

Specialized Therapies: BILLING

Exhibit D

<p>TYPES OF SPECIALIZED THERAPIES</p>	<p>There are five types of specialized therapies:</p> <ol style="list-style-type: none"> 1. Animal-Assisted Therapy; 2. Art Therapy; 3. Licensed Nutritional Counseling; 4. Music Therapy; and 5. Recreational Therapy.
<p>UNIT DESIGNATION</p>	<p>The unit designation for each specialized therapy is 15-minutes. One 15-minute increment is billed as one unit.</p>
<p>PROVISION OF SERVICE</p>	<p>In order to bill for a unit of providing a specialized therapy service, the entire unit must be provided to the participant, face-to-face.</p>
<p>CHILD AND FAMILY TEAM MEETING</p> <p style="padding-left: 20px;">IN-PERSON PARTICIPATION</p>	<p>In-person participation of a therapist in Child and Family Team meetings is strongly encouraged. A therapist who participates in a Child and Family Team meeting in-person is permitted to bill for a maximum of one hour, for each Child and Family Team meeting attended.</p>
<p>PHONE PARTICIPATION</p> <p style="padding-left: 20px;">50 MILES AND OVER</p>	<p>A therapist who must travel 50 miles or more to attend a Child and Family Team meeting is permitted to call in to participate in the meeting. The therapist is permitted to bill for a maximum of one hour, for each Child and Family Team meeting attended.</p>
<p style="padding-left: 20px;">UNDER 50 MILES</p>	<p>A therapist who must travel 49 miles or less to attend a Child and Family Team meeting is permitted to call in to participate in the meeting. The therapist is permitted to bill for a maximum of one unit, or one 15-minute increment, for each Child and Family Team meeting attended.</p>
<p>PAYMENT RATE</p>	<p>The payment rate for each specialized therapy is in accordance with the following:</p>

Service	Payment Rate
Animal-Assisted Therapy	\$19.36
Art Therapy	\$19.36
Music Therapy	\$19.36
Nutritional Counseling	\$13.82
Recreational Therapy	\$19.36

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AVAILABILITY OF ANNUAL UNITS The availability of annual units varies, depending upon the recommendations of the Child and Family Team and the Wraparound Plan.

GROUP SETTING SERVICE(S) Waiver services that are permitted to be provided in a group setting are billed using the following formula:

$$\text{Number of providers} \times \text{Time spent delivering service(s)} \div \text{Number of participants served} = \text{Billable Time.}$$

REQUIRED DOCUMENTATION In order to properly bill for the provision of specialized therapy, a provider must document:

1. Date of Contact;
2. Start and Stop Time;
3. Progress towards goals set forth in the service authorization; and
4. Information about the service provider, including:
 - a. Printed name;
 - b. Signature (electronic signature is acceptable); and
 - c. Credentials.

REQUISITION FEE The Department of State Health Services (DSHS) directly reimburses the provider for the requisition fee associated with the total per encounter cost, in accordance with the following:

Cost of Service	Payment Rate
Under \$500	10% of cost
\$500–\$999.99	\$54.03
\$1,000–\$1,499.99	\$92.85
\$1,500–\$1,999.99	\$105.66
\$2,000–\$2,499.99	\$118.86
\$2,500–\$2,999.99	\$134.21
\$3,000–\$3,499.99	\$140.81
\$3,500–\$3,999.99	\$147.02
\$4,000–\$4,499.99	\$153.62
\$4,500–\$4,999.99	\$160.22
\$5,000	\$168.96

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EXCEPTION	Nutritional counseling does not have an associated requisition fee.
REIMBURSEMENT AND NEGOTIATION OF SERVICE RATE	DSHS directly reimburses the comprehensive Waiver provider (CWP) for the actual direct service cost, up to the per unit maximum. The amount billed will reflect the payment amount to employees or subcontractors. The CWP is permitted to negotiate payment to its employees or subcontractors, only for services that do not have an associated requisition fee. The CWP must pass the full payment rate to the direct service provider for services that have an associated requisition fee.

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