Re: Letter of Clarification #1 for RFP Development Consultant (EHR/RCM) Request for Proposal

For the benefit of all Vendors submitting responses and to avoid possible confusion, the Request for Proposal (RFP) documents are clarified as follows. Please note this Letter of Clarification is hereby incorporated into the RFP document.

1. Are there any factors driving the August 2018 RFP release date? Is there any flexibility on this release date if additional time and effort to prepare the RFP/requirements is deemed necessary by both the Agency and the selected Vendor?

   **Answer 1:** There is no flexibility on this release date. Dates have been conveyed to the Board. To justify a schedule change, an issue would have to be significant enough to merit a change by the Agency.

2. Can the Agency share the EHR/RCM RFP documents and related artifacts (including the requirements in Exhibits A & B) that were publicly released but subsequently rescinded during the prior procurement process last year?

   **Answer 2:** No, those artifacts pertain to the rescinded RFP. New artifacts will be released to ensure the integrity of the new RFP.

3. Will the Agency accept a Fixed Price proposal?

   **Answer 3:** No, provide pricing as requested in Section VIII-Proposal Reply Page/Pricing, page 12 of 28.
4. Will Harris Center allow the winning bidder on the RFP Development project to bid on future EMR / EHR implementation work at Harris Center?

**Answer 4.:** Contracted services will include review and consultation around all phases of the RFP development as well as evaluation of the RFP responses and potential for ongoing services through implementation. The Request for Proposal will be reviewed and ranked by The HARRIS CENTER staff upon recommendation of the Consultant.

See page 1 of 28, regarding being eligible to respond to the subsequent RFP for the EHR and RCM RFP.

5. 1. What is the estimated cost of the Electronic Health Record and Revenue Cycle Management Solution?
2. Has the Department allocated funding for the this effort yet? If so, through which source (budget, CIP, state/federal grant, etc.)? If no funding is secured, which sources will be sought and when? If utilizing a grant, would you be able to specify which one?
3. Does the Department need to replace or upgrade any of the integrated systems in the next 5 years? If so, which system and when?
4. What vendor provides the current Electronic Health Record and Revenue Cycle Management Solution? When does the contract expire?
5. Does the Department anticipate any professional or consulting services may be needed through separate procurements to accomplish this effort? (i.e., implementation services etc.)? If so, what services does the Department desire and how do they anticipate to procure?
6. Will the Electronic Health Record and Revenue Cycle Management Solution RFP be released publically to vendors?

**Answer 5.:** The six (6) questions are not relevant to this RFP. These types of questions will be addressed when a RFP is released to the public for the selection of an EHR/RCM.

6. Section IV.2 (p. 16) of Sample Contract: Will the state provide access to the relevant HHSC rules, standards to be complied with?

**Answer 6.** All HHSC rules and standards are public and The Harris Center staff is well versed in all rules and standards applicable to their programs. These subject matter experts will be part of the EHR/RCM RFP team.

7. Could you please verify that all requirements have been identified for the anticipated new EHR System?

**Answer 7.** Yes, all possible/known requirements have been identified for the anticipated new EHR/RCM system.

This Letter of Clarification #1 is hereby incorporated in the RFP document and shall supersede any previous specification or provision in conflict with the Letter of Clarification #1. All responding Vendors are directed to respond accordingly. Vendors are required to add this Letter of Clarification #1 to the original RFP document.