	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address* Street Address	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address* Street Address 6500 Hornwood Drive	ized Business (HUB) ^{* (?)}
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address* Street Address 6500 Hornwood Drive Address Line 2	ized Business (HUB)* (?)
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address * Street Address 6500 Hornwood Drive Address Line 2 City	ized Business (HUB)* (?)
Please add previous contract dates and wh Currently under contract Vendor/Contractor a Historically Underutili Yes No Unknown Community Partnership* (?) Yes No Unknown Supporting Documentation Upload (?) Vendor/Contractor Contact Pers Name* Mandy Westerman Address* Street Address 6500 Hornwood Drive Address Line 2	ized Business (HUB)* (?)

Phone Number* 7137785210

Email*		
mandy.westerman@uhsinc.com		
Budget Section		
Budget Units and Amounts	s Charged to each Budget Ur	nit
Budget Unit Number* 9223	Amount Charged to Unit* \$ 360,655.84	Expense/GL Code No.* 543044
Budget Manager Oshman, Jodel	Secondary Budge Ramirez, Priscilla	t Manager
Provide Rate and Rate Descriptions	s if applicable ^{* (?)}	
na		
Project WBS (Work Breakdown Stro na	ucture) * (?)	
Requester Name	Submission Date	
Singh, Patricia	10/16/2023	
Budget Manager Approval	(s)	
Approved by		
Turan	Approval Date	
Iodel Oshman	10/16/2023	
Procurement Approval		
File Upload (?)		
Approved by	Approval Date	
Sign		
Contract Owner Approval		\odot
Approved by		
Win Wash to a real	Approval Date	
Kim KOPNMAVER	10/18/2023	
Contracts Approval		
Approve*		

- Yes
- No, reject entire submission
- Return for correction

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Approved by*



Approval Date* 10/18/2023

EXHIBIT F-4

NOVEMBER 2023 INTERLOCAL AGREEMENTS

THE HARRIS CENTER FOR MENTAL HEALTH AND IDD

SNAPSHOT SUMMARY INTERLOCALS

NOVEMBER 2023 FISCAL YEAR 2024

	CONTRACTOR	PRODUCT/SERVICE DESCRIPTION	Action Type	CONTRACT PERIOD	FUNDING	COMMENTS
1	Texas A&M School of Public Health	New Affiliation Agreement	New Contract	10/1/2023 - 10/31/2029	General Revenue	New Affiliation Agreement will allow students enrolled in Texas A&M School of Public
2	The University of Texas Health Science Center at San Antonio	Renewal	Renewal	9/1/2023 - 8/31/2024	(GR) State Grant	Health to complete placements as part of their degree requirements. Renewal of the Be Well Texas ILA which was awarded to The Harris Center for Medication Assisted Treatment for Alcohol and other Substance Use Disorders (MAT AUD). Revenue: \$301,150.00.
3	University of Houston	New Affiliation Agreement	New Contract	10/16/2023 - 9/30/2028	General Revenue (GR)	New Affiliation Agreement will allow students enrolled in the University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders to complete clinical field placements as part of their degree requirements for speech-language pathology.

HIARRIS	Executive Contr	ract Summary
---------	-----------------	--------------

Contract Section

Contractor*

Texas A&M School of Public Health

Contract ID #*

NA

Presented To*

- Resource Committee
- Full Board

Date Presented*

10/13/2023

Parties* (?)

The Harris Center for Mental Health and IDD and Texas A&M School of Public Health

Agenda Item Submitted For:* (?)

- ✓ Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

Procurement Method(s)*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

Funding Information*

Contract Term Start Date* (?) 10/1/2023 Contract Term End Date* (?) 10/31/2029

Competitive Proposal

Request for Qualification

Sole Source

Consumer Driven

Tag-On

Other

If contract is off-cycle, specify the contract term (?)

Fiscal Year* (?)	Amount* (?)
2024	\$ 0.00

Funding Source* General Revenue (GR)

Contract Description / Type* (?)

- Personal/Professional Services
- Consumer Driven Contract
- Memorandum of Understanding
- Affiliation or Preceptor
- BAA/DUA
- Pooled Contract
- Renewal of Existing Contract

- Consultant
- New Contract/Agreement
- Amendment to Existing Contract
- Service/Maintenance
- IT/Software License Agreement
- Lease

Other

Justification/Purpose of Contract/Description of Services Being Provided * (?)

This agreement will allow students enrolled in Texas A&M School of Public Health to complete placements as part of their degree requirements. The students will utilize the skills gained through education while adhering to agency policy and procedures.

Contract Owner*

Ninfa Escobar

Previous History of Contracting with Vendor/Contractor*

Yes
No Unknown

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

🔘 Yes 🔘 No 💿 Unknown

Community Partnership* (?)

🖲 Yes 🕘 No 💮 Unknown

Specify Name*

Texas A&M School of Public Health

Supporting Documentation Upload (?)

Vendor/Contractor Contact Person

Name*	
Jack Buckley	
Address*	
Street Address	
212 Adriance Lab Road	
Address Line 2	
City	State / Province / Region
College Station	ТХ
Postal / Zip Code	Country
77845	US
Phone Number*	
979-436-9432	
Email*	
buckley@tamu.edu	

Budget Unit Number* 1108	Amount Charged \$ 0.00	to Unit*	Expense/GL Code No.* NA
	\$ 0.00	Secondary Budge	
Budget Manager Brown, Erica		Campbell, Ricardo	r manager
Provide Rate and Rate Descri NA	ptions if applicable ^{* (?)}		
Project WBS (Work Breakdow	n Structure)* (?)		
NA			
Requester Name		Submission Date	
Daswani, Bianca		10/13/2023	
Budget Manager Appr	oval(s)		
Approved by			
		Approval Date	
Ehica Bhown		10/13/2023	
Procurement Approva			
File Upload (?)			
Approved by		Approval Date	
Sign			
Contract Owner Appro	oval		(
Approved by			
		Approval Date	
Minfa Escobar		10/13/2023	
Contracts Approval			
Approve*			
Yes			
 No, reject entire submission Return for correction 			
Approved by *			
Approved by		Approval Date*	
Belinda Stude		10/19/2023	

HARRIS Annual Renewal Evaluation

Current Fiscal Year Contract Information	on
Current Fiscal Year	
2023	
Contract ID#*	
2022-0568	
*	
Contractor Name*	Actonio
The University of Texas Health Science Center at San	Antonio
Service Provided* (?)	
Be Well Texas awarded The Harris Center funding for Alcohol and other Substance Use Disorders (MAT AU clients acquired through outreach engagement, and re with linkage and retention in substance use, mental he residents living with a Substance Use Disorder.	D) to be used for The Harris Center eferral, to assist The Harris Center
Renewal Term Start Date*	Renewal Term End Date*
9/1/2023	8/31/2024
Term for Off-Cycle Only (For Reference Only)	
Agenda Item Submitted For: (?)	
Information Only (Total NTE Amount is Less than S	
 Board Approval (Total NTE Amount is \$250,000.00 Grant Proposal 	of more)
✓ Revenue	
SOW-Change Order-Amendment#	
Other	
Procurement Method(s)*	
Check all that Apply	
Competitive Bid	Competitive Proposal
Request for Proposal	 Sole Source Request for Qualification
Request for Application	
Request for Application	
 Request for Application Request for Quote Interlocal 	Tag-On Consumer Driven
Request for Quote	Tag-On
 Request for Quote Interlocal Not Applicable (If there are no funds required) 	Tag-On Consumer Driven
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type 	Tag-On Consumer Driven Other
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services 	 Tag-On Consumer Driven Other Consultant
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract 	 Tag-On Consumer Driven Other Consultant New Contract/Agreement
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract Memorandum of Understanding 	 Tag-On Consumer Driven Other Consultant New Contract/Agreement Amendment to Existing Contract
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract Memorandum of Understanding Affiliation or Preceptor 	 Tag-On Consumer Driven Other Consultant New Contract/Agreement Amendment to Existing Contraction Service/Maintenance
 Request for Quote Interlocal Not Applicable (If there are no funds required) Contract Description / Type Personal/Professional Services Consumer Driven Contract Memorandum of Understanding 	 Tag-On Consumer Driven Other Consultant New Contract/Agreement Amendment to Existing Contract/Agreement

Vendor/Contractor a Historically Underutilized Business (HUB) (?)

Yes

- No
- Unknown

Contract NTE* (?) \$ 0.00

Rate(s)/Rate(s) Description

Unit(s) Served* 9263

G/L Code(s)* 543075

Current Fiscal Year Purchase Order Number*

Contract Requestor* Patricia Singh

.

Contract Owner* Kim Kornmayer

File Upload (?)

Evaluation of Current Fiscal Year Performance

6

Have there been any significant performance deficiencies within the current fiscal year?*

Yes No

Were Services delivered as specified in the contract?*

🖲 Yes 💮 No

Did Contractor perform duties in a manner consistent with standards of the profession?*

🖲 Yes 🔘 No

Did Contractor adhere to the contracted schedule?* (?)

🖲 Yes 🔘 No

Were reports, billing and/or invoices submitted in a timely manner?* (?)

```
🖲 Yes 🔘 No
```

Did Contractor provide adequate or proper supporting documentation of time spent rendering services for the Agency?* (?)

Yes No

Did Contractor render services consistent with Agency policy and procedures?* (?)

🖲 Yes 💮 No

Maintained legally required standards for certification, licensure, and/or training?* (?)

🖲 Yes 🔘 No

Renewal Determination

Is the contract being renewed for next fiscal year with this Contractor? $\ensuremath{^{(?)}}$

🖲 Yes 🔵 No

Please Select Contract Owner

Kim Kornmayer

Renewal Information for	or Next Fiscal Year		
Budget Units and Amo	unts Charged to each Budge	et Unit	
Budget Unit Number*	Amount Charged to Unit*	Expense/GL Code No.*	
9263	\$ 0.00	543075	
Budget Manager*	Secondary E	udget Manager*	
Oshman, Jodel	Ramirez, Priscilla		
Provide Rate and Rate Descrip	otions if applicable [*] (?)		
Project WBS (Work Breakdow	n Structure)* (?)		
NA			
Fiscal Year* (?)	Amount* (?)		
2024	\$ 0.00		
Contract Content Char Are there any required change	nges		
Yes I No			
Will the scope of the Services	change?*		
Is the payment deadline differ	ent than net (45)?*		
Yes No			
Are there any changes in the I	Performance Targets?*		
Yes No			
Are there any changes to the s	Submission deadlines for notes or su	pporting documentation?*	
File Upload (?)			
Contract Owner			
Contract Owner* (?)			

Budget Manager Approval(s)	0
Approved by	
Todel Oshman	
Contract Owner Approval	\mathbf{S}
Approved by	
Kim KOPNMAYER	
Contracts Approval	
Approve*	
Yes	
 No, reject entire submission Return for correction 	
Approved by*	
Approved by	Approval Date*
Belinda Stude	10/12/2023

Harris Executive Contract Summary

Contract Section

Select Header For This Contract*

Interlocal

Contractor*

University of Houston

Contract ID #*

NA

Presented To*

- Resource Committee
- Full Board

Date Presented*

11/7/2023

Parties* (?)

The Harris Center for Mental Health and IDD and University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders

Agenda Item Submitted For: * (?)

- Information Only (Total NTE Amount is Less than \$250,000.00)
- Board Approval (Total NTE Amount is \$250,000.00 or more)
- Grant Proposal
- Revenue
- SOW-Change Order-Amendment#
- Other

Procurement Method(s)*

Check all that Apply

- Competitive Bid
- Request for Proposal
- Request for Application
- Request for Quote
- Interlocal
- Not Applicable (If there are no funds required)

Funding Information*

Contract Term Start Date* (?) 10/16/2023 Competitive Proposal

- Sole Source
- Request for Qualification
- Tag-On
- Consumer Driven
- Other

Contract Term End Date* (?) 9/30/2028

If contract is off-cycle, specify the contract term (?)

Fiscal	Year*	(?)
2024		

Amount* (?) \$ 0.00

Funding Source*

General Revenue (GR)

Contract Description / Type* (?)

- Personal/Professional Services
- Consumer Driven Contract
- Memorandum of Understanding
- Affiliation or Preceptor
- BAA/DUA
- Pooled Contract
- Renewal of Existing Contract
- Contract Owner*

Ninfa Escobar

Previous History of Contracting with Vendor/Contractor*

Yes No Unknown

Vendor/Contractor a Historically Underutilized Business (HUB)* (?)

Yes No Gunknown

Community Partnership* (?)

🖲 Yes 🔘 No 🔍 Unknown

Specify Name* University of Houston College of Liberal Arts and Social Sciences

Supporting Documentation Upload (?)

Vendor/Contractor Contact Person

Name*		
Janet Eckert		
Address*		
Street Address		
University of Houston Melcher Life Sciences		
Address Line 2		
3871 Holman St. Room M242		
City	State / Province / Region	
Houston	ТХ	
Postal / Zip Code	Country	
77204-6018	US	
Phone Number* (713) 743-0909		
Email*		
jfeckert@central.uh.edu		
Budget Section		•

Consultant

Lease

Other

New Contract/Agreement

Service/Maintenance

Amendment to Existing Contract

IT/Software License Agreement

Budget Units and Amounts Charged to each Budget Unit

Budget Unit Number*	Amount Charge	d to Unit*	Expense/GL Code No.*
1108	\$ 0.00		NA
Budget Manager		Secondary Budget	Manager
Brown, Erica		Campbell, Ricardo	
Provide Rate and Rate Description	ns if applicable * (?)		
NA			
Project WBS (Work Breakdown St NA	ructure) * ^(?)		
Requester Name		Submission Date	
Daswani, Bianca		9/19/2023	
Budget Manager Approva	ıl(s)		
Approved by		Approval Data	
Eríca Brown		Approval Date 9/20/2023	
LACCA DAMA		572072020	
Procurement Approval			
File Upload (?)			
Approved by Sign		Approval Date	
Sigii		L. S.	
Contract Owner Approval			\odot
Approved by			
		Approval Date	
Minfa Escobar		9/21/2023	
Contracts Approval			
Approved by		Approval Data	
Belinda Stude		Approval Date 10/9/2023	
Commit Commit			
Final Board Report Comn	nents		
Justification / Dumass of Cost		nuinen Paina Davi I	ad (2)
Justification / Purpose of Contrac This agreement will allow students e			
Arts and Social Sciences, Departme	nt of Communication	Sciences and Disorde	ers to
complete clinical field placements as			
pathology. The students will utilize th agency policy and procedures.	ie skilis galned throug	gn equcation while ad	nenny to
Product/Service Description			
New Affiliation Agreement			

Revised Comments For Board Report*

New Affiliation Agreement will allow students enrolled in the University of Houston College of Liberal Arts and Social Sciences, Department of Communication Sciences and Disorders to complete clinical field placements as part of their degree requirements for speech-language pathology.

والاستان المحمد مستحد والمحد والمتنائية والمحمول محمو والمحمو والمحمو والمحمول والمحمول والمحمد والمحمد المحمو

Exclude this ECS from Board Report?*

🕀 Yes 💌 No

EXHIBIT F-5

The HARRIS CENTER for Mental Health and IDD Updated Board of Trustees Meetings

DRAFT

2024

JANUARY 2024 16 – Resource Committee 16 – Quality Committee 16 – Program Committee 16 – Audit Committee 23 – Governance 23 – Board Meeting	FEBRUARY 2024 20 – Resource Committee 20 – Quality Committee 20 – Program Committee 27 – Governance 27 – Board Meeting	MARCH 2024 19 – Resource Committee 19 – Quality Committee 19 – Program Committee 19 – Strategic Plan Discussion 26 – Governance 26 – Board Meeting	<u>APRIL 2024</u> 16 – Resource Committee 16 – Quality Committee 16 – Program Committee 16 – Audit Committee 23 – Governance 23 – Board Meeting	MAY 2024 21 – Resource Committee 21 – Quality Committee 21 – Program Committee 28 – Governance 28 – Board Meeting	JUNE 2024 18 – Resource Committee 18 – Quality Committee 18 – Program Committee 25 – Governance 25 – Board Meeting
JULY 2024 16 – Resource Committee 16 – Quality Committee 16 – Program Committee 16 – Audit Committee 23 – Governance 23 – Board Meeting 29 – Board Budget Meeting	AUGUST 2024 20 – Resource Committee 20 – Quality Committee 20 – Program Committee 27 – Governance 27 – Board Meeting	SEPTEMBER 2024 17 – Resource Committee 17 – Quality Committee 17 – Program Committee 24 – Governance 24 – Board Meeting	OCTOBER 2024 15 – Resource Committee 15 – Quality Committee 15 – Program Committee 15 – Audit Committee 22 – Governance 22 – Board Meeting 22 – Annual Board Training	NOVEMBER 2024 5 – Resource Committee 5 – Quality Committee 5 – Program Committee 12 – Governance 12 – Board Meeting**	DECEMBER 2024 17- Full Board ** (as needed)

The Resource Committee Meetings are normally held at, 8:30 a.m., Quality Committee Meetings are normally held at 9:30 a.m. and the Program Committee Meetings are normally held at 11:00 a.m. on the 3rd Tuesday

The Audit Committee Meetings are normally held at 12:00 p.m. on the 3rd Tuesday in January, April, July, and October.

The Governance Committee Meetings are normally held the 4th Tuesday as needed at 8:30 a.m.

Full Board Meetings are normally held the 4th Tuesday of each month at **9:30** a.m.

** The November Committees and Board and the December Board Meeting are usually moved up early due to the Holidays.

Meetings held in the Board Room (#109) at 9401 Southwest Freeway

EXHIBIT F-6

NORTHEAST COMMUNITY CLINIC NOVEMBER BOARD MEETING





The Mental Health and IDD

DESIGN GOALS

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APPROACHABLE

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NATURAL

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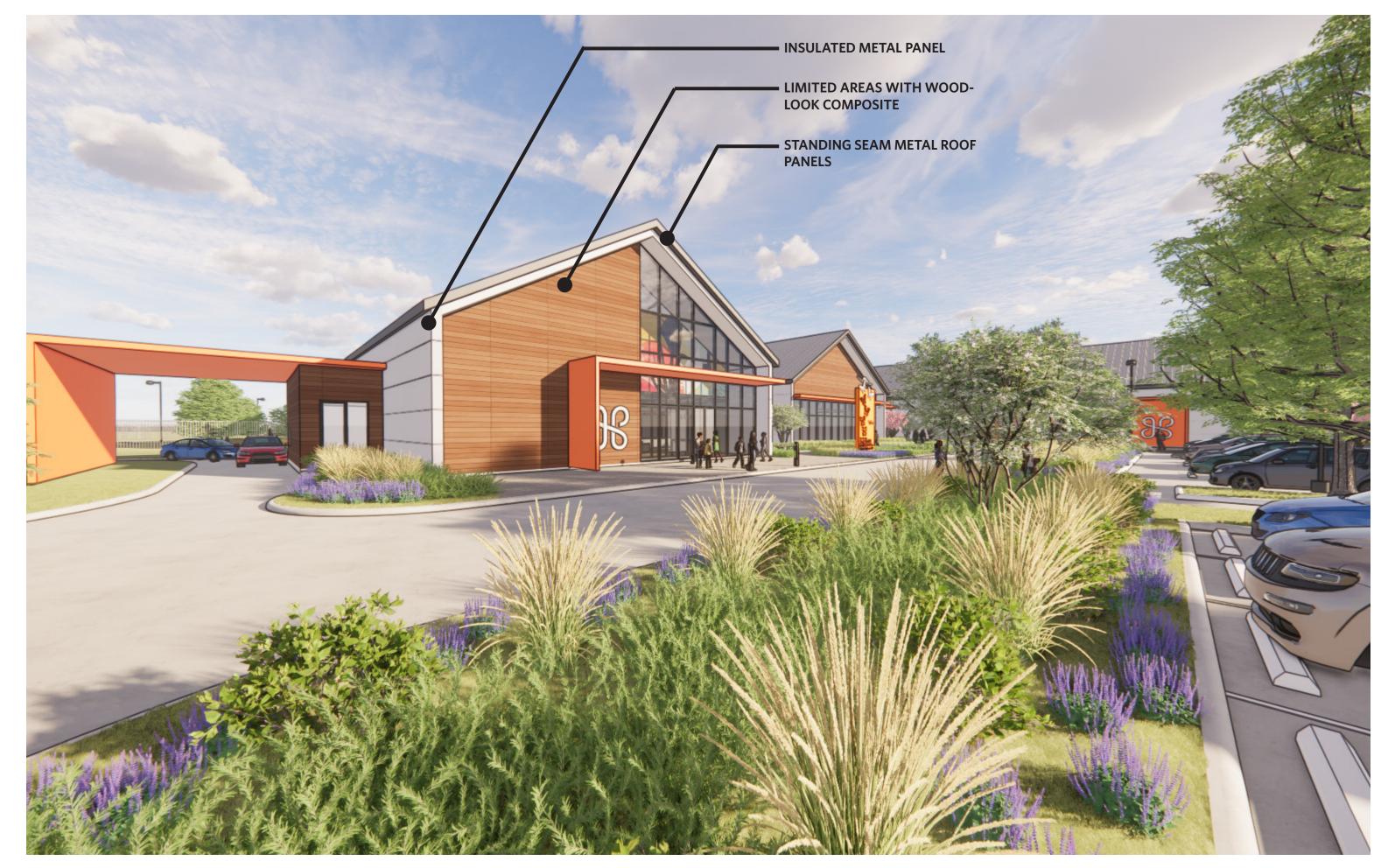






AFFORDABLE

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COST UDPATES

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SCHEMATIC BUDGET

CONSTRUCTION COST:

CONCEPT BUDGET

CONSTRUCTION COST:

> **FURNISHING COSTS:**

\$1.6

\$16.9

\$414 / SF

FURNISHING **COSTS:**

> **PROFESSIONAL FEES:**

\$1.8

PROFESSIONAL FEES:

> **OWNER CONTINGENCIES & ESCALATION:**

\$2.9

OWNER CONTINGENCIES & ESCALATION:





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\$16.3 \$401/SF

\$1.6

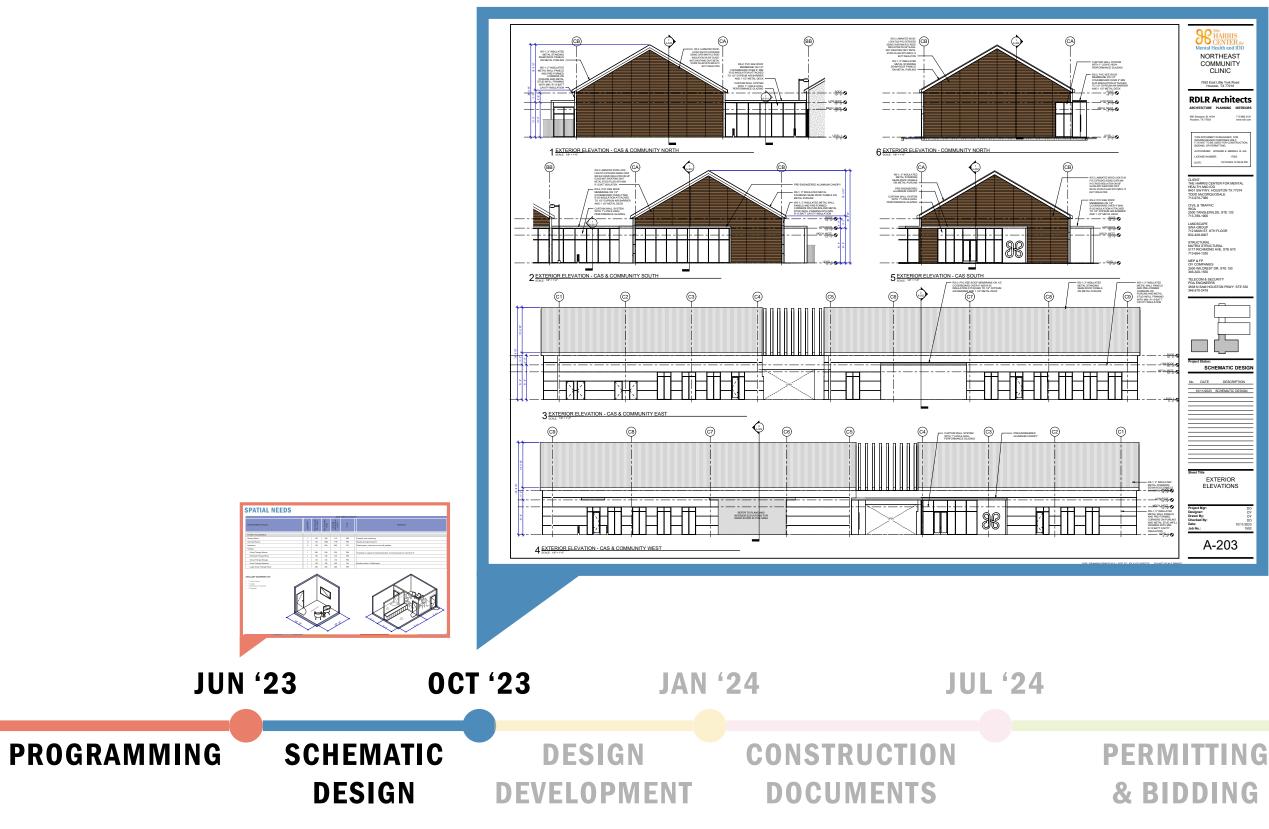
\$1.8

\$2.9



SCHEDULE

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CONSTRUCTION



Mental Health and IDD NORTHEAST COMMUNITY	
CLINIC 7592 East Little York Road Houston, TX 77016	
DLR Architects	
Sampson St. #104 713.888.3121 aton, TX 77003 www.ndir.com	
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DBCAPE A GROUP AUN ST, 6TH FLOOR AUS 8007 KICTURAL RICHWOND AVE, STE 670 684-1030	
& FP COMPANIES 3 WILCREST DR, STE 150 320-1550	
ECOM & SECURITY ENGINEERS 8 N SAM HOUSTON PKWY, STE 550 570-2418	
SCHEMATIC DESIGN	
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email: dortiz@rdlr.com

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